

Township of Southgate

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Attachment #1

Township of Southgate

Addendum #1

Township of Southgate Request for Tender

**Architectural and Engineering Consulting Services for the Proposed
Conversion / Renovation of 5 Keppel Street, Dundalk into a Municipal
Administration and Services Facility**

Reasons for the Addendum #1:

1. **Project Timelines-6.** Recommendation to Council for approval: August 6, 2026, Council date correction.
2. **Examination of Site** - Site Meeting Registration: Registry email address change.
3. **4. Concept Design Options** – The consultant will work with Township staff and will be required to engage Council and the Public into a visioning and concepts session for the potential of options to be considered in the site's opportunities.

Document Changes:

1. **Project Timelines-6.** Recommendation to Council for approval is for the **August 5, 2026** Council meeting.
2. **Examination of Site** - Site Meeting Registration: Proponents wishing to attend the mandatory site meeting must register their attendance with **Kayla Best kbest@southgate.ca** no later than July 8, 2026, at 12:00 pm.
3. The consultant will host a visioning and concepts session with Council and the Public to gather information for consideration in the site's opportunities. The Township will also be conducting reach out engagement with social media/website surveys and Lego Building Block exercises.

Pricing to be included in the Pricing Submission Form, Concept Design Options item line.