



INTERNAL/EXTERNAL POSTING

Employment Opportunity

Job Title: Recreation Programming Support Summer Student

Job Posting #: 2026-09

Department: Recreation

Location: Dundalk Arena (550 Main Street E, Dundalk)

Status: Student

Hours per Week: 35

Salary / Wage: \$16.85/hr - \$18.35/hr

Application Due Date: May 4, 2026 at 2pm

The Township of Southgate is a small rural community located in the southern part of Grey County and known as the gateway to Grey County. "Rooted in community, embracing our future", our mission is to provide enhanced and reliable municipal services for Southgate's community and businesses to ensure sustainability now and into the future.

As a summer student position, the Township of Southgate is now accepting INTERNAL/EXTERNAL applications for one (1) summer student position of **Recreation Programming Support** in Dundalk.

Job Duties:

- Assist in organizing and administering youth programming.
- Assist in preparing for programs, including setup and takedown.
- Supervise and run youth programs, including facilitating games.
- Ensure safety of programs and participants.

Qualifications:

- Enrolment in post-secondary education in a related recreation, health or fitness would be an asset.
- Web-based applications, Internet and social media communications an asset.
- Customer Service experience would be an asset.

For a complete job description and further information please visit the employments opportunities section of our website (www.southgate.ca).

Interested and qualified applicants are invited to forward their cover letter and resume to Human Resources (employment@southgate.ca or 185667 Grey Road 9, Dundalk, ON, N0C 1B0) quoting job **#2026-09** by **May 4, 2026 at 2pm**.

We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, 2001 and will be used for the purpose of candidate selection only. The Township of Southgate does not use Artificial Intelligence (AI) technology at any stage of recruitment.

The Township of Southgate is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. This document can be made available in other accessible formats as soon as practicable and upon request.