



Township of Southgate Committee of Adjustment

Application for Minor Variance

Fees Effective February 5, 2025

Instructions:

This is an application under Section 45 of the Planning Act, 1990, R.S.O. c.P. 13 as amended, for relief, as described in this application, from Zoning By-law 19-2002 (as amended).

- Please check all applicable boxes and answer all applicable questions.
- Failure to provide adequate, correct information may result in your application being refused.
- All measurements must be in metric units. (Imperial Units will not be accepted)
- Additional information may be attached if necessary.
- Incomplete applications will be returned
- The Township reserves the right to ask for more information or clarification pertaining to this application at a later time.
- Applications are not accepted without the required fees.

For office use only:

File No. A- 925

Pre-Consult _____ Date: _____

Date received: June 26, 2025

Accepted by: _____

Roll #42 07 090 003 06600

Conservation Authority Fee

Required: SVCA

Official Plan: _____

Property's Zone: A1, A1-274 and OFDU

Other Information: _____

It is a requirement that any potential applicant pre-consult with the Planning Department pursuant to by-law 66-2012 prior to submitting any planning application, for the initial pre consultation meeting, please provide a drawing or sketch of your proposal accompanied by a written description.

The Approval Authority is the Township of Southgate Committee of Adjustment Required Fees:

Pre-Consultation Fee	\$ 510.00 due prior to the application being submitted ✓
Application Fee	\$ 1,428.00 due with submitted application ✓
Public Notice Sign Fee	\$ 148.00 ✓
Conservation Authority Fees	
Saugeen Valley CA	\$190.00 ✓
Grand River CA	Contact directly for details
County of Grey Review Fee	\$400.00 ✓

Note on fees:

The application fees were adopted and approved under the Township of Southgate's Fee's and Charges By-law and will only be accepted once the application is deemed complete by the Township of Southgate Planning Department.

All required application fees shall be paid in cash or by cheque made payable to the Township of Southgate at the time of submission of the application.

Please review the required Conservation Authority fees prior to submitting your application. Saugeen Valley Conservation Authority requires their fee to be submitted to the Township of Southgate along with this application.

In the event that all fees are not paid in full at the time of submission, the application shall be deemed incomplete.

1. Name of Owner/Applicant (circle one) Jesse F Martin

Address 246124 Southgate Road 24 RR# 1 Proton Station On.

Postal Code N0C1L0 Telephone Number [REDACTED]

2. Name of Agent Solomon Martin

Address 1730 Chamers Forrest Rd RR#2Wellesley On N0B2T0

Postal Code N0B2T0 Telephone Number [REDACTED]

3. Nature and extent of relief applied for: this proposal is to permit a house addition with
a 3 meter front yard setback deficiency because of where the existing house is situated

4. Why is it not possible to comply with the provisions of the by-law?
the reason for out of compliance is because it's an addition onto existing house

5. Legal description of subject land (registered plan number and lot number or other
legal description, and, where applicable, street and street number):

CON 16 LOT 25

6. Dimensions of land affected in metric units:

Frontage: 400m Area: 40 ha

Depth: 1021m Width of Street: 20 m

7. Particulars of all buildings and structures on or proposed for the subject land (specify,
in metric units) the ground floor area, gross floor area, number of storeys, width,
length, height, etc.):

Existing: see sketch attached

Proposed: see sketch

8. Location of all buildings and structures on or proposed for the subject land (specify
distance from side, rear and front lot lines):

Existing: see sketch attached

Proposed: see sketch attached

9. Date of acquisition of subject land: 2011

10. Date of construction of all buildings and structures on subject land:

11. Existing uses of the subject property:

agriculture with a residence and OFDU

12. Existing uses of the abutting properties:

North: agriculture

East: agriculture

South: agriculture

West: agriculture

13. Length of time the existing uses of the subject property have continued:

2011

14. Water is provided to the subject land by a:

_____ publicly owned and operated piped water system

private privately owned and operated individual or communal well

_____ lake or other water body or other means (please explain)

15. Sewage disposal is provided to the subject land by a:

_____ publicly owned and operated sanitary sewage system

private privately owned and operated individual or communal well

_____ privy or other means (please explain)

16. Storm drainage is provided by (check applicable):

Sewers: _____ Ditches _____ Swales : _____

Other means (please explain) sheet flow

17. Present Official Plan designation on the subject lands: RU, EP, W, Ag

18. Present Zoning By-law provisions applying to the land: A1, EP, W, A1-274

19. Has the subject land ever been the subject of an application for minor variance (under Section 45 or its predecessor of the Planning Act)

Yes ☒ No ☐

If the answer is yes, describe briefly (i.e. date of application, file number, nature of relief, etc.)

assume in 2011 there would have been one for the shed

20. Is the subject property the subject of a current application for a plan of subdivision or consent under Section 51 or 53 of the Planning Act?

Yes ☐ No ☒

Each copy of this application must be accompanied by a sketch or survey showing the following:

- 21. Owners authorization and declaration:**

I/we Jesse F Martin

authorize Solomon Martin

to act as our agent(s) for the purpose of this application.

06-27-2025

(Signature of Owner)

22. Owners authorization for access:

I/we Jesse F Martin

hereby permit Township staff and its representatives to enter upon the premises during regular business hours for the purpose of performing inspections of the subject property.

06-27-2025

(Signature of Owner)

(date

23. Affidavit or sworn declaration :

Note: This Affidavit must be signed in the presence of a Commissioner of Oaths.

I/ (We) Solomon Martin

Name of Owner(s) or Authorized Agent or Applicant

of the Township of Wellesley in the region of Waterloo
city/town/municipality *county/region*

Solemnly declare that all statements contained in this application and all the information provided is true, and I/we make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

Declared before me at the:

Township of Southgate in the county of Grey
city/town/municipality *county/region*

This 27 day of June, 2025

[Redacted Signature]

Signatures of Owner Agent.

June 27 2025
Date

Signatures of Owner

Date

[Redacted Signature]

Signature of Commissioner

June 27, 2025
Date

