



## Staff Report FIN2021-030

**Title of Report:** FIN2021-030 2022 Budget  
**Department:** Finance  
**Council Date:** October 6, 2021

**Recommendation:**

**Be it resolved that** Council receive Staff Report FIN2021-030 2022 Budget as information.

**Background:**

Municipal Act, 2001 s. 290(1) requires a municipality shall:

“prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality, including,

- (a) amounts sufficient to pay all debts of the municipality falling due within the year”.

**Staff Comments:**

Staff has prepared the following timeline for the 2022 Budget process:

Wednesday, October 6, 2021	9am	Regular Council	Set Budget timeline
Wednesday, November 10, 2021	9am	Council/ Committee of the Whole	Present 2022 Multi-year Capital and 2022 Special Project Multi-year Forecasts
Tuesday, November 23, 2021	9am	Council/ Committee of the Whole	Discuss 2022 Capital and 2022 Special Project Budgets
Wednesday, December 8, 2021	9am	Council/ Committee of the Whole	Present 2022 Operating Budget
Tuesday, December 21, 2021	9am	Council/ Committee of the Whole	Discuss/Recommend 2022 Operating Budget
Tuesday, January 11, 2022	7pm	Public Information Meeting	Staff to present consolidated 2022 Budget and receive public comments
Wednesday, January 19, 2022	9am	Council/ Committee of the Whole	Discuss/Recommend 2022 Operating Budget (if needed)
Wednesday, February 2, 2022	9am	Regular Council	Approval of consolidated 2022 Budget

Use of online public engagement tools are also anticipated in addition to the Public Information Meetings. The public also has the opportunity to speak directly to Council during open-forum at each council meeting.

The 2022 Budget timeline will be posted on the website.

**Financial Implications:**

The Township of Southgate is required to approve a budget annually. The proposed timeline would allow for approval of the 2022 Budget on February 2, 2022.

**Communications & Community Action Plan Impact:**

This report has been written and presented to Council in accordance with the Southgate Community Action Plan:

Mission Statement Pillars

- Trusted Government
- Economic Prosperity.

Themes:

- Municipal Services
- Public Communications

Core Values:

- Integrity
- Stewardship

**Concluding Comments:**

The 2022 Budget timeline anticipates that the consolidated 2022 Budget would be approved on February 2, 2022.

Respectfully Submitted,

**Dept. Head:** *Original Signed By*  
William Gott, CPA, CA Treasurer

**CAO Approval:** *Original Signed By*  
Dave Milliner, CAO