TOWNSHIP OF SOUTHGATE Policy # 72 Ball Park Rental Policy Approved by Council on: October 18, 2017



BALL PARK RENTAL POLICY

Purpose:

To establish rental policies and procedures for the Township of Southgate's Ball Parks.

Procedures:

- 1) Ball time will be rented on the basis of signed contracts only.
- 2) Contract will reserve parks. Other available times are first come.
- 3) Users will be billed as per Township Fees and Charges By-Law.

Bookings:

Reservations Township of Southgate 519-923-2110

Facilities Manager 519-374-3130

Priority:

The following is the basis for allocating Ball Park time within the Township of Southgate.

First Priority: Southgate children's and youth programs / activities.

Second Priority: Southgate adult programs / activities.

Third Priority: Non Township residents.

Note: 1. Current users have priority over new requests.

2. New requests are on first come; first served basis. (Based on Priority)

Park Maintenance:

- 1. Township will ensure grass is cut according to need.
- 2. Township will drag diamonds once per week (Dundalk Park twice a week).
- 3. Township will provide staff for equipment / park repairs.

Assessing the Parks:

- 1. Users are to drag and line parks for their event.
- 2. User is to rake and fill in depressions after usage (mounds/ batters box).
- 3. User is to notify Recreation Staff of any unsafe or damage to parks as soon as possible. **Contact Facilities Manager 519-374-3130**
- 4. User is to pick up garbage from grounds after event. If garbage is a problem user will be billed accordingly.

Improper Equipment:

Persons who choose to not wear protective equipment accept all inherent risk of the activity.

Cancellation Policy:

Please be courteous to other users and cancel park time if not using.

Alcohol consumption will not be tolerated on Township Property. Any alcohol consumption on Township Property will result in forfeit of privileges.

SOUTHGATE RECREATION BALL PARKS RENTAL CONTRACT

Signature:

Township Copy

Contract Number: 1 Date of Issuance:	, 201_			
The Township of Sou	(herei	nafter called the		presented by s as outlined.
subject to the Terms attached hereto all c	and Condition	s of this Agreer	ment contained l	nerein and
Purpose of use:	Adult BaseballYouth Baseball			
Conditions of use: Grey County Smok Township of South adhered to. Guidelines establis (I.e. Softball Cana Association) Other: Outlined wi	ngate Policy # shed by gover da, Softball O	31- Alcohol R rning bodies m Intario Associa	isk Manageme nust be adhere ation, Ontario l	nt Policy must be
Dates and times of use: Facility: Memorial Park/ Pat Dales Park/ Hopeville Park/ Holstein Park				
Deletions: Weekend of Step Da Weekend of Auto Sw Weekend of Fall Fair	ap meet (Pat [
Name or Organization	n:	: Number of Teams:		
Contact Name:	Phone Number:			
Day:	Time: ,		Lights: _	
Total Amount of Ren Deposit:	tal: \$ -	_+ GST = \$	Key	
Payment Schedule: Monthly	Weekly	Upon Re	ental	
The undersigned has permit/ license and tincluding Township of he/she executes this power, authority and	the terms and of of Southgate Po of Permit/ Licens	conditions conta plicy #31, and h se on behalf of t	ained herein and hereby warrant a the Licensee and	I attached hereto and represents that I has sufficient

Authorized by:

TOWNSHIP OF SOUTHGATE
Policy # 72
Ball Park Rental Policy
Approved by Council on:
October 18, 2017



SOUTHGATE RECREATION BALL PARKS

REGULATIONS

- 1. The Township of Southgate Recreation Department will not be responsible for personal injury or damage, or for the loss or theft of clothing or equipment of any applicant or anyone attending on the invitation of the applicant.
- 2. The applicant shall be responsible for the conduct and supervision of all persons admitted to the premises and grounds and shall see that all regulations in this contract are strictly observed.
- 3. The applicant shall pay for all damages to the property of the Township of Southgate arising from the use of the facility by the applicant and anyone attending the function being held by the applicant.
- 4. All property of the applicant brought onto Township of Southgate property must be removed after the contract time has expired.
- 5. It is the responsibility of the applicant to see that all persons admitted to the functions being held, have vacated the building and grounds promptly at the time specified by the contract. An overtime charge of the hourly ice rental rate in addition to \$20 per hour will apply if the applicant or anyone attending the function uses the facility beyond the time specified on the contract.
- 6. The Township of Southgate Recreation Department reserves the right to cancel this contract without notice should there be a breach of the conditions or regulations or should the Recreation staff be of the opinion that the facilities are not being used for the purposes contained in the application.
- 7. The sale and / or the consumption of liquor is strictly prohibited without posted proof of a Liquor License Board of Ontario permit.
- 8. The Township of Southgate Recreation Department reserve the right to place Police supervision at any event at the expense of the applicant.
- 9. Persons who chose not to wear proper protective equipment accept all inherent risks of the activity.

Facility Specific:

Ball Parks

- 1. A deposit of \$25 is required with any one time booking. A deposit of \$50.00 is required to secure key necessary for Park usage.
- 2. Facility Manager reserves the right to cancel any booking on two weeks' notice.
- 3. Facility Manager reserves the right to cancel any booking on short notice due to Mechanical or Electrical breakdown and /or Weather related playing conditions.
- 4. Alcoholic beverages are not permitted on Township of Southgate property.
- 6. Cancellation Policy: Please be courteous to other users and cancel park time if not using.