

The Corporation of the Township of Southgate Library Board Application Form



Your Contact Information

First Name

Last Name

E-mail Address

Phone

Address

The Public Libraries Act sets requirements of Library Board trustees. As per the Act, please indicate whether you are (please select your responses):

At least 18 years old

A Canadian Citizen or a
Permanent Resident of
Canada

A resident of Southgate

Are you a Library member?

Yes

No

Please tell us why you are interested in serving on the Library Board.

Have you ever served as a Library Board trustee for Southgate or for another community?

Yes

No

(If "yes" please provide the details regarding the location, dates, and Board accomplishments during your term of membership)

Please identify the qualification that you possess that would make you an effective Library Board Member

The following is a list of specific skills/knowledge that are considered to be assets (although not requirements) for Library Board membership. Please indicate your level of knowledge/familiarity with each:

The following is a list of specific knowledge and/or experience that are considered to be assets (although not requirements) for Library Board membership. Please select which you have knowledge and/or experience with the below:

- Policy Governance
- Strategic Planning
- Marketing
- Human Resource Management
- Accounting
- Parliamentary Procedures and acting as a meeting chair
- Fundraising
- Public boards / Municipal Boards
- Problem solving skills

Please list any other committees or boards, including the dates of service, on which you previously served in Southgate or in other communities:

Signature of Applicant

Date

The term of office for the Library Board will be from December 2022 to November 2026. If you require any additional information about the Library Board appointment process, please contact Librarian CEO, Lacy Russell at lrussell@southgate.ca. You are also welcome to send a Letter of Expression of Intent and your resume with this application. Please email your application to the Librarian CEO Lacy Russell at lrussell@southgate.ca by August 22, 2025 at 4:00 PM.

The personal information on this form is collected under the authority of the Municipal Act, 2001 and will be used to assist the Municipal Council in selecting appointees for the various Township of Southgate Boards / Committees.

Note: By signing this application form, you hereby consent to the collection, use, and disclosure of your personal information provided on this form. You understand and agree that this personal information may be disclosed to the public and to the media by the Township of Southgate, upon request, and may be included in publicly disclosed committee and Council reports, agendas, minutes, and on the Township of Southgate's website.