

Township of Southgate
Residential and Non-residential Building
and Property Service Policy D-6



Approved by Council on: August 23, 2017

Introduction to the Policy

The Township of Southgate has developed this policy, as a guidance document to support new construction and servicing requirements to access municipal services. This policy spells out the requirements and responsibilities of the developer and/or property owner during the building permitting process to receive the 3 waste diversion and resource management collection carts, a Township approved water meter and the required civic numbering for a property. More detailed information is provided below for these services and emergency civic numbering requirements:

1. Municipal Waste Diversion and Resource Management

The Southgate Waste Collection System provides a service to residential, multi-residential and non-residential properties in the Township that is a three stream automated waste collection system that requires collection carts. The basic cost for the weekly collection service is covered through property taxation. Each property with a new residential, multi-residential or non-residential constructed building must acquire and pay for the 3 designated collection carts available from the Township of Southgate, prior to receiving final occupancy. The 3 collection carts each have serial numbers that are recorded and tracked by the Township, as fixtures allocated to the property, attached to the buildings municipal address and property file, and must remain with the property following future changes in ownership. The Southgate current Fees and Charges By-law Schedule F, Waste Diversion and Resources Management, included as part of this policy being Appendix A, establishes the cost of the compost, recycle and waste collection carts. Southgate's current waste by-law is also included as part of this policy being Appendix B titled Southgate Solid Waste By-law, and establishes policies and requirements for recycling and diversion that all property owners should make themselves aware of.

2. Water

When a new residential or non-residential building is constructed in the Township of Southgate, and the building is connected to municipal drinking water services, a municipally approved water meter must be installed at the developer's or property owner's expense. The property owner or developer when acquiring a building

permit from the municipality, must purchase a water meter spacer for their plumbing contractor to install when completing the water service into the building.

Prior to receiving final occupancy, the property owner must contact and coordinate with the Township of Southgate Public Works Department the purchase of the correct size of water meter for their buildings plumbing requirements, which includes installation as per the Township's Water Meter Installation By-law, included as part of this policy being Appendix C. The Southgate current Fees and Charges By-law Schedule H, titled Water & Sewer, included as part of this policy being Appendix D, establishes the cost of the water meter spacer and the water meters options available.

3. Emergency Civic Numbering – Urban

All urban buildings must have affixed to the front of the structure their assigned civic address number and be of a colour and size so that it is visible from the roadway for emergency services.

4. Emergency Civic Numbering Signage – Rural

All rural properties with approved entrances off a Township, County or Provincial roadway, and with any buildings on the property, must acquire from the municipality, a County approved emergency civic address number and sign. The number is a double sided green sign that comes with a post and is installed by the Township of Southgate Public Works Department to ensure the proper location for sign and visibility from the roadway. The Southgate current Fees and Charges By-law, Schedule C titled Public Works, included as part of this policy being Appendix E establishes the cost of the civic numbering sign, the post and the installation by municipal staff.

Once installed by the Township, the maintenance of the emergency rural civic number signs is the responsibility of the property owner to ensure the sign is visible from the roadway at the entrance to the property for emergency services to comply with the Southgate Civic Addressing By-law included as part of this policy being Appendix F.

Attachments:

- Appendix A - Southgate current Fees and Charges By-law Schedule F, Waste Diversion and Resources Management
- Appendix B – Southgate's current Solid Waste By-law
- Appendix C - Southgate current Water Meter Installation By-law
- Appendix D - Southgate current Fees and Charges By-law Water Meter Installation By-law Schedule H, titled Water & Sewer
- Appendix E - Southgate current Fees and Charges By-law Schedule C, Public Works
- Appendix F - Southgate's current Civic Addressing By-law

Appendix A

Township of Southgate By-law 120-2016

Schedule F – Waste

	<u>Fee</u>	<u>HST</u>	<u>Total</u>
Waste Collection Cart - Additional/Replacement Recycling (Blue)			
240L	\$ 72.57 ea	\$ 9.43	\$ 82.00
360L	\$ 100.00 ea	\$ 13.00	\$ 113.00
Tipping Fee for Additional Cart	No charge	\$ -	
Organics (Green)			
240L	\$ 72.57 ea	\$ 9.43	\$ 82.00
Tipping Fee for Additional Cart	No charge	\$ -	
Waste (Grey)			
240L	\$ 72.57 ea	\$ 9.43	\$ 82.00
Tipping Fee for Additional Cart - Annually	\$ 105.00 ea	\$ -	\$ 105.00
Disposal Rates			
Bag of properly sorted waste	\$ 3.00 ea		\$ 3.00
Recycle materials	No charge	\$ -	
Organic materials	No charge	\$ -	
Leaf & yard waste	No charge	\$ -	
Large furnishings & mattresses	\$ 15.00 ea		\$ 15.00
Appliances with freon removed (tagged & certified)	\$ 5.00 ea		\$ 5.00
Appliances with freon (freezer, fridge, A/C units)	\$ 30.00 ea		\$ 30.00
Electronic & electrical equipment (includes computers & attachments, laptops, monitors, printers, fax m/c, TV's)	No charge	\$ -	
Tires from passenger vehicles (maximum of 10 tires total in any one visit)	No charge	\$ -	
Large tractor, combine and farm equipment tires (maximum of 10 tires in any one visit)	No charge	\$ -	
Tires with rims surcharge	\$ 10.00 ea	\$ -	\$ 10.00
Bale Wrap	\$ 4.00 /bag	\$ -	\$ 4.00
Dirty wood properly sorted out (or \$35.00 per pickup truck load)	\$ 100.00 /T	\$ -	\$ 100.00
Commercial loads of clean wood (no paint, stain, varnish, adhesives or brush, etc.)	\$ 70.00 /T	\$ -	\$ 70.00
Drywall (or \$35.00 per pick-up truck load)	\$ 85.00 /T	\$ -	\$ 85.00
Steel & wire (must be sorted) [Fence wire with posts attached will not be accepted]	No charge	\$ -	
Used oil, antifreeze, batteries	No charge	\$ -	
Carpet & Underlay	\$ 0.10 /ft2	\$ -	\$ 0.10

Appendix A

**Township of Southgate
By-law 120-2016**

	<u>Fee</u>	<u>HST</u>	<u>Total</u>
Asphalt shingles - Loose (Egremont Site only)	\$ 100.00 /T	\$ -	\$ 100.00
Asphalt shingles - Bundles (Dundalk Site only)	\$ 3.25 ea	\$ -	\$ 3.25
Properly sorted waste resources loads (no evidence of recyclables, compost, steel, wood or asphalt shingles) [subject to a minimum \$35]	\$ 100.00 /T	\$ -	\$ 100.00
Poorly sorted waste resources loads (evidence of recyclables, compost, steel, wood or asphalt shingles) [subject to a minimum \$75]	\$ 200.00 /T	\$ -	\$ 200.00
Compost			
240L or less per trip	No charge	\$ -	
In bulk at Egremont site	\$ 30.00 /T	\$ -	
Compostable materials within and outside the Township	\$ 70.00 /T	\$ -	
Contaminated Soil (must originate within the boundaries of Township of Southgate, analysis must be provided prior to delivery, as stated in the Egremont Environmental Compliance Approval A261602 and requirements for Ministry of the Environment Waste Disposal for soils for landfilling upon the Public Works Manager approval)	\$ 200.00 /T	\$ -	\$ 200.00
Special site opening by appointment only (per visit)	\$ 50.00 ea	\$ -	\$ 50.00

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Township of Southgate By-law 120-2016

	<u>Fee</u>	<u>HST</u>	<u>Total</u>
Infractions & Fines Improper sorting of waste cart First Infraction Second Infraction Third Infraction Each future Infraction [subject to a maximum fine \$25,000 under The Municipal Act]	Refer to Waste By-law		
Overfilling waste cart First Infraction Second Infraction Third Infraction Each future Infraction [subject to a maximum fine \$25,000 under The Municipal Act]	Refer to Waste By-law		
Cart on roadway before 5 pm (winter) & 7 pm (summer) the day prior to collection or after 9 pm day of collection First Infraction Second Infraction Third Infraction Each future Infraction [subject to a maximum fine \$25,000 under The Municipal Act]	Refer to Waste By-law		
Burning of waste other than wood or coal First Infraction Second Infraction Third Infraction Each future Infraction [subject to a maximum fine \$25,000 under The Municipal Act]	Refer to Waste By-law		

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**Township of Southgate
By-law 120-2016**

	<u>Fee</u>	<u>HST</u>	<u>Total</u>
Waste dumping			
First Infraction			
Second Infraction			
Third Infraction			
Each future Infraction [subject to a maximum fine \$25,000 under The Municipal Act]			
Unsecured waste load			
First Infraction			
Second Infraction			
Third Infraction			
Each future Infraction [subject to a maximum fine \$25,000 under The Municipal Act]			
Waste cart stored too close outdoors to property line or waste not in cart			
First Infraction			
Second Infraction			
Third Infraction			
Each future Infraction [subject to a maximum fine \$25,000 under The Municipal Act]			
No 911 or house number			
First Infraction			

Refer to Waste By-law

Refer to Waste By-law

Refer to Waste By-law

Refer to Waste By-law

Appendix B

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

BY-LAW NUMBER: 22-2004

Being a by-law to provide for the collection and sorting of solid waste, non-collectable waste materials, transfer station bulky waste drop-off items, Household Hazardous Waste materials, wastes we cannot accept in our system, disposal rates, cart leasing rates, waste cart tipping fees, the "Plus" Waste Collection Service Agreement, littering controls, waste burning, offences and penalties for disposal of solid wastes and refuse for the Township of Southgate

WHEREAS Section 11(1), Paragraph 3 of the Municipal Act, 2001 S.O. 2001, c. 25, provides municipalities the authority to pass by-laws respecting waste management;

AND WHEREAS the Corporation of the Township of Southgate deems it expedient to provide that all waste and other refuse throughout the Township of Southgate shall be properly sorted for collection by the Township or delivered for disposal to the appropriate site in an environmentally sound manner by all residents in the Corporation of the Township of Southgate;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE ENACTS AS FOLLOWS:

SHORT TITLE

1. This By-law may be cited as the "Southgate Solid Waste By-law".

INTERPRETATION

2. For the purposes of this By-law, the following terms shall have the corresponding meanings:
 - (a) "ash" means the residue, including soot, of any wood or coal fuel after it has been consumed by fire, and "ashes" shall have a corresponding meaning;
 - (b) "bulky waste items" includes bulky, weighty or large articles such as stoves, refrigerators, furnaces, bed springs, mattresses, furniture, boxes, barrels, water tanks, tires and the like which would normally accumulate at a dwelling unit and as outlined in Schedule F to this by-law that may be disposed of at the transfer stations;
 - (c) "by-law" means this by-law and any amendments thereto including any and all schedules forming any part of this by-law and any amendments thereto;
 - (d) "Compost" means compostible solid waste materials, such as food, yard waste, tissue, etc., excluding recyclable waste, residual waste, unaccepted waste, special or bulky waste and Household Hazardous Waste, as set out in Schedule "C" to this by-law
 - (e) "Downtown Collection Area" includes any dwelling unit and place of business in the Village of Dundalk as set out in the area defined in Schedule "A" to this by-law;
 - (f) "generator" means any owner, occupant, tenant or other person having use, occupation, charge or control of any building, structure or place in, from or on which any solid waste is generated;
 - (g) "goods reuse centre" means a place to drop off unwanted materials that can be of use by another resident of Southgate;

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- (h) "household hazardous waste" means hazardous waste as defined in Ontario Regulation 347 of the Environmental Protection Act, R.S.O. 1990, Chapter E.19, as amended from time to time or any successor thereof, and defined in Schedule "G" to this by-law;
- (i) "non-collectable solid waste" means solid waste as set out in Schedule "E" to this by-law;
- (j) "person" includes a corporation;
- (k) "public lane" means any lane designated by the Township as a public thoroughfare and which is of sufficient width and condition for use by vehicles used for the collection of solid waste as defined in this by-law;
- (l) "Recycles" means recyclable solid waste materials, excluding compost, residual waste, unaccepted waste, special & bulky waste and household hazardous waste, as set out in Schedule "B" to this by-law;
- (m) "Residual waste" means waste materials, excluding compost waste, recyclable waste, unaccepted waste, special & bulky waste and household hazardous waste, as set out in Schedule "B" to this by-law;
- (n) "Schedule" means all regulations attached to and forming part of this by-law including any amendments thereto;
- (o) "sharp objects" includes broken glass, light bulbs, razor blades, saw blades, sewing needle, clinical glass, knife, scissors, straight razor, screw, nail, axe, hatchet, lawn mower blade and the like;
- (p) "solid waste" includes any refuse, recyclable material, compostable material, ash, bulky item, household hazardous waste, non-collectable solid waste, special collection waste, transient waste, residual waste and yard waste;
- (q) "special waste" means waste of minimal hazard material that is collected by the Township at the transfer station site such as is outlined in attached Schedule "G" to this by-law;
- (r) "Township" means the Corporation of the Township of Southgate;
- (s) "transient waste" means solid waste brought into the Township of Southgate from outside its boundaries;
- (t) "waste" means non recyclable, non compostable solid waste excluding recyclable waste, compost waste, unaccepted waste, special & bulky waste and household hazardous waste, as set out in Schedule "D" to this by-law;
- (u) "waste ash" means the residue, including soot, of burning waste as fuel after it has been consumed by fire, and "waste ashes" shall have a corresponding meaning;
- (v) "yard waste" includes grass clippings including thatch., leaves, brush, small branches and tree limbs having a diameter not greater than 2.5 centimetres (1 inches) and less than 0.5 meters (20 inches) in length, hedge trimmings and all woody plants including vines, rose bushes and the like that can fit in the compost cart with the lid closed. Larger quantities and larger branches may be delivered to the Transfer Stations.

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PREPARATION OF WASTE FOR COLLECTION

3. (1) The Township requires the separation of solid waste materials into the Blue recyclable, Charcoal residual waste, and Green compost collection carts as set out in this by-law and such separated solid wastes are to be set out for collection for purposes of recycling, composting or waste disposal in accordance with the provisions of this by-law.
- (2) Every generator shall ensure that:
- (a) all solid waste set out for collection is separated into recyclables, compost and residual waste. Special and bulky type wastes are to be disposed of at the transfer stations in accordance with the provisions of this by-law;
 - (b) all solid waste set out for collection is placed in the appropriate cart and placed in accordance with this by-law and in such a manner that the cart lid is closed so that solid waste is not accessible to any animal and can not be blown by wind onto any public or private property;
 - (c) every cart containing solid waste set out for collection is not filled above the top level of such cart with the lid securely closed;
 - d) all solid waste is drained of liquids before being placed in a cart;
 - (e) all pet faeces are drained of all liquids and bagged in paper bags;
 - (f) any sharp objects set out for collection are placed in a cardboard box not larger than 0.6 metres (2.0 feet) in any one dimension and such box is securely taped to secure the contents and clearly labelled as containing sharp objects and placed in the charcoal waste cart;
 - (h) ashes or waste ashes are cold and kept separate when set out for collection;
 - (A) for the purposes of Clause 3.-(2)(h), ashes shall not be considered "cold" until at least 5 days after they have been removed from a fire.
 - (B) for the purposes of Clause 3.-(2)(h), ashes shall be placed in the compost cart.
 - (C) for the purposes of Clause 3.-(2)(h), waste ashes shall be placed in the Waste cart.
 - (i) every cart of solid waste set out for collection:
 - (A) has a capacity of not more than 240 litres (53 gallons) or 360 litres (80 gallons);
 - (B) does not weigh more than 18 kilograms (40 pounds) for each cart with contents;
 - (C) must be in those carts supplied by the Township only.
 - (j) all solid waste materials set out in all solid waste carts must be placed in carts loose except for Clause 3. – (2) (e) and (f) and only the following material allowed to be or must be bagged in the waste collection system and placed in the appropriate cart to make it more manageable in the collection and disposal process which are as follows:
 - (A) Compost may be placed only in COMPOSTIBLE PAPER BAGS and disposed into the Green Compost Cart;
 - (B) Plastic baler twines must be placed in old feed bags and disposed into the Charcoal Residual Waste Cart;
 - (C) Sisal baler twines must be placed in old feed bags and disposed into the Charcoal Residual Waste Cart;
 - (D) Round bale net wrap must be placed in old feed bags and disposed into the Charcoal Residual Waste Cart;
 - (E) Round bale plastic wrap is not accepted in the waste collection carts, but is accepted at Transfer Stations for recycling.

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LOCATION OF WASTE FOR COLLECTION

4.(1) Every generator shall ensure that all carts set out for collection are located adjacent to his or her building, structure or place and:

- (a) where the road has a curb face and sidewalk in front of a residence, such solid waste is located directly behind the sidewalk on the grass so as not to impede pedestrian traffic;
- (b) where the road has a concrete curb or has a boulevard between the sidewalk and the curb, such solid waste is located within 0.3 metres (1 foot) of the curb away from the road;
- (c) where the area is in a public lane, such solid waste is located as close as possible to the edge of the public lane;
- (d) in the downtown collection area, such solid waste is located on the sidewalk directly behind the curb and in front of the building;
- (e) where the road is a township road, carts must be placed on the correct side of the roadway as is required for the collection route;
- (f) where the road has a gravel shoulder, such waste carts are to be placed at the grass edge of the shoulder where a grass edge exists;
- (g) where the road is a provincial highway or county road, carts may be placed on the owner's side of the road and in the driveway area and about 1 meter from the shoulder portion of the roadway for traffic safety;

2) In addition to Subsection 4. (1) of this by-law, every generator shall ensure that all solid waste carts set out for collection, are located so as not to impede or obstruct pedestrian or vehicular traffic or road maintenance operations or so as to endanger the safety of any solid waste collector or any other person.

(3) Every generator shall ensure that during winter conditions, no waste cart set out for collection is located on top of any snow bank.

(4) Every generator shall ensure that waste carts are in front of the property for collection and owners must ensure that street numbers and 911 emergency numbers are clearly visible from the roadway in accordance with Section 4 of this by-law.

(5) Every generator shall ensure that waste carts in front of the property for collection are spaced along the roadway or street with at least 1 meter (3 feet) separation between carts in accordance with Section 4 of this by-law.

WASTE COLLECTION AGREEMENTS

5. Where the Township is to collect solid waste under the circumstances set out in Clause 10.(2)(c), 10.(2)(d), Subsection 10.(3) or 10.(4), the generator of such site shall enter into an agreement for the "Plus Waste Collection Service" with the Township respecting the collection of such solid waste. Such agreement shall be to the satisfaction of the Environmental Services Manager or a township designate. The terms of this agreement and fees are included in Schedule I to this By-law;

COLLECTION DAYS AND TIMES

6. (1) For the purposes of carrying out solid waste collection in the Township of Southgate, the Township and its staff have divided Southgate into 4 collection zones and may assign a day or days on which solid waste shall be collected in the said zones.

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(2) Organics shall be collected once every 7 days; residual waste and recyclables shall be collected once every 14 days, except when a normal collection day falls on a holiday and then the collection schedule will be as set out in Subsection 6.(7) of this by-law.

(3) Solid waste collection shall be normally carried out between the hours of 7:00 a.m. and 7:00 p.m., or if necessary at such other times as may be determined by the Township should delays be incurred because of maintenance or weather conditions.

(4) Every generator shall ensure that no solid waste is set out for collection before 7:00 p.m. (5:00 p.m. November to February inclusive) on the day preceding collection, but is set out for collection before 7:00 a.m. on the day of collection to ensure waste is collected.

(5) Every generator shall ensure that all carts are removed whether emptied or not from the collection location on the roadway before 9:00 p.m. on the day of collection. In the downtown collection area, every generator shall ensure that all carts are removed whether emptied or not from the sidewalk collection location before 10:30 a.m. on the day of collection.

(6) When a normal collection day, as designated by the Township falls on New Years Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Labour Day, Thanksgiving Day, Christmas Day, Boxing Day or any day proclaimed as a Civic Holiday, the collection of solid waste shall be carried out on such other day as may be designated by the Township and as published in the annual collection calendar. The Township may inform local radio, media outlets or publish notice of such collection day changes in a newspaper or newspapers having general circulation in the Township of Southgate.

OTHER WASTE DISPOSAL AND RESTRICTIONS

7. (1) The Township disposes of solid waste other than recyclables, compost waste and residual waste under programs designed specifically for that purpose. Other solid wastes collected at the Transfer Stations are referred to in this by-law as special and bulky waste. Such programs may include but are not limited to, bulky items, yard waste, steel, tires, clean wood, dirty wood, construction waste, white goods (appliances) and Christmas trees. They may be disposed of at the Township's Transfer Stations at times and under conditions as determined by the Township. See attached Schedules "F" and "G" for details on the above to this By-law;

(2) The Township may publish notice of any special waste program in a newspaper or newspapers having general circulation in the Township of Southgate;

(3) The burning of any solid waste other than clean wood or coal in a burn barrel, open fire or stoves is restricted by this By-law and the Township Burning By-law.

SCAVENGING

8. (1) No person, unless authorized by the Township, shall pick over, interfere with, remove or scatter any solid waste that has been set out for collection or at the transfer stations or landfill sites.

(2) Subsection 8.(1) does not apply to items designated by the site attendant as a reuse material or goods received during an exchange day when such day is designated by the Township.

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TRANSPORTING OF WASTE

9. (1) No person engaged in the business of collecting, hauling or transporting solid waste shall transport such solid waste within the Township of Southgate unless he or she does so with a vehicle specifically designed, constructed and intended for such purpose, and unless such vehicle has an enclosed body or a covering securely fastened to the body of the vehicle or, in the case of a packer-type vehicle, has hopper doors securely and tightly closed so as to prevent the escape of the contents of the vehicle to the outside and licensed by the MOE to do so.
- (2) No person shall transport any solid waste within the Township of Southgate in an open vehicle of any kind, including a trailer, unless such solid waste is completely covered by a tarpaulin, canvas covering, appropriate containers or the like and such covering is secured to the vehicle in such a manner as to prevent the escape of the contents of the vehicle to the outside.
- (3) A third party hauler transporting any solid waste within the Township of Southgate and requires dumping privileges at a Township Landfill Site must:
- (a) have a valid waste haulers Certificate of Approval from the Ministry of Environment;
 - (b) have an account set up with the Township;
 - (c) provide appropriate proof of liability insurance and WSIB coverage.
 - (d) provide a list of customers, that will remain confidential to prove origin of the waste being disposed.
 - (e) sort all waste into recyclable waste, compost waste, residual waste, steel, tires, clean wood, dirty wood, white goods, asphalt shingles and other construction waste.

GENERAL PROVISIONS

10. (1) The Township shall operate a system for the collection, transportation and disposal of solid waste in accordance with the provisions of this by-law and in accordance with the Certificate of Approval issued to the Township by the Ministry of the Environment for the operation of a solid waste management system.
- (2) The Township shall not be required to collect solid waste:
- (a) that is not set out for collection in accordance with the provisions of this by-law;
 - (b) that is not-collectable solid waste as set out in this by-law;
 - (c) which is generated from any multiple-dwelling property containing more than 6 units except under an agreement (Schedule I attached) as set out in Section 5 of this by-law; or
 - (d) which is generated from any commercial, industrial or business plaza, mall, strip mall or the like, except under an agreement (Schedule I attached) as set out in Section 5 of this by-law;
 - (e) which is generated outside of the Township of Southgate
- (3) Except by written order of the Township or under an agreement as set out in Section 5 of this by-law, no Township vehicle shall enter a privately-owned driveway, roadway, lane or any other part of private property for the purpose of collecting waste detailed in this By-law;

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(4) Except under an agreement made under Section 5 of this by-law, no solid waste collector shall enter any building, ascend or descend any interior or exterior stairway or elevator for the purpose of removing from or returning thereto any solid waste or solid waste receptacle or container.

(5) The Township and all persons designated by the Township are hereby authorized to conduct waste cart monitoring/inspections to administer and enforce the provisions of this by-law.

(6) The Township may charge fees for the collection, transportation and disposal of waste in accordance with this by-law.

(7) Residents and/or Businesses are required to store waste collection carts on none collection days a minimum of 10 feet or 3 meters from a property line or in a contained building on the same property.

(8) Residents and/or Businesses are required to control any odours caused by the storage of wastes that affects a neighbouring property. Disposing of the waste cart materials on each of the scheduled collection days during the hot weather seasons is a requirement should an odour problem exist. The cleaning of carts, proper sorting into the 3 collection cart waste streams which is mandatory, bagging food waste in paper and mixing of compostible kitchen waste materials with yard waste and paper products will help minimise odour concerns.

(9) Residents and/or Businesses are required to place all waste in the appropriate carts that are stored outside of a building on a residential or commercial property or on collection day when placed on the roadway. No waste can be stored beside, under or on top of any waste collection cart when placed outdoors or in a manner as to not allow the cart lid to be completely closed.

WASTE DEPARTMENT FEES

11. See attached Schedule "I" for all fees relating to waste collection and disposal fees and Schedule "J" relating to waste cart leasing rates.

OFFENCE

12. Every person who contravenes any provision of this by-law is guilty of an offence.

PENALTIES

13. Every person who is convicted of an offence under any provision of this by-law shall be liable to a maximum penalty as set out in Section 77 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended from time to time or any successor thereof.

EFFECTIVE DATE OF BY-LAW

15. This by-law shall come into effect on the 28th day of April, 2004.

READ A FIRST AND SECOND TIME this 14th day of April, 2004

READ A THIRD TIME AND FINALLY PASSED THIS 28th day of April, 2004



Mayor

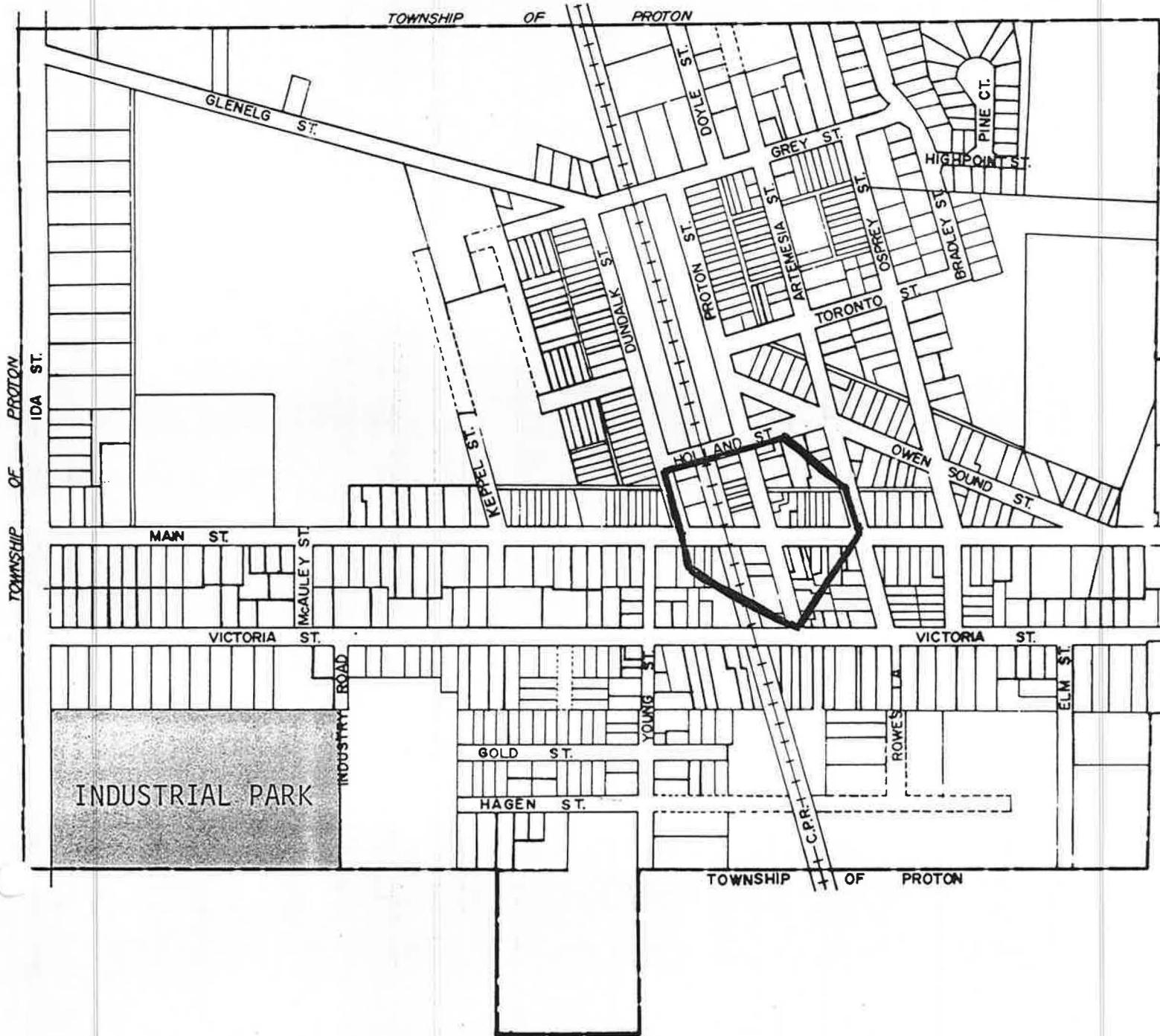


Clerk

Appendix B

SCHEDULE "A"

For the purposes of this By-law, the "Downtown Collection Area" means the area of the Village of Dundalk as depicted on the following map within the boundaries created by the thick black line on the map below. The area is enclosed by Holland Street to the north, Dundalk Street to the west, corner of Victoria & Proton Streets to the south and the corner of Artemesia and Main Streets on the east:



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SCHEDULE "B"

For the purposes of this By-law, "Recyclables for the Blue Collection Cart" shall include:

- >Aluminum: foil, pie plates, pop cans and the like;
- >Boxboard: tissue and cereal boxes, paper towel rolls, frozen juice containers and the like;
- >Cardboard: flattened boxes, pizza boxes, brown kraft paper bags and the like;
- >Glass: bottles, jars (all colours), and the like;
- >Newsprint: newspapers including flyers and inserts, egg cartons and flats, magazines and catalogues, telephone books and the like;
- >Paper: writing paper, envelopes (includes windowed) calendars (spiral binding removed), books (covers removed) and the like;
- >Polycoat: drink boxes, coffee cups, milk carton and the like;
- >Plastic Containers: all plastic containers such as bottles and jars, food and beverage containers, tubs and lids (margarine, yogurt etc.) which have a recycle symbol containing a number within it, and the like;
- >Steel: food and beverage cans and tins (soup, juice etc.) and the like; and
- >Styrofoam: all types, excluding packing material styrofoam peanuts (less 2 square inches in size) and the like.

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SCHEDULE "C"

For the purposes of this By-law, "Compost for the Green Collection Cart" shall include:

- >any food stuff including poultry, meat, fish, bones, pasta, grains, milk products, fruit, vegetables and the like;
- >ashes from clean wood or coal, tea bags, used coffee filters and coffee grounds, feathers, hair, pencil sharpenings,
- >sawdust, tobacco and tobacco products, nail clippings, wood shavings, and the like;
- > serviettes, facial or bathroom tissues, napkins, paper towels, baby wipes, and the like;
- > dried flowers, flowers, weeds from gardens & lawns, garden & house plants, grass clippings, leaves, small twigs and the like; and
- >cat litter, pet droppings, (placed in paper bags) and the like.

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SCHEDULE "D"

For the purposes of this By-law, "Residual Waste for the Charcoal Collection Cart" shall consist of items not included in the recycles or organics collection carts includes:

- >artwork, posters, vellum, cleaned paint brushes, and the like;
- >all empty plastic bags, cookie bags, cereal box liners, coffee packages, foil pouches or packets, milk bags, take-out food containers, butter wrappers, potato chip bags, carbon paper, plastic wrap, candy wrappers, wrappers, and the like;
- >balloons, board games, cards, electronic game parts, crayons, stickers, pieces of sporting equipment, toys, and the like;
- > binders, calculators, pieces of chalk, elastic bands, markers, overhead transparencies, paper clips, pencils, pens, computer diskettes, staples, video or audio cassettes, pieces of tape, and the like;
- >plastic coat hangers, an empty pots or pans, disposable or electric razors, scouring pads, twist ties, utensils, tools, shovels, pieces of cutlery, jewellery wire, hardware, and the like;
- > curtains, blinds, dish cloths, gloves, scarves, sheets, pillows, rags, shoes, boots, sponges, table cloths, towels, pieces of clothing, fabrics, leather, linens, nylon, yarn and the like;
- >small appliances no greater than 5 Kilograms in weight, including a hair dryer, kettle, toaster, clock, and the like;
- >candles, empty coolers, cork, dryer sheets, furnace filters, lawn chairs, photographic negatives, picture frames, rubber gloves, plastic straws, toothpicks, pieces of string, rubber or water softener salt;
- >hair brushes, combs, toothbrushes, empty toothpaste tubes, empty cosmetics containers, deodorants, soap, and the like;
- >lint, dirt, dust, vacuum bag contents and the like;
- >sanitary napkins, tampons or other feminine hygiene products, an incontinence pads, disposable diapers, cotton balls, and the like;
- >condoms, dental floss, dressings, bandages, gauze, swabs, pipets, casts, speculum; urine, colostomy or enema bags, intravenous bags, catheters or other tubing, dentures, alginate impression or like material, pieces of surgical clothing including gowns, masks, gloves, patient bibs, sheets and the like; and
- > petri-dishes, test tubes, microscope slides, scopes, electrodes and the like.

Appendix B

SCHEDULE "E"

For the purposes of this By-law, "Non-collectable Waste" shall include:

- > explosive or highly combustible materials such as celluloid cuttings, moving picture films, or oil-soaked or gasoline-soaked rags and the like;
- > plaster, drywall, fibreglass insulation, asphalt shingles, lumber, concrete, boulders or other waste residue resulting from construction, building renovation or a demolition operations, and the like;
- > swill, liquid waste, or organic matter which has not been drained and wrapped in accordance with the provisions of this By-law;
- > stool samples, flesh or tissue from any animals or humans, body fluid-stained materials infectious or otherwise including clothing and bedding, incontinence or feminine hygiene products known to be infectious, liquid or solid medicines including pills or vaccines, containers or vials from which pills or vaccines are extracted that contain any amount of such pill or vaccine, surgical equipment, any of which is generated from a clinic, hospital, surgery, an office of a physician, surgeon, dentist, veterinarian or the like;
- > hay, straw, manure or night soil;
- > faeces of any dog, cat, fowl or domestic pet that has not been drained of liquids and contained in accordance with the provisions of this By-law;
- > animal carcasses, parts or any portion thereof of any dog, cat, fowl or any other creature with the exception of bona fide kitchen or food waste;
- > Transient Waste
- > Household Hazardous Waste:
 - >Compost, Recyclables or Waste which has not been sorted or packaged for collection in accordance with the provisions of this By-law;
 - > any material which may be classed as a "designated substance" pursuant to the Occupational Health and Safety Act R.S.O. 1990, Chapter 321 as amended;
 - > tires, car batteries, automotive parts or body and steel;
 - > TV's, Electronic equipment and components;
 - >White Goods, such as stoves, washers, dryers, freezers, refrigerators, air conditioners, etc.;
 - >any material which is frozen or stuck to a Solid Waste Collection Cart and cannot be removed by shaking manually;
 - >any material or substance which may cause damage to the natural environment;
 - >any septic tank pumping, raw sewage, sewage sludge or industrial process sludge;
 - > any bulky item, and any tree limb or the like having a diameter greater than 2.5 centimetres (1 inch); and
 - > any radioactive material.

Appendix B

SCHEDULE "F"

For the purposes of this By-law, "Bulky Waste accepted at Transfer Stations" shall include:

- > Construction wastes such as plaster, drywall, fibreglass insulation, asphalt shingles, lumber, concrete, boulders or other waste residue resulting from construction, building renovation or demolition operation, but must be sorted into appropriate bins;
- >tires;
- >steel, metals, automotive parts, wire and cables, etc.;
- >TV's, Electronic equipment and components;
- >White Goods such as stoves, washers, dryers, freezers, refrigerators, air conditioners, etc.;
- >Tree limbs, clean wood, leaves and yard wastes; and
- >Treated, painted, stained, urethane, varnished or the like wood, and
- >Cardboard boxing and quantities of recycle materials; and
- >Compost material; and
- >Residual wastes.

Appendix B

SCHEDULE "G"

For the purposes of this By-law, "Household Hazardous Waste" will be collected at the following sites and shall include the items below for each location as follows:

Owen Sound HHW Events

- >All acids, saniflush, CLR, stop bath, sodium bisulphate and the like;

- >All aerosol cans with materials (except pesticides);

- >Caustics such as ammonia, drano, easy-off, lye, ajax, comet, photo chemicals, lime, lye, TSP and the like;

- >Oxidizers such as fertilizers, plant food, bleach, hydrogen peroxide, sodium hypochlorite, chlorine, pool supplies and the like;

- >Paints – latex and oil based;

- >Pesticides for home & garden use;

- >Pharmaceuticals, cosmetics, perfumes and the like;

- >Misc. flammable organic compounds, adhesives, cements, glues, epoxies, autobody materials, waxes, polishes, caulking, driveway sealers, drywall compound, polyfiller, putty, industrial floor marine & rust paints, liquid plastic, laquers, shellac, urethane, varnish, resins, silicon, stain, solvent, thinners and the like; and

- >Unknown cans and glass containers with no labels with unknown contents.

Dundalk Transfer Station – Special Waste Collection

- >Used waste oil, filters and oil containers;

Egremont Transfer Station – Special Waste Collection

- >Used waste oil, filters and oil containers;
- >Antifreeze;
- >Propane tanks & cylinders;
- >All types of batteries;
- >Cell Phones
- >Aerosol cans with material in can;
- >Fluorescent light tubes;
- >Mercury switches & thermometers
- >Ink & Toner Cartridges;
- >Good reusable clothing;
- >Electronic components and like equipment;

Appendix B

SCHEDULE "H"

For the purposes of this By-law, "Waste not Accepted in our System" at the transfer stations or in the collection carts shall include:

- > explosive or highly combustible materials such as a celluloid cuttings, moving picture films, or oil-soaked or gasoline-soaked rags and the like;
- > swill, liquid waste, or organic matter which has not been drained and wrapped in accordance with the provisions of this By-law;
- > stool samples, flesh or tissue from any animal or human, bodily fluid-stained material infectious or otherwise including clothing and bedding, an incontinence or feminine hygiene product known to be infectious, a liquid or solid medicine including a pill or vaccine, a container or vial from which a pill or vaccine is extracted that contains any amount of such pill or vaccine, surgical equipment. any of which is generated from a clinic, hospital, surgery, an office of a physician, surgeon, dentist, veterinarian or the like;
- > hay, straw, manure or night soil;
- > faeces of any dog, cat, fowl or domestic pet that has not been drained of liquids and contained in accordance with the provisions of this By-law;
- > animal carcasses, part or any portion thereof of any dog, cat, fowl or any other creature with the exception of bona fide kitchen or food waste;
- >Transient Waste
- > any material which may be classed as a "designated substance" pursuant to the Occupational Health and Safety Act R.S.O. 1990, Chapter 321 as amended;
- >any material or substance which may cause damage to the natural environment;
- >any septic tank pumping, raw sewage, sewage sludge or industrial process sludge;
- > any radioactive material

Appendix B

Schedule # 1

Residential Customer Disposal Rates

<u>Waste Site Disposal Rates</u>	<u>Charges</u>	<u>Unit</u>
Bag of properly sorted Waste	\$ 2.00	each
Recycle Materials	N/C	
Organic Waste	N/C	
Leaf & Yard Waste	N/C	
Burn Barrels	\$ 10.00	each
Large Furnishings & Mattresses	\$ 5.00	each
Appliances without Freon	\$ 5.00	each
Appliances with Freon (Freezers, Fridges, A/C Units)	\$ 20.00	each
Electronic Components & Microwaves	\$ 3.00	each
Tires from passenger vehicles	\$ 3.00	each
Tires large > 17 inches	\$ 5.00	each
Large Tractor & Combine Tires	\$ 10.00	each
Tires with rims surcharge	\$ 10.00	each
Dirty Wood properly sorted out	\$ 65.00 or \$ 20.00	tonne per Pickup Truck
Clean Wood (no paints, stains, varnish, adhesives, etc.)	N/C	
Steel & Wire must be sorted out	N/C	
Note: Fence Wire with posts attached is not accepted		
Asphalt Shingles only	\$ 55.00	tonne
Properly Sorted Waste Loads with no recyclables, compost, steel, wood or Asphalt Shingles	\$ 65.00	tonne
Poorly Sorted Waste with evidence of recyclables, compost, steel, wood or Asphalt Shingles	\$ 100.00	tonne
<u>Dundalk Transfer Station Site Rates</u>		
Pickup Truck Load of Properly Sorted Waste	\$ 20.00	load
Trailers will be charged at P/U Truck Load equivalent unit rates as decided by the Site Attendant. Disputed loads will be rejected and weighed at Coop Scales in Dundalk at resident's or company's expense & charged at Tonnage rate.	\$ 20.00	per Pickup Truck Load Equivalent
Unsorted Loads of Waste Materials	\$ 40.00	per Pickup Truck Load Equivalent

Construction & Commercial Disposal Rates

**** Materials Disposed of at Egremont Site Only**

Construction Waste Disposal Rates

	<u>Charges per Tonne</u>
Not properly Sorted Waste	\$ 100.00
Properly Sorted with no steel, wood 2x4 & planks or Asphalt Shingles	\$ 65.00
Asphalt Shingles only	\$ 55.00
Note: Shingles may also be disposed of at Dundalk Transfer Station	
Dirty Wood properly sorted out	N/C
Clean Wood (no paints, stains, varnish, adhesives, etc.)	N/C
Steel must be sorted out	N/C

Commercial Waste Disposal Rates

Properly Sorted Waste Material	\$ 65.00
Poorly Sorted Waste with evidence of Recycle Material	\$ 100.00
Special Dump Opening by Appointment Charges per Visit	\$ 25.00

Note: Late charges on appointments charged at \$25.00/Hour

Additional Charges for materials removed from the waste by the Site Attendant from Construction or Commercial Loads

Note: Tires removed from loads will be charged at above rates.

Note: Waste with evidence of Hazardous waste will be rejected until properly sorted. If material is dumped at site, proper sorting by company is required or waste will be reloaded and disposed of at the hauler's expense.

Appendix B

SCHEDULE "J"

Township of Southgate:

Contract Agreement Concerning Distribution of the Solid Waste Carts and "Plus" Collection Services

The following Policy applies for provision of "Plus" Collection Services to larger businesses, multi-residential sector and some residents:

1. The "Plus" collection services will apply to anyone who requests extra carts or larger carts in addition to the three cart "Basic" residential and small business collection service.
2. Records will be kept of each business property owner to whom each additional cart is delivered, serial numbers and locations for each. Carts are to be returned or will be reclaimed by the Township in the event of a property or business sale unless the new owner indicates they wish to continue the "Plus Collection" service.
3. Additional or different sized waste carts in 240L or 360L. sizes and colours may be supplied to business or multi-residential property owners, if available and requested, in accordance with this policy.
4. Only Township owned and supplied carts will be eligible for pick-up by the Township's collection truck.
5. In the case of a request for additional carts of either 240-L. or 360 L sizes or for exchange of carts from a 240L. cart to a 360L. size cart, the Township will provide the additional carts required at a one-time lease rate to the user. Any carts to be exchanged must be in good condition, properly washed and disinfected.
6. Damaged carts should be returned to the Township to determine if the manufacturers (10 year) warranty coverage applies. If it does not, replacement carts for the damaged ones may be leased from the Township as noted below.
7. Carts that have been damaged by the Township, County or Highway road maintenance equipment will be replaced at no charge.
8. Only Township authorized alterations to the carts with approved manufacturer's equipment will be allowed. Examples of authorized modification are locking lids and third wheel towing apparatus. Other towing apparatus that do not modify or damage the carts in any way may be used.
9. In the case where Plus collection services and extra carts are needed for either 240L or 360L sizes, the carts must be leased from the Township. The lease rate shall be based on the basic cost of the cart requested plus an administrative fee.
10. The Township will provide replacement carts for those that have been stolen or lost at cost plus an administrative fee. Lost or stolen carts that are later recovered (if in good condition) will be offered for return to the property and billed amounts refunded. Property owners must attend at the Township office or waste site as requested to reclaim the carts and return the new ones provided.
11. Any business property owners or others requesting extra carts over the three 240L carts provided shall also be charged for additional waste quantities generated based on the number of extra carts and sizes actually set out. Businesses shall be invoiced for this "Plus" collection service on a quarterly basis.
12. Carts shall be set out at a location and in a manner acceptable to the Township. Carts are not to be overfilled to the point the lid does not completely close.
13. Rates shall be set for each waste type set out at minimum on an annual basis.
14. Non payment of invoices for a period of 90 days shall result in removal of all extra bins over the Basic service. Reinstatement of "Plus" business service shall only be provided after full payment of outstanding invoices and an additional deposit equal to 90 days of waste collection services based on previous billings. Services shall be permanently discontinued to any "Plus" service client for a second non payment incident exceeding 90 days.
15. Nothing in this policy prevents businesses from directly contracting with private waste haulers for the collection of solid waste materials.
16. Large or bulky solid non-hazardous waste items that cannot be set out in the carts will be received at either the Dundalk or the Egremont transfer sites from any resident or business located in Southgate when open. Any waste entering Southgate transfer or disposal sites shall be required to be separated into the three waste streams defined (recyclable material, organic material and residual waste).
17. Household hazardous waste for commercial customers will be billed at the site at costs plus 20% administration & handling fees or added to the customers waste collection billing account for HHW materials that Southgate can accept under Southgate's Ministry of Environments Certificate of Approval. Commercial household hazardous waste is not accepted at the Owen Sound Depot.
18. Fee rates for this service will be updated, at a minimum, on an annual basis.

Appendix B

**Schedule J
con't.**

**Contract Agreement Concerning Distribution
of the Solid Waste Carts and "Plus" Collection Services**

Extra Cart Leasing Rates

<u>Quantity</u>	<u>Size</u>	<u>Serial #</u>	<u>Cart Colour</u>	<u>Unit Rental Price</u>	<u>Extended Price</u>
_____	240 liters	_____	Blue	\$82.00	_____
_____	240 liters	_____	Green	\$82.00	_____
_____	240 liters	_____	Charcoal	\$82.00	_____
_____	360 liters	_____	Blue	\$115.00	_____
_____	360 liters	_____	Green	\$115.00	_____
_____	360 liters	_____	Charcoal	\$115.00	_____
Total					_____

Collection Tipping Fees per Charcoal Residual Waste Cart Dump

240 liter Charcoal Waste Cart charge per tipping occurrence as first bin	N/C
240 liter Charcoal Waste Cart annual tipping charge for second bin	\$ 99.00
360 liter Charcoal Waste Cart annual tipping charge as first bin	\$ 49.00
360 liter Charcoal Waste Cart annual tipping charge for second bin	\$ 139.00

Property Address: _____

911 #: _____ **Lot #:** _____ **Conc.#:** _____

Resident's Name: _____ **Phone #:** _____

Resident's Approval: _____ **Date:** _____

Property Owner's Name: _____ **Phone #:** _____

Property Owner's Approval: _____ **Date:** _____

Township's Acceptance of Agreement: _____ **Date:** _____

Schedule K

Township of SouthgateWaste Management Infractions & Penalties

Waste Infraction	First Infraction	Second Infraction	Third Infraction	Future Infractions Maximum Fine \$25,000 under Municipal Act
Improper Sorting in Waste Cart	Cart Notice	Final Warning Letter	\$100	Doubles with each Charge
Overfilling Waste Cart	Cart Notice	Final Warning Letter	\$100	Doubles with each Charge
Carts on Roadway Not before 5pm (winter) & 7pm the day prior & 9 pm after Collection	Letter	Final Warning Letter	\$100	Doubles with each Charge
Burning of Waste Other than Wood or Coal	Letter	Final Warning Letter	\$200 Escalation of Fines per Occurrence	Doubles with each Charge
Waste Dumping	\$200	\$500	\$1,000	Doubles with each Charge
Unsecured Waste Loads	Verbal Warning	Letter	\$100	Doubles with each Charge
Waste Cart stored to close Outdoors to Property line or Waste not in Cart	Letter	Final Warning Letter	\$100	Doubles with each Charge
No 911 or House Number	Removal of Service after first Infraction until corrected			

Appendix C

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

BY-LAW NO. 1-2007

Being a by-law to establish provisions in new constructed homes for provision for future water meter installation to the municipal water system within the Village of Dundalk in the Township of Southgate

WHEREAS the Corporation of the Township of Southgate (the “Township”) owns, operates and maintains water distribution systems that serves the Village of Dundalk in the Township;

AND WHEREAS Council considers it necessary and expedient to pass a by-law establishing provision for future water meter installation pursuant to the Public Utilities Act upon ratable property and lands pursuant to the Municipal Act in those areas of the municipality serviced with municipal water mains.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE HEREBY ENACTS AS FOLLOWS:

1. Water meter provision in the plumbing installed in future newly constructed homes prior to final occupancy inspection become effective on February 1st, 2007 are established as set out in specifications as outlined in Schedule “A” attached hereto.
2. Refer to Schedule “A” attached for specifications for proper installation requirements to comply.
3. This by-law shall come into force and take effect on February 1, 2007.

READ a first and second time this 10th day of January, 2007

READ a third time and finally passed this 10th day of January, 2007

“Don Lewis”
Don Lewis, Mayor

“Don Seim”
Don Seim, Clerk-Administrator

Appendix C

SCHEDULE “A”

Specifications:

1. That a minimum clearance between a wall and pipe be 175
2. Stop and Drain to be same size as the incoming pipe
3. If hot water tank is within 3.0 meters of the water meter connection a check valve is required between meter and hot water tank
4. All copper piping after the stop and drain to be of type “L” copper
5. Piping for meter to run horizontally and meter to be installed on horizontal
6. Where the incoming pipe is other than copper piping only of horizontal type “L” copper pipe must be used
7. Meter size to be one pipe size smaller

Appendix D

**Township of Southgate
By-law 88-2016**

Schedule H – Water / Wastewater

	<u>Fee</u>	<u>HST</u>	<u>Total</u>
Water			
Water Certificate (switching property ownership)	\$ 25.00 ea	\$ -	\$ 25.00
Non-Emergency Water Shutoff/Turn On (scheduled regular hours Monday to Friday 8am-3pm)	\$ 50.00 ea	\$ -	\$ 50.00
Water Turn On for Non-payment of Service (regular hours Monday to Friday 8am-3pm)	\$ 50.00 ea	\$ -	\$ 50.00
After Hours Water Turn On for Non-payment of service at a Scheduled Time	\$ 75.00 ea	\$ -	\$ 75.00
Emergency Water Turn On for Non-payment on a 24/7 Service Response	\$ 100.00 ea	\$ -	\$ 100.00
Emergency Water Turn Off for Emergency Reasons on a 24/7 Service Response	\$ 100.00 ea	\$ -	\$ 100.00
Emergency Water Turn On for Emergency Reasons on a 24/7 Service Response	\$ 100.00 ea	\$ -	\$ 100.00
Water Purchase (pools, bulk water purchases, etc.)	\$ 5.00 /m3	\$ -	\$ 5.00
Hourly Manpower Rate	\$ 50.00 /hr	\$ -	\$ 50.00

Water Meter Charges

New home			
5/8" or 3/4"	See Schedule G - Building	\$ -	
3/4"		\$ -	\$ -
1"		\$ -	\$ -
1.5"		\$ -	\$ -
2"		\$ -	\$ -

Appendix D

**Township of Southgate
By-law 88-2016**

	<u>Fee</u>	<u>HST</u>	<u>Total</u>
Replacement meter charges if customer is at fault for a frozen or tampered by meter size.			
5/8" or 3/4"	\$ 350.00 ea	\$ -	\$ 350.00
3/4"	\$ 385.00 ea	\$ -	\$ 385.00
1"	\$ 460.00 ea	\$ -	\$ 460.00
1.5"	\$ 700.00 ea	\$ -	\$ 700.00
2"	\$ 830.00 ea	\$ -	\$ 830.00
Development Charges	See DC By-law	\$ -	
Meter accuracy investigations			
Meter at fault	No charge		
Meter ok	\$ 200.00 ea	\$ -	\$ 200.00
Fines			
Tampering fine if water meter seals are broken plus (per occurrence)	Refer to Water Use By-law		

Service Connection Charges

Water			
Connection Charge	\$ 2,153.00 /gal	\$ -	\$ 2,153.00
Street Frontage Charge	\$ 80.00 /m	\$ -	\$ 80.00
Development Charges	See DC By-law	\$ -	
Wastewater			
Connection Charge	\$ 2,225.00 ea		
Street Frontage Charge	\$ 75.00 /m	\$ -	\$ 75.00
Development Charges	See DC By-law	\$ -	

Appendix D

**Township of Southgate
By-law 88-2016**

Fee

HST

Total

Wastewater

Fees			
Septage Disposal	\$ 0.25 /gal	\$ -	\$ 0.25
Rental of Power Snake	\$ 30.00 /d	\$ -	\$ 30.00
Manpower 1 man	\$ 50.00 /hr	\$ -	\$ 50.00
2 men	\$ 100.00 /hr	\$ -	\$ 100.00
Services for video cameraing & snaking			
Provide copy of DVD	\$ 8.85 ea	\$ 1.15	\$ 10.00
Fees for the cleanup of spills into the municipal water or wastewater or stormwater systems of any contaminant or hazardous material will be the responsibility of the individual or company causing such an act. Spills reporting to MOE is a requirement.	Time and materials	\$ -	
Wastewater disconnection charge at property line	\$ 5.00 /m3	\$ -	\$ 5.00
Sewer Connection Flat Rate Charge (per month)	\$ 36.00 /mth	\$ -	\$ 36.00

Fines

Wastewater offences for contravening the Sewer Use by-law Individuals - up to \$25,000/day Corporations - up to \$250,000/day	Refer to Sewer Use By-law
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Appendix E

Township of Southgate
By-law 88-2016
Schedule C – Public Administration

	<u>Fee</u>	<u>HST</u>	<u>Total</u>
Entrance Permit			
Residential - Fee (non-refundable)	\$ 200.00 ea	\$ -	\$ 200.00
Residential - Deposit (refundable upon a final approval inspection)	\$ 400.00 ea	\$ -	\$ 400.00
Total	\$ 600.00	\$ -	\$ 600.00
Field - Fee (non-refundable)	\$ 200.00 ea	\$ -	\$ 200.00
Field - Deposit (refundable upon a final approval inspection)	\$ 600.00 ea	\$ -	\$ 600.00
Total	\$ 800.00	\$ -	\$ 800.00
Industrial/Commercial/Institutional (ICI) < 8 metres - Fee (non-refundable)	\$ 200.00 ea	\$ -	\$ 200.00
Industrial/Commercial/Institutional (ICI) < 8 metres - Deposit (refundable upon a final approval inspection)	\$ 800.00 ea	\$ -	\$ 800.00
Total	\$ 1,000.00	\$ -	\$ 1,000.00
Industrial/Commercial/Institutional (ICI) > 8 metres - Fee (non-refundable)	\$ 1,000.00 ea	\$ -	\$ 1,000.00
Industrial/Commercial/Institutional (ICI) > 8 metres - Deposit (refundable upon a final approval inspection)	\$ 4,000.00 ea	\$ -	\$ 4,000.00
Total	\$ 5,000.00	\$ -	\$ 5,000.00
Civic Address (911 sign) - New application, sign, stake, installation	\$ 125.00 ea	\$ -	\$ 125.00
Civic Address replacement blade (911 sign)	\$ 44.25 ea	\$ 5.75	\$ 50.00
Civic Address replacement stake	\$ 22.12 ea	\$ 2.88	\$ 25.00
Custom Work [Minimum time charged of one hour]			
Operator	\$ 45.00 /hr	\$ 5.85	\$ 50.85
Grader with Operator	\$ 100.00 /hr	\$ 13.00	\$ 113.00
Tandem truck with Operator	\$ 100.00 /hr	\$ 13.00	\$ 113.00
Single Axle truck with Operator	\$ 95.00 /hr	\$ 12.35	\$ 107.35
Excavator with Operator	\$ 95.00 /hr	\$ 12.35	\$ 107.35
Bucket truck with 2 Operators	NA	\$ -	
Loader with Operator	\$ 100.00 /hr	\$ 13.00	\$ 113.00
Tractor with Operator	\$ 90.00 /hr	\$ 11.70	\$ 101.70
Annual Moving (wide load) Permit Fees	\$ 25.00 ea	\$ -	\$ 25.00
Tile Drain Loan Inspections	\$ 100.00 ea	\$ -	\$ 100.00
Road Occupancy and Encroachment Application	\$ 100.00 ea	\$ -	\$ 100.00

Appendix E

**Township of Southgate
By-law 88-2016**

	<u>Fee</u>		<u>HST</u>	<u>Total</u>
Road use agreements (for road upgrading)				
Fee (non-refundable)	\$ 2,000.00	ea	\$ -	\$ 2,000.00
Deposit (refundable)	\$ 5,000.00	ea	\$ -	\$ 5,000.00
Total	\$ 7,000.00		\$ -	\$ 7,000.00
Haul Route Approval Agreements	\$ 100.00	ea	\$ -	\$ 100.00

Appendix F

The Corporation of the Township of Southgate

By-law number 68 - 2015

Being a By-law respecting the Numbering of Buildings and Related Matters which may be recited as the "Civic Addressing By-law".

Whereas Section 8 of the Municipal Act, S.O. 2001, c. 25 ("the Municipal Act, 2001"), provides that municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

And Whereas Section 9 of the Municipal Act, 2001, provides that Sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

And Whereas Section 9(3) provides that without limiting the generality of subsections (1) and (2), a by-law passed under section 11 respecting a matter may:

(b) as part of the power to regulate or prohibit respecting the matter, require persons to do things respecting the matter, provide for a system of licences, permits, approvals or registrations respecting the matter and impose conditions as a requirement of obtaining, continuing to hold or renewing a licence, permit, approval or registration.

And Whereas Section 11 of the Municipal Act, 2001, S.O. 2001, provides that a single-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction set out therein including, inter alia, structures, including fences and signs;

And Whereas the Council of The Township of Southgate deems it necessary for the safety and welfare of its citizens to have all occupied buildings in the Town display an assigned civic address for prompt identification by emergency service personnel;

And Whereas Section 427(1) provides that if a municipality has authority by by-law otherwise to direct or require that a matter or thing be done, the municipality may, in the same or another by-law direct that, in default of it being done by the person directed or require to do it, such matter or thing shall be done at the persons expense.

And Whereas for the purposes of subsection (1), Section 427(2) provides that the municipality may enter upon land and into structures at any reasonable time.

And Whereas Section 427(3) provides that the municipality may recover the costs of doing a thing or matter under subsection (1) from the person directed or required to do it and the municipality may recover the costs by action or by adding the costs to the tax roll and collecting them in the same manner as taxes.

And Whereas the Council of The Corporation of the Township of Southgate deems it expedient to enact a by-law requiring all property owners to display a civic address number at the entrance of each property.

Now therefore the Council of the Township of Southgate enacts as follows:

1. Short Title

This By-law may be cited as the "Civic Addressing By-law".

2. Definitions

In this By-law:

- a) "**Blade sign**" means the universally recognized green 9-1-1 sign that is affixed to a post for the purposes of displaying the assigned municipal civic address number of the building or lot to which the sign relates.

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- b) "**Building**" means without limiting the generality of the following; any structure of a permanent or temporary nature used or built for any person's use, and includes but not limited to a house, office, residential trailer, retail store, factory, storage facility, warehouse, apartment complex, condominium, business, residence, etc. However, buildings shall not include sheds, pool pump houses, cabanas, dog houses or similar structures.
- c) "**County of Grey**" means the Corporation of the County of Grey.
- d) "**Civic Address**" means a number assigned by the Township pursuant to this by-law for the purpose of identifying all private and municipally owned buildings within the Township of Southgate.
- e) "**Public Works Manager**" means a person responsible for controlling or administering the Public Works Department in the Township of Southgate.
- f) "**Public Works**" means the combination of physical assets, management practices, policies, and personnel necessary for government to provide and sustain structures and services essential to the welfare and acceptable quality of life for its citizens.
- g) "**Owner**" means the registered owner of the land and includes a lessee, mortgagee in possession and the person in charge of the property.
- h) "**Township**" means the Corporation of the Township of Southgate.

1. Assigning Civic Addresses

- a) The Public Works Manager or their designate along with the County of Grey is hereby authorized to assign civic address numbers within the Township of Southgate; to identify all private and municipally owned buildings by assigning civic address numbers to all properties with buildings, as a mandatory requirement and optional on vacant lands.
- b) The Public Works Department along with the County of Grey will assign a civic address to each building upon the receipt of a civic address number request application for a single property along with the application fee set out in the Fees and Charges By-law.
- c) The Public Works Manager along with the County of Grey may renumber existing buildings at any time and give written notice by mail of the renumber to the owner of the property as identified in the latest property assessment roll.
- d) All properties that contain a residence or place of business or permanent structure (occupied) shall have a posted civic address.
- e) All Township facilities (e.g. community centres, pumping stations, parks, etc.) will be required to have an address assigned and posted.
- f) An address change request may be considered at the written request of the owner provided:
 - a. The requested address conforms to this by-law and does not impact properties not owned by the person requesting the change.
 - b. A fee(s) has been paid in accordance with the Fees & Charges By-law.
- g) A civic address change request based on personal numerical preferences shall not be accepted as civic numbers are assigned based on Road number, Township zones and distances from a westerly or southerly reference road within each zone.

Appendix F

2. Display Of Civic Addresses

- a) Owners shall obtain and complete the civic address number request form from the Public Works Department and pay all required fees.
- b) Prior to occupancy, the Public Works Department shall install the approved civic address sign in accordance with this by-law. The sign shall be green in colour with white numbers having a minimum height of 10 centimeters or 4 inches.
- c) Every owner shall ensure that the civic address number is affixed at the main entrance that is clear and visible from the street to which the number has been assigned.
- d) Every owner shall ensure that the civic number is well maintained and that snow, trees and grass are kept clear from the number to guarantee the visibility for emergency vehicles from both directions of the roadway approaching the property.
- e) Every owner shall replace the blade sign if damaged or worn. New blade signs are available to order at the Township office with the applicable fees in accordance with the Fees and Charges By-law.

3. Prohibitions

- a) No person shall erect a municipal civic address sign or sign blade unless it is in accordance with this by-law.
- b) No person shall refuse to erect or replace a municipal civic address sign or sign blade when required to do so by the Public Works Manager.
- c) No person shall refuse to maintain a civic address sign or blade.
- d) No person shall alter, remove, deface or any other manner interfere with any civic address or sign blade erected in accordance with the provisions of this by-law, except for the purpose of replacing said numbers or plates or correcting errors.

4. Offences and Penalties

Every person who contravenes the provisions of this By-law established and passed by Council, pursuant to the authority contained in the Municipal Act or any other General or specific Act, is guilty of an offence and liable upon conviction to a penalty not exceeding \$5,000.00 exclusive of costs and the provisions of the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended, shall apply to the said fine.

5. Fees

The Public Works Manager shall determine the required fees calculated in accordance with the Fees and Charges By-law.

6. Severability

Should any section, subsection, clause or provision of this by-law be declared by a court of competent jurisdiction to be invalid the same shall not affect the validity of this by-law as a whole or any part thereof, other than the part so declared to be invalid.

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7. Repeal

That all former civic address by-laws from the former Egremont, Proton, Dundalk and the Township of Southgate are hereby rescinded.

Read a first and second time, this _____ day of _____, 2015.

Read a third time and finally passed, this _____ day of _____, 2015.

Anna-Marie Fosbrooke, Mayor

Raylene Martell, Clerk