



**Township of Southgate
Addendum Council Meeting Agenda**

March 4, 2026

9:00 AM

Holstein Council Chambers

Pages

1. Call to Order

2. National Anthem

3. Land Acknowledgement

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

4. Open Forum

If you wish to speak at Open Forum please register in advance of the meeting by email to clerks@southgate.ca

5. Confirmation of Agenda

Be it resolved that Council confirm the agenda as amended.

6. Declaration of Pecuniary Interest

7. Delegations & Presentations

7.1 Canoe Procurement Group of Canada - Member Presentation by Sarah Hubble

7 - 15

Be it resolved that Council receive the Canoe Procurement Group of Canada Member Presentation by Sarah Hubble for information.

7.2 County of Grey - Municipal Road Transfers Presentation 16 - 45

Be it resolved that Council receive the municipal road transfer presentation from Grey County for information.

8. Adoption of Minutes 46 - 57

Be it resolved that Council approve the minutes from the February 18, 2026 Council and Closed Session meetings as presented.

9. Reports of Municipal Officers

9.1 Finance Department

9.1.1 FIN2026-010 - Procurement Through Canoe 58 - 59

Be it resolved that Staff Report FIN2026-010 be received for information; and
That Council authorize Staff to utilize Canoe for single-source procurement of vehicles and equipment; and
That Council waive Policy No. 5, which requires tenders for purchases.

9.2 Public Works

9.2.1 PW2026-014 - Grey County Road Transfers 60 - 83

Be it resolved that Staff Report PW2026-014 be received for information; and
That Council direct staff to forward this report to the County of Grey.

9.3 Emergency Services

9.3.1 FIRE2026-004 - Fire Dispatch Contract Renewal 84 - 86

Be it resolved that Staff Report FIRE2026-004 be received for information; and
That Council consider approval of by-law number 2026-020.

9.4 Planning Department

9.4.1 PL2026-010 - ZBA C20-25 1000330592 Ontario Inc 87 - 95

Be it resolved that Staff Report PL2026-010 be received for information; and

That Council consider approval of By-law 2026-021 to rezone 112754 Grey Road 14 to allow construction of a farmhouse, horse and buggy barn, agricultural sap shed and power room on the lands not zoned Environmental Protection (EP) Zone with a 5 metre north side yard to the proposed farmhouse and a 7 metre east front yard setback from Grey Road 14.

9.5 Legislative Services

9.5.1 CL2026-005 - Review and Proposed Amendments of Policy No. 86 - Electronic Participation in Council and Committees 96 - 105

Be it resolved that Staff Report CL2026-005 be received for information; and

That Council consider approval of the draft amendments to Policy No. 86 – Electronic Participation in Council, Committees, Public Meetings and Committee of Adjustment; and

That Council direct staff to bring a by-law authorizing the changes to a future Council meeting.

9.5.2 CL2026-006 - Grey County Joint Compliance Audit Committee 106 - 113

Be it resolved that Staff Report CL2026-006 be received for information; and

That Council approve the establishment of the Grey County Joint Compliance Audit Committee as required by the Municipal Elections Act for the 2026-2030 term; and

That Council approve the Grey County Compliance Audit Committee Terms of Reference document; and

That Council direct staff to return with a report to appoint individuals to the Grey County Compliance Audit Committee as recommended by the selection Committee following successful recruitment.

9.5.3 CL2026-007 - Use of Corporate Logo Policy 114 - 115

Be it resolved that Staff Report CL2026-007 be received for information; and

That Council consider approval of By-law 2026-023 being a by-law to approve Policy No. 102 – Use of Corporate Logo Policy, as presented.

10. Notice of Motion

None.

11. Consent Agenda

Be it resolved that Council receive the Consent Agenda dated March 4, 2026 (save and except items _____) for information.

- | | | |
|-------------|---|------------------|
| 11.1 | CAO2026-006 - Midwest Co-op Lease Termination May 31, 2026 | 116 - 118 |
| 11.2 | CL2026-008 - Strong Mayor Powers - In-year Budget Amendments Process | 119 - 121 |
| 11.3 | FIRE2026-005 - 2025 Year-End Report | 122 - 137 |
| 11.4 | PW2026-013 Collection Truck Repair Funding | 138 - 139 |
| 11.5 | Librarian CEO Report 2026-02-19 | 140 - 141 |
| 11.6 | Southgate Renewables - Neighbour Notifications - received Feb 12, 2026 | 142 |
| 11.7 | BWDSB - Ombudsman Dube re Review of Removal of Trustees - received February 20, 2026 | 143 - 144 |
| 11.8 | Grey Bruce Poverty Taskforce - 2025 Annual Report to Community | 145 - 159 |
| 11.9 | Grey Bruce Poverty Taskforce - Collective Impact Framework 2026 | 160 - 161 |

12. General Announcements

13. By-laws

Be it resolved that the following by-laws dated March 4, 2026 (save and except items _____) be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

- | | | |
|------|---|-----------|
| 13.1 | By-law 2026-020 - Owen Sound Fire Dispatch Agreement | 162 - 171 |
| 13.2 | By-law 2026-021 - ZBA C20-25 - 1000330592 Ontario Inc | 172 - 174 |
| 13.3 | By-law 2026-022 - Road Widening - B7-25 - Tom Drost | 175 - 176 |
| 13.4 | By-law 2026-023 - Adopt Policy No 102 - Use of Corporate Logo | 177 - 179 |

*14 Closed Meeting

Be it resolved that Council proceed into closed session at [TIME] in order to address matters relating to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Sec239(2)(e))(Subject: Potential Litigation), litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Sec239(2)(e))(Subject: Litigation Update) and a proposed or pending acquisition or disposition of land by the municipality or local board (Sec239(2)(c))(Subject: Acquisition of Land Update); and That all those required remain in attendance.

Be it resolved that Council proceed out of Closed Session at [TIME].

- *14.1 Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec239(2)(e))(Subject: Potential Litigation)
- 14.2 Litigation or Potential Litigation, Including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board (Sec239(2)(e))(Subject: Litigation Update)
- 14.3 A Proposed or Pending Acquisition or Disposition of Land by the Municipality or Local Board (Sec239(2)(c))(Subject: Acquisition of Land Update)

15. Confirming By-law

180

Be it resolved that by-law number 2026-024 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on March 4, 2026 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

16. Adjournment

Be it resolved that Council adjourn the meeting at [TIME].



Township of Southgate

Date: March 2026



Who is Canoe?

- Canadian Not-for-profit**
 - Cooperative buying group

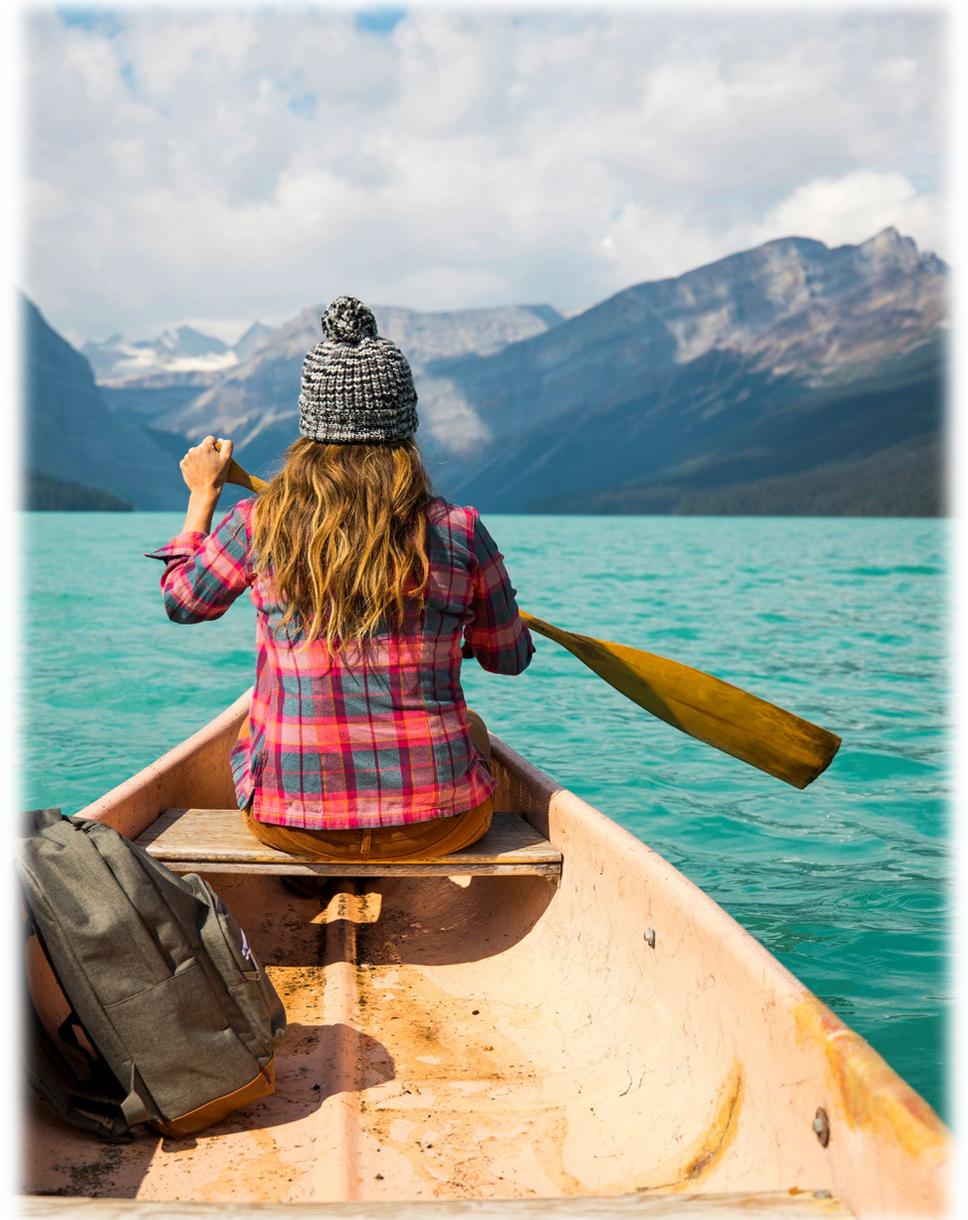
- Membership includes:**
 - 5,000+ members
 - M.A.S.H Sectors

- Partnerships**
 - Municipal Associations
 - Sourcewell

Canoe is not:

- Ordering Platform or software

- Substitute for procurement teams



Public procurement of all of Canada



Our Members (Municipalities, Academic, Schools, Healthcare)



- Municipalities
- Provincial Governments
- Regional Municipalities
- First Nations Communities
- Conservation Authorities & Parks
- Transportation Authorities
- Airport Authorities
- Housing Authorities



- Universities
- Colleges
- K-12
- Government Laboratories & Research Centers
- Galleries, Libraries, Archives & Museums



- Hospitals
- Long term care homes (public or non-profit)
- Blood services
- Public Health Laboratories
- Community Health Centres
- Public Health Units

Helping our Members

❑ Save you money

- Aggregated buying power across Canada
- Preferred pricing for members

❑ Save you time

- We issue RFPs on behalf of our members and post notices on provincial and national platforms.
 - BC BID
 - BIDS AND TENDERS
 - MERX
 - SaskTenders
 - Alberta Purchasing Connection
 - Service NB
 - Canada Buys

❑ Value of using Canoe

- Member support throughout purchase process
- Access to a wide variety of suppliers (380+)
- Continue to work with local distributors
- No membership fee & No minimum purchasing requirements
- Free quotes, cost analysis and assessments



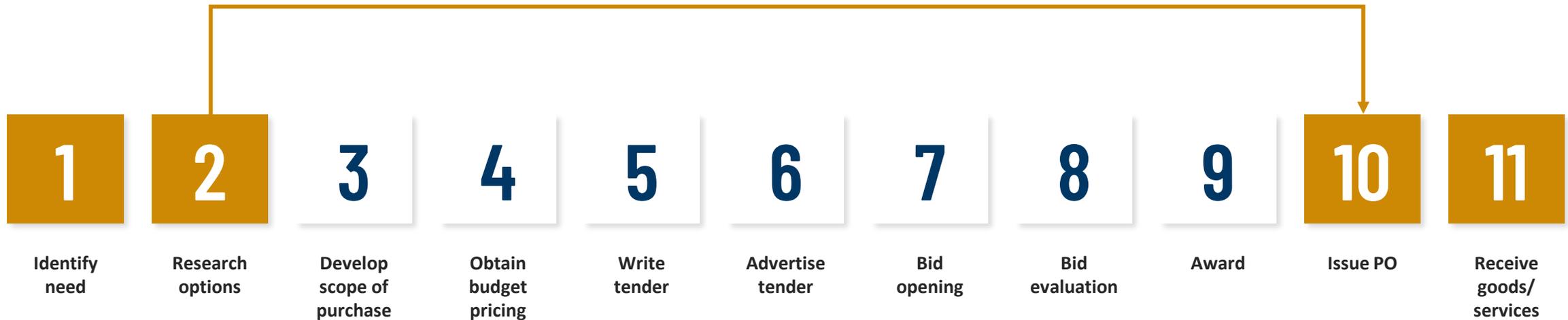
Compliance

- Canadian Free Trade Agreement (CFTA) 2017
- CETA
- Legislative directive compliance
- Fair, open, transparent, non-discriminatory
 - Documents
 - **RFP**
 - **Contract**
 - **Evaluation Summary**
 - Proof of Publication
 - Proposal Opening Record
 - Comment & Review
 - Board Resolution
- Member Bylaws
 - Co-operative Purchasing
- Notice of Participation
 - CFTA



Traditional vs Cooperative Purchasing

We save time and money for our suppliers and members



Ontario Member Breakdown

1. Municipal

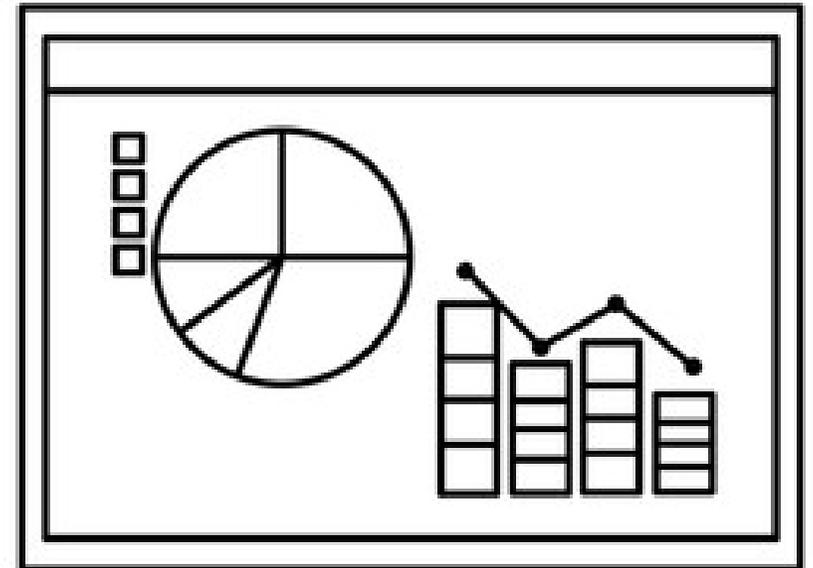
- 90% of all Ontario municipalities are signed up as a member of Canoe

2. Education/Academic

- Post-Secondary: 60% of Ontario post secondary institutions are members of Canoe
- School Boards: 30% of Ontario school boards are members of Canoe

3. Members in Grey County

- City of Owen Sound
- County of Grey
- Municipality of Grey Highlands
- Municipality of Meaford
- Municipality of West Grey
- Town of Hanover
- Town of The Blue Mountains
- Township of Chatsworth
- Township of Georgian Bluffs
- Township of Southgate



Questions?

Municipal Road Transfers – Southgate

March 04, 2026



GREY COUNTY TRANSPORTATION MASTER PLAN

Final Draft Report

Project No. TR12-0311



Goal: Improving the overall Grey County road network.

Actions:

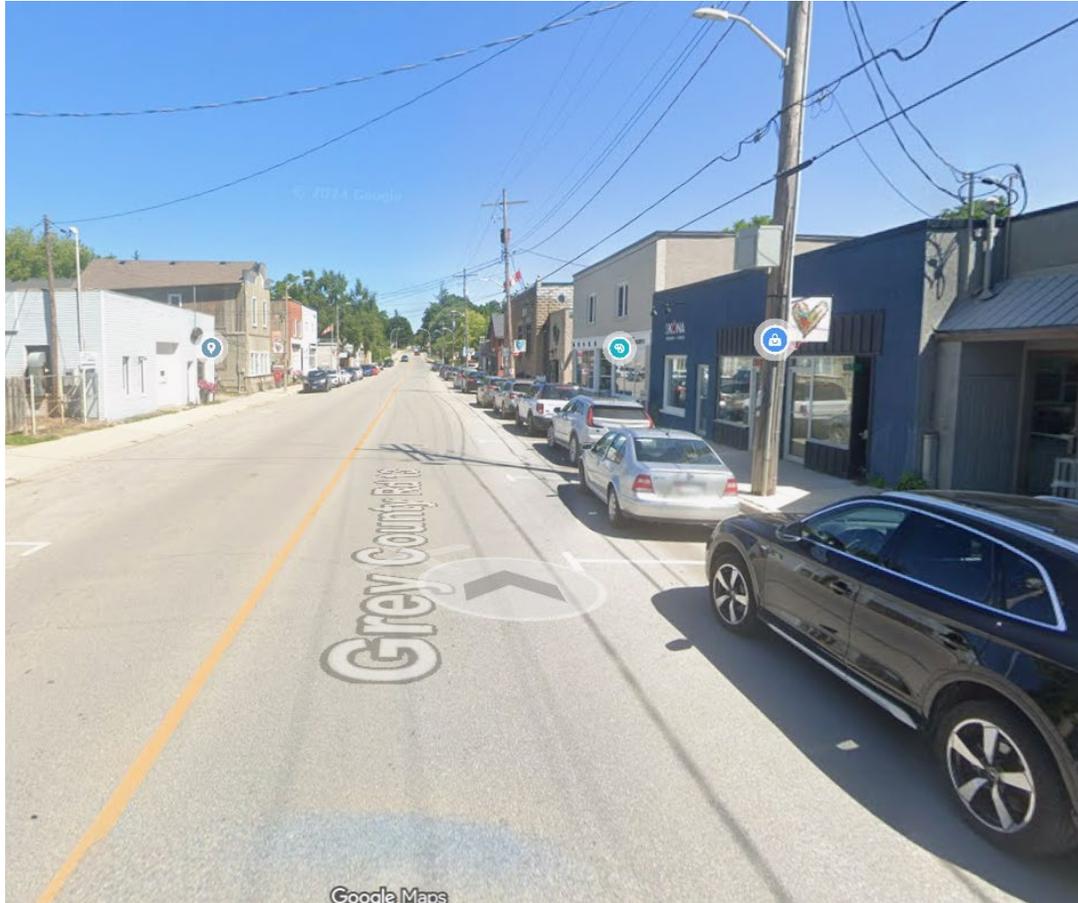
- Address the competing roles and functions of Grey County roads within urban areas.

Key Principles:

- Transfer roads serving 'through traffic' and regional functions to Grey County (upload).
- Transfer roads serving a local function to the local municipality (download).

**Aligning road ownership
with the intended
function of the road.**

Urban Road Coordination



870km of Roads

85%+ of the network is rural roads.
Balance is urban and semi-urban roads.

Urban Grey County Roads

- Grey County maintains roads 'curb to curb.'
- Local municipality maintains underground infrastructure (watermain, sewers) and above ground infrastructure (sidewalks, street lighting)
- Shared responsibilities require coordinated operations, budgets, and capital plans.
- More coordination and administration is less efficient and cost effective.
- Partial control of operations causes delays and leads to lack of local control in responding to local needs
- Public confusion around responsibilities.

Urban Roads Challenges

Priority: Keeping road connectivity between communities via regional and provincial corridors.

- Inconsistent road authority causes conflicts with local priorities and ability to respond to local community needs and concerns, local economic development, and management of service-related infrastructure.
- Appropriate road authority will provide greater flexibility and ability to meet local needs in areas such as:
 - Construction coordination
 - Entrance permits
 - Utility placement
 - Cyclists and pedestrians
 - Water/wastewater/storm sewer maintenance
 - Urban road maintenance (summer and winter)
 - Right of way issues (entrances, encroachments, setbacks, signs)
 - Speed limits
 - Signalized intersections on MTO Connecting Links (no available funding for County government)

Benefits of Local Management

- Timely Response to Issues
- Understanding Local Needs
- Community Engagement
- Cost-Effective Budgeting
- Adaptability to Local Conditions
- Greater Accountability

Benefits of Local Management

Maintaining local roads increases responsiveness to community needs, supports efficient budgeting, and lessens economic impacts to the community.

Local control lets municipalities decide how best to approach road maintenance to meet the unique needs and characteristics of each community.

Rural Roads Challenges

- Some rural roads have higher traffic and are being used as bypasses.
- Roads with more traffic and different driver habits need different service levels.
- Adding these roads to the regional network has county-wide benefits;
 - Routes for trucking around communities
 - Supporting tourism traffic flow
 - Taking non-local traffic off local roads
 - Supporting the efficient movement of goods traffic across the County
- Local municipalities may lack resources to manage higher volume, regional roads – these resources exist at the County level.



Rural Roads Challenges

Aligning strategic rural roads with the County network improves regional connectivity.

Urban & Rural Road Transfers

Key Principles:

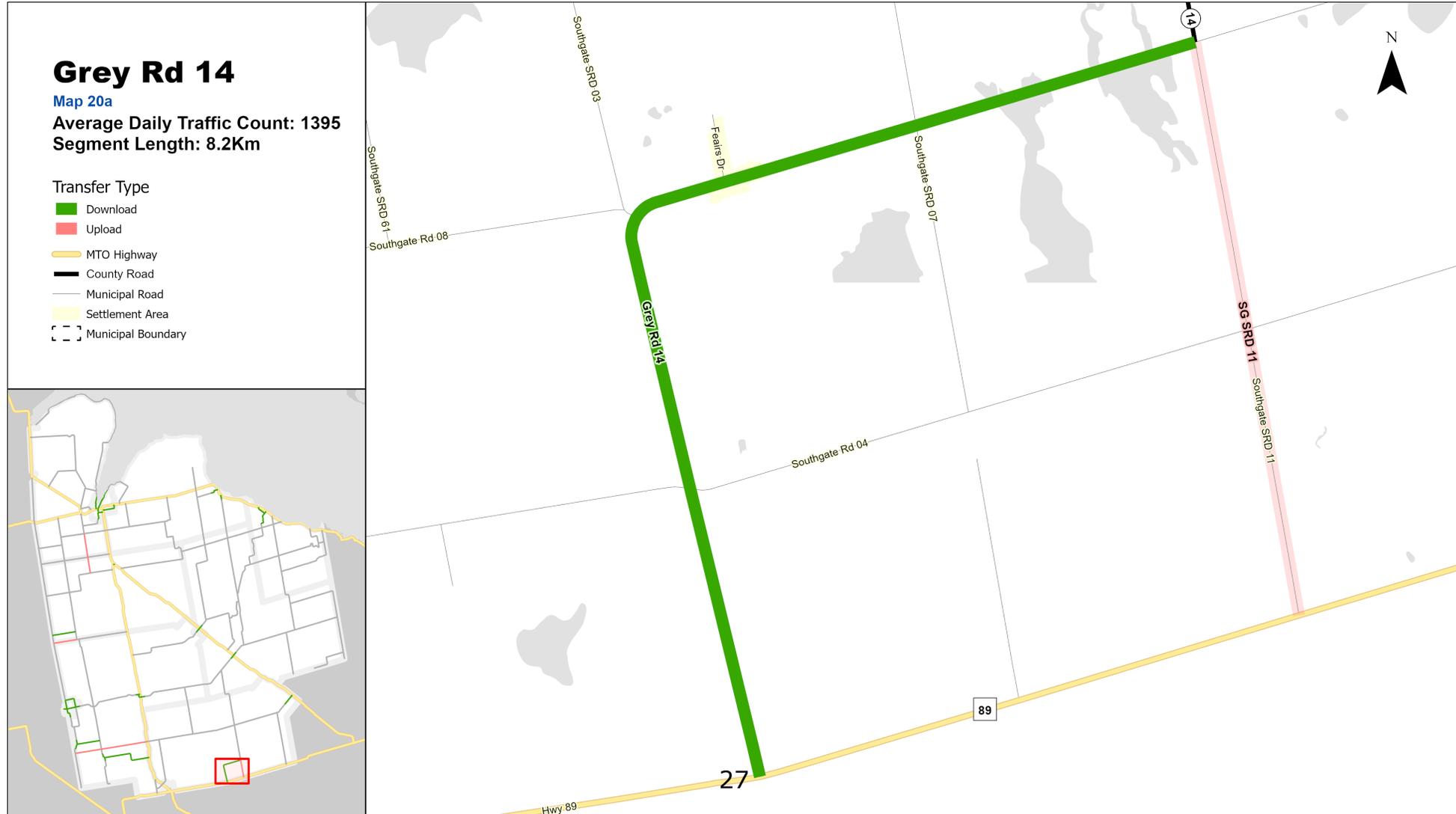
- Align road control and authority with the appropriate road authority
- Empower member municipalities to be independently able to respond to local priorities and needs
- Reduce duplication of efforts and increase efficiency of tax base funds
- Ensure realignment of funds is aligned with road transfers
- Support maintenance and service level sustainability



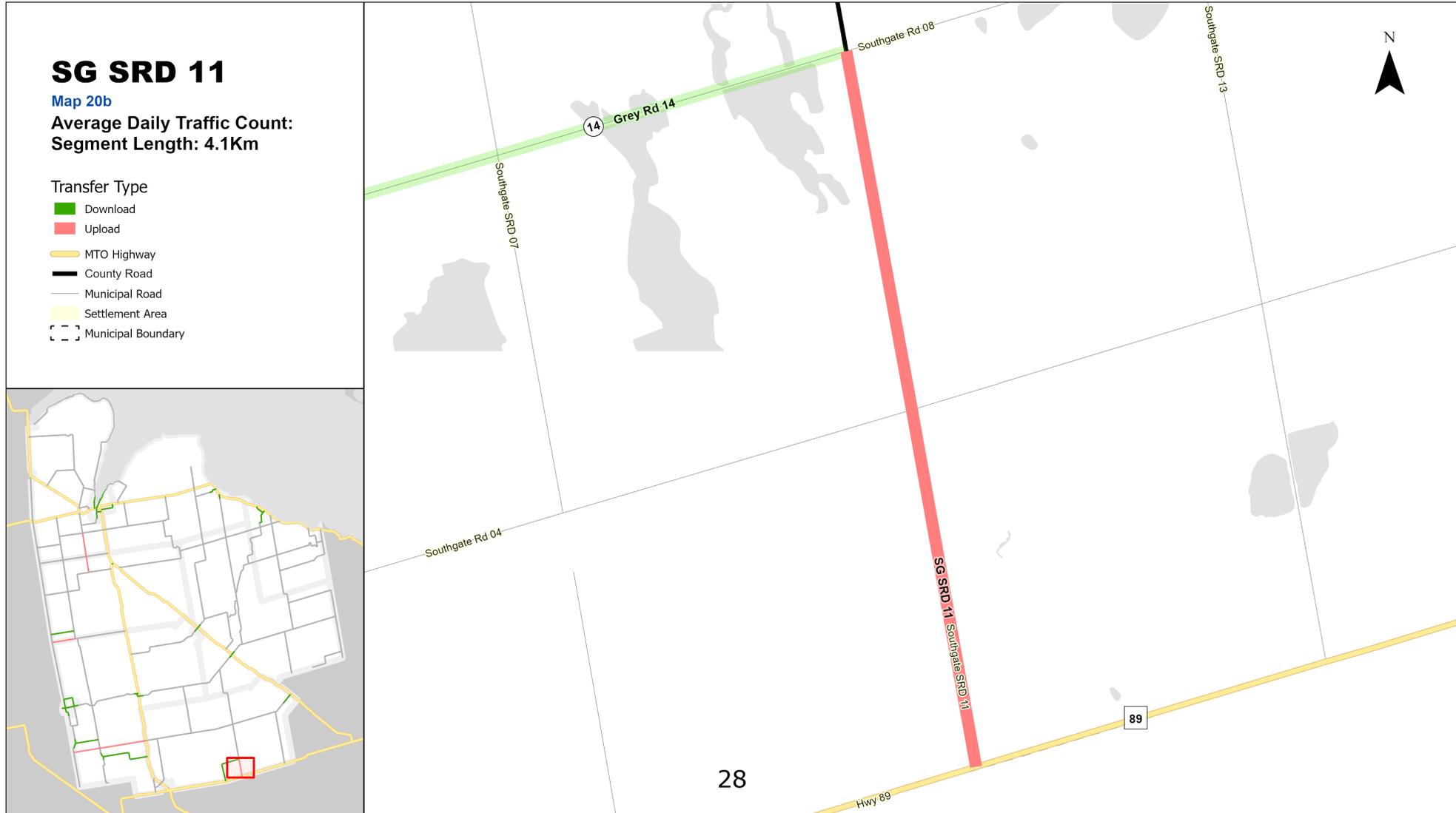
Urban Transfer Map



Rural Transfer Map



Upload Transfer Map



Key activities to date



- Roads Exchange Task Force formed in February 2023 with representation from all nine municipalities.
- Eight open meetings held with all minutes reviewed by both Committee of the Whole and then approved by Council.
- Combined, there were 24 meetings of Council on the Road Exchange work over the past four years.
- Roads Exchange has been a topic of budget discussions
- Meetings with municipal staff to discuss exchanges, negotiate maintenance contracts and share details of funding models

Public Engagement

- In 2025, staff hosted a series of public open houses on the Road Exchange.
 - Beaver Valley Community Centre – 29th April
 - Grey County Admin. – May 6th
 - Hanover P&H Centre – May 14th
 - Frank Macintyre Building – May 21st
 - Markdale Arena – June 3rd
 - Grey Roots Museum – June 17th
- Letters were sent to all residents whose address would be changed inviting questions & participation in open houses
- Promoted online, in local media.
- A dedicated web page with details on the Road Exchanges has been regularly updated.



County of Grey

Jun 17, 2025 • 🌐

Are you interested in learning more about the proposed road transfers or the 2025 construction season? Drop by our public information session tonight at Grey Roots from 6:00 to 8:00 p.m.

You can also learn more by visiting our website at <https://www.grey.ca/government/special-projects/municipal-road-transfers>



Annual Reinvestment vs Replacement Value

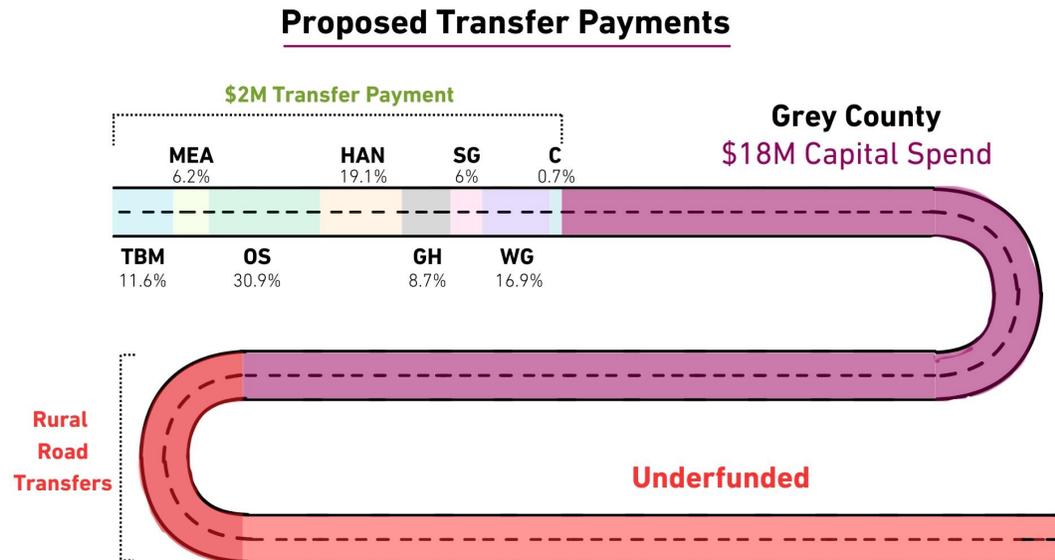
- Grey County's Road Assets have a replacement value of \$1.365 bn.
- In 2026, Grey County will reinvest approximately 2% of this value, back into its roads through the capital program, or \$22.16 m.
- For every \$1 of replacement value, Grey County spends approximately \$0.02, on average, each year.
- On average, this means that Grey County reinvests the asset replacement value about once every 50-60+ years.



Building the Capital Program

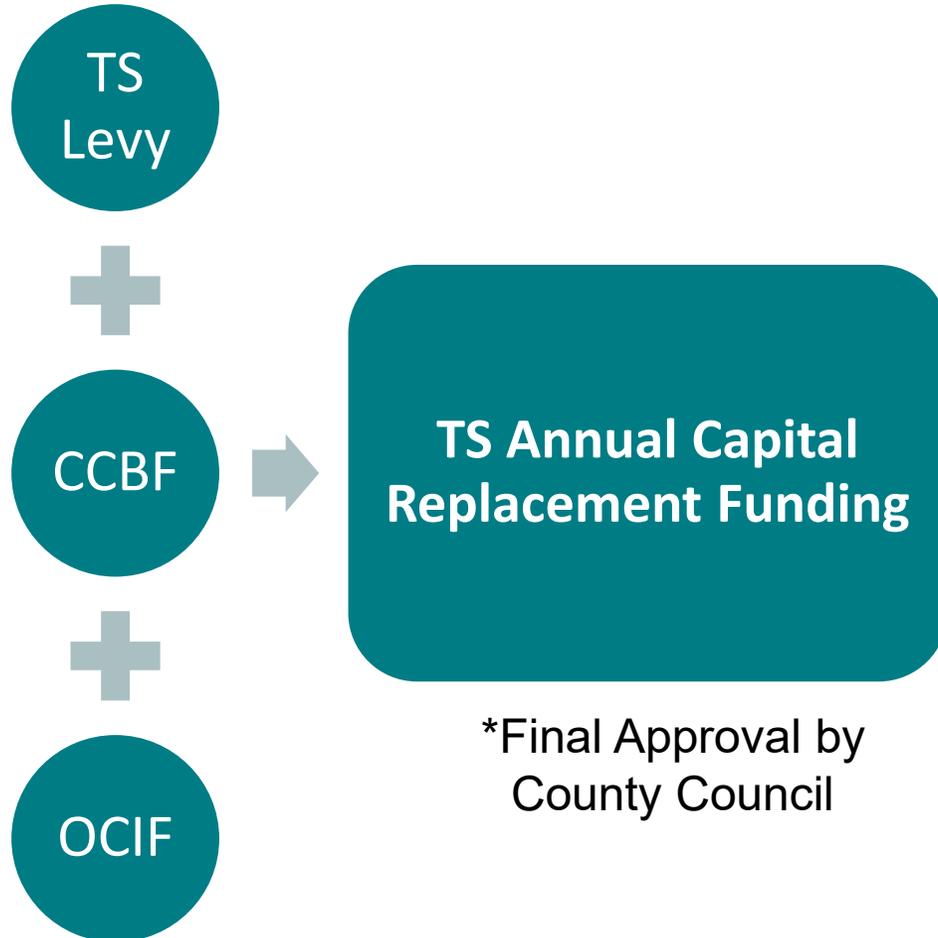
- Grey County's 10-year transportation capital program is designed to meet available funds.
- Asset management planning principles are used to prioritize projects to establish a priority list of works.
- Estimates are developed for projects, with those in the 1 to 3-year horizon being estimated with increasing confidence of cost.
- Projects are completed based on capital allocation in each year. Where a project value exceeds the budget, projects are deferred to later years.
- Council establishes the available budget each year through the budget cycle. In years where budgets are reduced, capital works are deferred.

Financial Transfers based on Asset Values



- We are all underfunded on assets
- We have worked out a fair formula based on asset management replacement value, proportional to each municipalities roads and are transferring the proportional capital associated to the 10-year plan
- We know this is not enough – but we are transferring what we have and what would have been the apportioned spend on urban roads

TS Capital Funding Formula



*Final Approval by
County Council

Example

In 2026:

Transportation Services Levy:
\$13,025,200

Canada Community Building Fund (CCBF):
\$3,304,651

Ontario Community Infrastructure Fund (OCIF):
\$3,836,916

TS Annual Capital
Replacement Funding: \$20,166,767

Current 2027 Projection = \$22,302,653
(based on 2027 projected County budget
(6.57%))

Updated Urban Transition Funding (based on 2026 transfer dates)

	Municipality	BM	CH	GB	GH	HA	ME	OS	SG	WG
	Number of kms	5.65	0.37	0.00	4.15	10.44	3.62	14.94	2.73	9.33
	% of Urban Roads Transferred	11.59%	0.70%	0.00%	8.69%	19.14%	6.15%	30.86%	6.02%	16.85%
2026	\$ 943,000	\$ 120,824	\$ 7,306	\$ -	\$ 32,067	\$ 199,432	\$ 64,044	\$ 321,570	\$ 22,208	\$ 175,549
2027	\$ 2,363,154	\$ 273,997	\$ 16,568	\$ -	\$ 205,464	\$ 452,259	\$ 145,235	\$ 729,238	\$ 142,294	\$ 398,098
2028	\$ 2,551,410	\$ 295,825	\$ 17,888	\$ -	\$ 221,832	\$ 488,287	\$ 156,805	\$ 787,331	\$ 153,630	\$ 429,812
2029	\$ 2,747,412	\$ 318,550	\$ 19,263	\$ -	\$ 238,873	\$ 525,798	\$ 168,851	\$ 847,815	\$ 165,432	\$ 462,831
2030	\$ 2,951,425	\$ 342,205	\$ 20,693	\$ -	\$ 256,611	\$ 564,842	\$ 181,389	\$ 910,770	\$ 177,716	\$ 497,199
2031	\$ 3,163,702	\$ 366,817	\$ 22,181	\$ -	\$ 275,068	\$ 605,467	\$ 194,435	\$ 976,276	\$ 190,498	\$ 532,959
2032	\$ 3,224,983	\$ 392,420	\$ 18,984	\$ -	\$ 294,267	\$ 647,727	\$ 208,006	\$ 1,044,418	\$ 163,035	\$ 456,126
2033	\$ 3,273,441	\$ 419,046	\$ 15,204	\$ -	\$ 314,233	\$ 691,676	\$ 222,120	\$ 1,115,283	\$ 130,573	\$ 365,306
2034	\$ 3,308,064	\$ 446,728	\$ 10,805	\$ -	\$ 334,991	\$ 737,367	\$ 236,792	\$ 1,188,956	\$ 92,799	\$ 259,625
2035	\$ 3,327,814	\$ 475,500	\$ 5,751	\$ -	\$ 356,567	\$ 784,858	\$ 252,043	\$ 1,265,533	\$ 49,388	\$ 138,173
2036*	\$ 1,193,839	\$ 126,933	\$ 7,676	\$ -	\$ 153,720	\$ 209,515	\$ 67,282	\$ 337,830	\$ 106,459	\$ 184,425
	Total Over Next 10 Years	\$ 3,578,846	\$ 162,319	\$ -	\$ 2,683,693	\$ 5,907,227	\$ 1,897,002	\$ 9,525,021	\$ 1,394,032	\$ 3,900,103

- = Tapered down payments starting 2032
- = Based on 2026 approved budget and prorated based on date of transfer
- = Based on 2026 approved budget and prorated based on later transfer date

* The 2036 payment finishes the 10-year funding and covers the balance of the prorated 2026 funds.

Budget Impacts to Transfer Funding

Current 2027
Projection

Municipality	HA
Number of kms	10.44
% of Urban Roads Transferred	19.14%
2026	\$ 199,432
2027	\$ 452,259
2028	\$ 488,287
2029	\$ 525,798
2030	\$ 564,842
2031	\$ 605,467
2032	\$ 647,727
2033	\$ 691,676
2034	\$ 737,367
2035	\$ 784,858
2036*	\$ 209,515
	\$ 5,907,227

Current 2027
Projection plus
1% County Levy
(~ \$850,000)

Municipality	HA
Number of kms	10.44
% of Urban Roads Transferred	19.14%
2026	\$ 199,432
2027	\$ 469,495
2028	\$ 505,828
2029	\$ 543,649
2030	\$ 583,009
2031	\$ 623,959
2032	\$ 666,547
2033	\$ 710,833
2034	\$ 756,866
2035	\$ 804,707
2036*	\$ 209,515
	\$ 6,073,839

Current 2027
Projection less
1% County Levy
(~ \$850,000)

Municipality	HA
Number of kms	10.44
% of Urban Roads Transferred	19.14%
2026	\$ 199,432
2027	\$ 435,022
2028	\$ 470,665
2029	\$ 507,785
2030	\$ 546,427
2031	\$ 586,645
2032	\$ 628,487
2033	\$ 672,010
2034	\$ 717,267
2035	\$ 764,317
2036*	\$ 209,515
	\$ 5,737,571

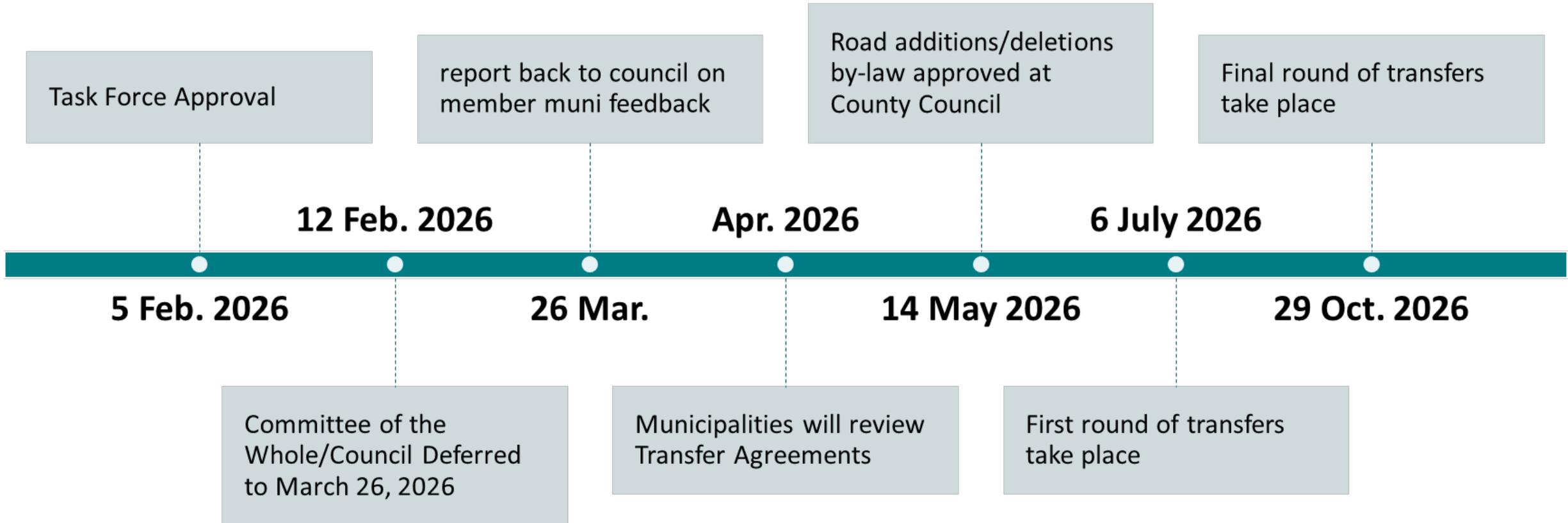
These tables illustrate an example of the potential impact on municipal contributions based on TS capital funding changes:

As shown in the middle table, by increasing TS capital by \$850,000 (estimated 1% levy increase), an additional \$17,000 would be received by Hanover in 2027, compounding through the remaining years (subject to increases/decreases in future years).

Municipal Contribution Overview

- Municipal funding amounts will change year to year.
- Funding is driven by the Transportation Services (TS) budget approved as part of the Grey County annual budget process.
- Annual road replacement funding is made up of three sources: Levy, CCBF, and OCIF.
- When TS funding levels change, there will be a corresponding impact on municipal transition funding.
- 2036 funding is the balance of the prorated 2026 funding to make the 10 years of contributions whole.

Process Summary – Key Dates



Template Agreement Summary

- Includes all required legal transfer language.
- The main body sets out general transfer details that are consistent across all nine agreements.
- The agreements will differ within each listed schedule.
 - Schedule A – Legal Description of Identified Roads
 - Schedule B – Financial Arrangements
 - Schedule C – Maintenance Agreements (if required)



Key Activities During Transition

- March 26th: County Council considers proceeding to the next phase of the transition.
 - Working with municipal staff to finish agreements
 - Focused on resident support and engagement.
- Commitment to support the approximately 300 residents/businesses who will see their road name changed (impacts of address change).
- Informing affected properties with details of new addresses and extending support in completing required address change forms. In-person assistance as required.
- Launching a hotline number for affected residents to call with questions or to request support.
- Proactive outreach to Elections Ontario to minimize challenges on member municipal legislative service teams in advance of October elections.

Key Activities During Transition

- Update MTO signage on highways to reflect new road names.
- Notify Bell 911, Canada Post, MPAC, etc.
- Plan for intersection and civic address sign replacement.
- Management of the transfer of historical information to and from each Municipality for the transferred roads.
- Legal reviews on each section of road to finalize ownership and ensure each parcel of land is being assigned correctly at the land registry office (multi-year).
- Traffic By-Law updates (i.e. speed zones, parking by-laws, community safety zones, etc.).
- Franchise agreement updates (gas, hydro), Adopt a Highway contracts (multi-year).
- Internal operational policy and process changes, for example:
 - GIS mapping systems
 - Work management programs
 - Bridge and Roads Needs Study updates
 - Asset Management Policy updates
 - Operational tender updates (e.g. street sweeping, catch basin cleaning)

Proposed Transfer Dates

- **July 6, 2026** – Transfer date for approved roads
- **October 29, 2026** – Transfer date for the Municipality of Grey Highlands and the Township of Southgate, following construction completion

Conclusion

- **Road exchanges will better align road ownership with the intended function of roads.**
- **Urban transfers will improve efficiency and responsiveness and local control.**
- **Rural transfers will improve regional connectivity.**
- **Grey County will support local municipalities with 10 years of urban transition funding.**
- **Grey County will continue to collaborate with municipal staff on the transition.**
- **Grey County is available to help affected property owners with address changes.**

Questions?



Township of Southgate
Minutes of Council Meeting

February 18, 2026
1:00 PM
Electronic Participation

Members Present: Mayor Brian Milne
Deputy Mayor Barbara Dobreen
Councillor Jason Rice
Councillor Jim Ferguson
Councillor Martin Shipston
Councillor Joan John
Councillor Monica Singh Soares

Staff Present: Jim Ellis, Chief Administrative Officer
Lindsey Green, Clerk
Derek Malynyk, Fire Chief
Kayla Best, HR Manager
Taylor McMann, Treasurer
John Watson, Public Works Manager - Waste and Roads
Cory Henry, Public Works Manager - Water Operations
Ken Melanson, Director of Development Services
Phil Schram, Chief Building Official
Brenna Carroll, Economic Development Officer
Victoria Mance, Junior Planner
Holly Malynyk, Deputy Clerk

Others: Bill White, Senior Planning Consultant Triton Engineering

1. Call to Order

Mayor Milne called the meeting to order at 1:00PM.

2. National Anthem

3. Land Acknowledgement

As we gather, we recognize and acknowledge the traditional keepers of this land with whom we share today. The Township of Southgate is a part of the traditional territories of the Anishinaabek, Six Nations of the Grand River, Saugeen Ojibway Nation, Haudenosaunee, and Saugeen Métis. The land that surrounds us is part of who we are as it reflects our histories; may we live in peace and friendship with all its diverse people.

4. Open Forum

No members of the public spoke at open forum.

5. Confirmation of Agenda

No. 2026-055

Moved By Councillor Shipston

Seconded By Councillor Rice

Be it resolved that Council confirm the agenda as presented.

Carried

6. Declaration of Pecuniary Interest

Mayor Milne declared a conflict of interest on item 9.1.4 PW2026-011 - Quotes and Tender Award Recommendations as a family member submitted a bid and did not participate in the discussion or vote on the item.

Councillor Singh Soares declared a conflict of interest on item 9.2.2 EDO2026-004 - South Grey Chamber of Commerce 2025 as she is a current board member of the Chamber of Commerce and did not participate in the discussion or vote on the item.

7. Delegations & Presentations

7.1 SVCA Presentation - 20 Year Water Quality Report

No. 2026-056

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council receive the SVCA presentation regarding the 20 year water quality report for information.

Carried

7.2 Triton Engineering Services - Township of Southgate Road Management Study

No. 2026-057

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Council receive the Triton Engineering Services presentation regarding the Township of Southgate Road Management Study for information.

Carried

8. Adoption of Minutes

No. 2026-058

Moved By Councillor Shipston

Seconded By Councillor John

Be it resolved that Council approve the minutes from the February 4, 2026 Council and Closed Session meetings as presented.

Carried

9. Reports of Municipal Officers

9.1 Public Works Department

9.1.1 PW2026-010 2025 Roads Management Study

No. 2026-059

Moved By Councillor Ferguson

Seconded By Councillor Singh Soares

Be it resolved that Staff Report PW2026-010 be received for information; and

That Council approves the 2025 Roads Management Study completed by Triton Engineering Services Limited.

Carried

9.1.2 PW2026-007 - Dundalk Drinking Water 2025 Annual Report

No. 2026-060

Moved By Deputy Mayor Dobreen

Seconded By Councillor John

Be it resolved that Staff Report PW2026-007 be received for information; and

That Council approve the Dundalk Drinking Water 2025 Annual Report.

Carried

9.1.3 PW2026-008 - Dundalk Wastewater 2025 Annual Report

No. 2026-061

Moved By Councillor Ferguson

Seconded By Councillor Singh Soares

Be it resolved that Staff Report PW2026-008 be received for information; and

That; Council approve the Dundalk Wastewater Treatment Plant 2025 Annual Report.

Carried

9.1.4 PW2026-011 Quotes and Tender Award Recommendations

Mayor Milne declared a conflict of interest on item 9.1.4 PW2026-011 - Quotes and Tender Award Recommendations as a family member submitted a bid

and did not participate in the discussion or vote on the item.

Deputy Mayor Dobreen assumed the Chair.

No. 2026-062

Moved By Councillor Ferguson

Seconded By Councillor Shipston

Be it resolved that Staff Report PW2026-011 be received for information; and

That Council approve the recommendations to award the 2026 equipment rentals quotes as received; and

That Council approve the recommendations to award the 2026 road maintenance tenders as received from:

1. Holland Transport the 35% Liquid Dust Suppressant at \$510 per flake tonne and the 20% Liquid Dust Suppressant at \$490 per flake tonne plus HST
2. H Bye Construction the Winter Sand Supply, Haul and blend with Pugmill for a total amount of \$159,544.70 plus HST
3. Walker Aggregates the Crush, Load, Apply and Stockpile for a total amount of \$448,425 plus HST; and

That Council approve through by-laws 2026-016, 2026-017 and 2026-018, the recommendations to award the 2026 Land Lease RFP as received from:

1. Concession 21 Gore A PT former Township of Egremont to Desboration Acres at \$276/acre
2. Concession 3 PT Lot 7 EXP Plan 1160 former Township of Egremont to Desboration Acres at \$276/acre
3. Concession 3 PT Lot 8 former Township of Egremont to Desboration Acres at \$276/acre

Carried

Mayor Milne reassumed the Chair.

9.2 Economic Development Department

9.2.1 EDO2026-003-Professional Design Services - Dundalk Downtown Revitalization

No. 2026-063

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Staff Report EDO2026-003 be received for information; and

That Council enlist Triton Engineering Services Limited – as a Vendor of Record – to develop a Wayfinding Signage Program and Façade & Design Guidelines for downtown Dundalk; and

That Council approve the use of Triton Engineering Services Limited as a Service Provider as a Vendor of Record under section 4.3.7 of the Purchasing & Procurement Policy #5 conditional on approval of the 2026 budget.

Carried

9.2.2 EDO2026-004-South Grey Chamber of Commerce 2025 MOU Report

Councillor Singh Soares declared a conflict of interest on item 9.2.2 EDO2026-004 - South Grey Chamber of Commerce 2025 as she is a current board member of the Chamber of Commerce and did not participate in the discussion or vote on the item.

No. 2026-064

Moved By Councillor Shipston

Seconded By Councillor Ferguson

Be it resolved that Staff Report EDO2026-004 be received for information; and

That Council provide direction about the future of the

Township of Southgate's relationship with the South Grey Chamber of Commerce (SGCC) when the Memorandum of Understanding (MOU) expires on December 31, 2026.

Carried

9.3 Planning Department

9.3.1 PL2026-008 - ZBA C25-25 Cleon and Martha Martin

No. 2026-065

Moved By Councillor Rice

Seconded By Councillor Ferguson

Be it resolved that Staff Report PL2026-008 be received for information for File C25-25 regarding 491227 and 491233 Southgate Sideroad 49; and

That Council consider approval of By-law 2026-009 to rezone 491227/491233 Southgate Sideroad 49 to permit a ±172 square metres On-Farm Diversified Use (dry goods store); and

That the On-farm Diversified Use at 491233 Southgate Sideroad 49 have a minimum lot frontage of 1200 metres and minimum lot area of 53 hectares, and

That title to lands at 491227 Southgate Sideroad 49 merge with the farm at 491233 Southgate Sideroad 49 through a Cancellation Certificate and verified through the site plan agreement.

Carried

Council recessed at 2:20PM and returned at 2:30PM.

9.4 Finance Department

9.4.1 FIN2026-007 - Additional Grants and Donations

No. 2026-066

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

Be it resolved that Staff Report FIN2026-007 be received for information; and

That Council approve a donation of \$500 to The Hanley Institute; and

That the Council waive Policy No. 3 to approve a grant of \$5,000 to The Durham Hospital Foundation.

Carried

9.4.2 FIN2026-008 - Fees and Charges By-law Amendment - Schedule M

No. 2026-067

Moved By Councillor John

Seconded By Councillor Ferguson

Be it resolved that Staff Report FIN2026-008 be received for information; and

That Council consider approval of By-law 2026-014 – Amend Fees and Charges.

Carried

9.4.3 FIN2026-009 - 2026 Budget - Post February 4th Amendment

No. 2026-068

Moved By Councillor Shipston

Seconded By Councillor John

Be it resolved that Staff Report FIN2026-009 be received for information.

Carried

9.5 Legislative Services

9.5.1 CL2026-004 - 2026 Council Calendar - Change

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved that Staff Report CL2026-004 be received for information; and

That Council approve amending the 2026 Council meeting calendar to reschedule the April 1 Council meeting to the following day, Thursday, April 2, starting at 9:00 AM.

Deputy Mayor Dobreen moved the following amendment to the main motion.

Amendment:

No. 2026-069

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

Be it resolved that Council amend the second clause to state: "**That** Council approve amending the April 1 Council meeting to the following day, Thursday, April 2, starting at 1:00PM."

Carried

Main Motion as Amended:

No. 2026-070

Moved By Councillor Ferguson

Seconded By Councillor John

Be it resolved That Staff Report CL2026-004 be received for information; and

That Council approve amending the April 1 Council meeting to the following day, Thursday, April 2, starting at 1:00PM.

Carried

9.6 Chief Administrative Officer

9.6.1 CA02026-005 - 2026 Good Roads Conference Delegation Request

No. 2026-071

Moved By Councillor Singh Soares
Seconded By Councillor Shipston

Be it resolved that Staff Report CAO2026-005 be received for information; and
That Council provide direction regarding submission of ministry delegations for the 2026 Good Roads Conference.

Carried

10. Notice of Motion

None.

11. Consent Agenda

No. 2026-072

Moved By Councillor John
Seconded By Councillor Ferguson

Be it resolved that Council receive the Consent Agenda dated February 18, 2026 save and except item 11.6 Prince Edward County - Support for Bill 21, Protect Our Food Act, 2025 for information.

Carried

11.1 PW2026-009 - Dundalk Municipal Drinking Water Licence and Works Permit Renewal

11.2 PW2026-012 Department Report

11.3 Grey Bruce OPP Detachment Board Sub Committee Minutes - November 12 2025

11.4 Grey Bruce OPP Detachment Board Sub Committee Minutes November 21 2025

11.5 Grey Bruce OPP Detachment Board Minutes November 25 2025

11.6 Prince Edward County - Support for Bill 21, Protect Our Food Act, 2025

No. 2026-073

Moved By Councillor Shipston

Seconded By Councillor Ferguson

Be it resolved that Council receive correspondence from Prince Edward County regarding support for Bill 21, Protect Our Food Act, 2025; and

That Council direct staff to send a letter of support and circulate to those discussed.

Carried

12. General Announcements

General announcements were shared by Members of Council.

13. By-laws

No. 2026-074

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

Be it resolved that the following by-laws dated February 18, 2026 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

13.1 By-law 2026-009 - ZBA C25-25 - Cleon and Martha Martin

**13.2 By-law 2026-014 - Amend Fees and Charges By-law -
Schedule M**

13.3 By-law 2026-015 - Appoint By-law Enforcement Officers

**13.4 By-law 2026-016 - Land Lease Agreement - Desboration
Acres - Concession 21 Gore A Pt**

**13.5 By-law 2026-017 - Land Lease Agreement - Desboration
Acres - Concession 3 Pt Lot 7 EXP Plan 1160**

**13.6 By-law 2026-018 - Land Lease Agreement - Desboration
Acres - Concession 3 Pt Lot 8**

14. Closed Meeting

None.

15. Confirming By-law

No. 2026-075

Moved By Councillor Ferguson

Seconded By Councillor Rice

Be it resolved that by-law number 2026-019 being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Southgate at its regular meeting held on February 18, 2026 be read a first, second and third time, finally passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and entered into the by-law book.

Carried

16. Adjournment

No. 2026-076

Moved By Councillor Shipston

Seconded By Deputy Mayor Dobreen

Be it resolved that Council adjourn the meeting at 3:09PM.

Carried

Mayor Brian Milne

Clerk Lindsey Green



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Report Number	FIN2026-010
Title:	Procurement Through Canoe
Open/Closed Session:	Open Session
Prepared By:	Taylor McMann Treasurer
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

Canoe Procurement Group is a not-for-profit cooperative buying group, which issues RFPs on behalf of Local Authority Services (LAS) members and post notices on provincial and national platforms in an effort to create aggregated buying power across Canada.

Recommendation:

Be it resolved that Staff Report FIN2026-010 be received for information; and
That Council authorize Staff to utilize Canoe for single-source procurement of vehicles and equipment; and
That Council waive Policy No. 5, which requires tenders for purchases.

Background:

Staff continue to see increases to costs of equipment and routinely take initiative to find and implement cost-saving solutions.

Analysis:

In the 2026 budget, several pieces of equipment were included across the Township, such as a backhoe, single axle plow truck, pickup truck, SUV, etc. Staff wishes to utilize Canoe for the RFP process to ensure our needs are met and that the most economical quotes are received. The reach of Canoe is Canada-wide and therefore could result in savings.

This service could be used Township-wide in an effort to create savings.

Internal Policy and Legislated Requirements:

Policy No. 05 Purchasing Policy

Southgate has used Canoe purchasing before, and has posted on the Township website the following to comply with the Notice of Participation requirements for the Canadian Free Trade Agreement.

Tenders and RFPs

Welcome to the Township of Southgate's Tender's and Request for Proposal (RFP) page. Current tenders, bids and RFP's will be posted to this page. If there is nothing displayed, there are no current opportunities available.

The Township of Southgate intends to participate in one or more procurements conducted by Local Authority Services (LAS) for indefinite term projects. For further information and access to LAS request for proposal (RFP) notices, please review the website at www.las.on.ca

Financial and Resource Implications:

Potential to save money based on aggregate buying power across Canada, more so than through regular RFP processes.

Strategic Priorities:

Priority: Operational Excellence

Attachments:

None



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Department:	Public Works
Branch:	Roads Department
Report Number	PW2026-014
Title:	Grey County Road Transfers
Open/Closed Session:	Open Session
Prepared By:	John Watson Public Works Manager – Roads & Waste
Approved By:	Taylor McMann Treasurer
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

Grey County is moving forward with road transfers between themselves and lower tier municipalities. In Southgate the road sections being downloaded to Southgate Township are Grey Road 9 from Highway 10 to the settlement boundary just southwest of Ida St(Main Street Dundalk), and Grey Road 14 from Highway 89 to Southgate SDRD 11. The road sections being uploaded to Grey County from Southgate Township are SDRD 11 from Highway 89 to Grey Road 14.

Recommendation:

Be it resolved that Staff Report PW2026-014 be received for information; and **That** Council direct staff to forward this report to the County of Grey.

Background:

In 2014 Grey County completed a Transportation Master Plan to evaluate the classification and management of all road networks within the County of Grey, which identified certain roads for review.

On January 6, 2023, Grey County’s Urban Road and Road Exchange Task Force was established to review the recommendations of the Transportation Master Plan using the most current information to determine whether to pursue them further.

On March 20, 2025, the Task Force presented Grey County report TR-UR-06-25 recommending certain roads for transfer, and Grey County Committee of the Whole endorsed the resolution

directing staff to negotiate new road agreements with the affected municipalities on March 27, 2025.

Grey County staff hosted six open houses throughout Grey County in May and June of 2025, including one held at the Frank MacIntyre building in Dundalk on May 21, 2025.

Analysis:

Within the Township of Southgate, the following road sections were identified for download to Southgate Township:

- Grey Road 9 (2.7km) from Highway 10 to the southwest settlement boundary located 322m southwest of Ida St.
- Grey Road 14 (8.2km) from Highway 89 to Southgate SDRD 11, which includes one bridge, and one culvert structure with a span of more than three metres.

The following road sections were identified to be taken over by Grey County from Southgate Township:

- Southgate SDRD 11 (4.1 km) from Highway 89 to Grey Road 14.

Both bridge structures that will be downloaded to Southgate had biannual OSIM inspections completed in April of 2024, and both had a Bridge Condition Index (BCI) of 72.

Grey Road 9 (Main St) was reconstructed from Proton St to Sheffield St in 2019, and from Proton St to Ida St is scheduled to be reconstructed in the summer of 2026, with Grey County paying for their portion of the work (road surface and storm sewer).

Grey Road 14 from the western limits of Cedarville to Southgate SDRD 11 is scheduled for re paving in the summer of 2026. Deck repairs were completed in 2025 to the bridge just west of SDRD 11 in preparation for water proofing, paving and steel guide rail upgrades as part of the re paving project.

Grey Road 14 from the western limits of Cedarville to Highway 89 was slated in the Grey County ten-year plan as being re paved in 2027. Township staff will consider where this section of road will fall into Southgate's ten-year capital plan.

As part of the downloading of roads, Grey County will be providing funding to the lower tier municipalities over a ten-year period ending in 2036 to help offset operating and capital expenses that will be incurred. The payment schedule is included in the attached Draft Road Transfer Agreement.

As Grey County snowplows will be travelling the section of Grey Road 9 through Dundalk, it is being proposed that the Township and County enter into a winter maintenance agreement for Grey County to be responsible for the all aspects of winter maintenance for a proposed amount of \$9,200 per 2-lane km for a lump sum total of \$24,840 per winter season. This is also included in the attached Draft Road Transfer Agreement.

Internal Policy and Legislated Requirements:

Section 52 of the Municipal Act, 2001 authorizes the transfer of jurisdiction of a highway.

Financial and Resource Implications:

See attached Draft Road Transfer Agreement for payment schedule from Grey County to help offset maintenance and capital costs that Southgate will incur.

Strategic Priorities:

Priority: Operational Excellence

Goal: Goal 12: Ensure Diligent Maintenance and Long-Term Sustainability of Township Assets and Infrastructure

Attachments:

Attachment 1: PW2026-014 Draft Road Transfer Agreement

Road Transfer Agreement

THIS AGREEMENT made this _____ day of _____, 20____, in duplicate between:

The Corporation of the County of Grey

(referred to in this Agreement as “the County”),

-And-

The Corporation of the Township of Southgate

(referred to in this Agreement as the “Township” or “Municipality”);

(each being a “Party” and together being the “Parties”)

WHEREAS the County’s highway system is designed primarily to connect area municipalities, provide efficient movement of people and goods within and through the County and provide access to the Provincial highway system;

AND WHEREAS in 2014 the County completed a Transportation Master Plan which contained an evaluation of the classification and management of the road networks within the County of Grey;

AND WHEREAS the Transportation Master Plan identified certain roads for review;

AND WHEREAS the County’s Urban Road and Road Exchange Task Force (the “Task Force”) was established on January 26, 2023;

AND WHEREAS one of the responsibilities of the Task Force was to review the recommendations of the Transportation Master Plan in light of the most current information and to determine whether to pursue them further;

AND WHEREAS the County’s committee report TR-UR-06-25 was presented to the Task Force on March 20, 2025 recommending specific roads for transfer;

AND WHEREAS at its meeting of Committee of the Whole on March 27, 2025, County Council approved the minutes of the Task Force meeting held on March 20, 2025 and endorsed the resolution contained therein which directed staff to negotiate new road agreements with the affected municipalities in accordance with the activities in report TR-UR-06-25;

AND WHEREAS Section 52 of the *Municipal Act, 2001*, S.O. 2001, c.25 authorizes the transfer of jurisdiction of a highway;

AND WHEREAS the identified roads for transfer are more particularly described in Schedule "A" attached ("Identified Roads");

AND WHEREAS the County enacted By-law No. XX on [insert date], authorizing the transfer of jurisdiction of those Identified Roads listed in Schedule "A" as being transferred from the County to the Township/Municipality, in accordance with the terms of this Agreement;

AND WHEREAS the County enacted By-law No. XX on [insert date], authorizing the addition to the County highway system and the assumption of jurisdiction over those Identified Roads listed in Schedule "A" as being transferred from the Township/Municipality to the County, in accordance with the terms of this Agreement;

AND WHEREAS the Parties have entered into this agreement ("Agreement") to set out the terms and conditions upon which the transfer of jurisdiction of the Identified Roads will occur;

NOW THEREFORE in consideration of the mutual covenants and agreements below and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties covenant and agree as follows:

1.0 General

1.1 Definitions

In this agreement:

- a) "Transfer Date" means the date on which jurisdiction over the Identified Roads is transferred from the Donor Party to the Receiving Party, as of 12:01 a.m. on the October 29, 2026.
- b) "Donor Party" means the Party designated in Schedule "A" as transferring its jurisdiction over the applicable Identified Roads to the Receiving Party.
- c) "Receiving Party" means the Party designated in Schedule "A" as receiving jurisdiction over the applicable Identified Roads from the Donor Party.

1.2 The terms defined in the recitals above have the same meaning as if defined here at length.

1.3 The following documents ("**Schedules**") are appended to this Agreement and are incorporated by reference as though contained in the body of this Agreement:

- a) Schedule "A" – Legal description of Identified Roads
- b) Schedule "B" – Financial Arrangements
- c) Schedule "C" – Maintenance Agreement

2.0 Term

- 2.1 This Agreement shall be effective from the date it is executed by both the County and the Township/Municipality and shall continue in full force and effect indefinitely.

3.0 Responsibilities of Both Parties

- 3.1 The Donor Party agrees that by March 31, 2027, it will provide the Receiving Party with all agreements, documents, surveys and/or plans relating to the Identified Roads, including but not limited to the following types of material. The Donor Party will provide original copies of all documents listed below wherever possible:
 - a) As built drawings for all utilities;
 - b) Utility agreements;
 - c) Entrance permits;
 - d) Speed by-laws;
 - e) Special Use agreements;
 - f) Encroachment agreements;
 - g) Unregistered Easements;
 - h) Any other available documentation;
- 3.2 The Donor Party shall provide ongoing cooperation as issues arise with the Identified Roads and shall provide the Receiving Party with all information that it has regarding the Identified Roads, including but not limited to, ownership and maintenance records.
- 3.3 The Receiving Party shall be responsible for all maintenance of the Identified Roads as of 12:01 a.m. on the Transfer Date.

4.0 Land Transfer Provisions

- 4.1 Subject to the terms of this Agreement, and subject to the passage of the necessary by-law(s) by the County, each Party agrees to transfer jurisdiction of those Identified Roads for which it is designated as the Donor Party to the other Party, and each Party designated as the Receiving Party agrees to accept such jurisdiction.
- 4.2 The Receiving Party shall be responsible for completing all title searches for the Identified Roads which it will obtain jurisdiction over. The Parties agree to work collaboratively to identify and resolve any title issues,

relating to the Identified Roads to be transferred to the Receiving Party's jurisdiction, so that good and valid title can be obtained by the Receiving Party.

- 4.3 The Parties acknowledge that the transfers of the Identified Roads shall be completed by electronic registration and that each Party shall retain a lawyer to complete the transfers pursuant to electronic registration. The Parties further acknowledge that the delivery of documents and the release thereof may, at the lawyers' discretion: (a) not occur contemporaneously with the registration of the transfers and other registrable documentation; and (b) be subject to conditions whereby the lawyer receiving documents and/or money will be required to hold them in trust and not release them except in accordance with the terms of a document registration agreement between the lawyers.
- 4.4 The transfer in respect of the Identified Roads will be prepared by the Donor Party, save and except for the Affidavit of Residence and Value of the Consideration, which shall be completed by the Receiving Party.
- 4.5 The Parties acknowledge and agree that in the event of a boundary change within any municipality, transfer limits are subject to change.

5.0 Maintenance Provisions

- 5.1 The Parties acknowledge and agree that, following the transfer of jurisdiction, any maintenance operations to be performed by the County with respect to those Identified Roads for which the Township/Municipality has assumed jurisdiction shall be governed by a comprehensive maintenance agreement. The applicable rates for such maintenance shall be established based on average recovery costs, as set out in the maintenance agreement in the form attached as Schedule "C", which the Parties agree to execute on or before the Transfer Date.

6.0 Financial Arrangements

- 6.1 The Township/Municipality will receive transition funding for the transfer of the Urban Roads listed in Schedule "A" to the Township/Municipality. The total amount, annual payment amounts, and payment timing are set out in Schedule "B". The annual payment amounts shall reflect inflationary increases, calculated in accordance with a predicted future levy increase of 2.55% per annum under the Asset Management Plan released July 2024, plus an annual inflation adjustment of 2%. In the event of any discrepancy between this Agreement and Schedule "B", the terms of Schedule "B" shall prevail.

- 6.2 The Receiving Party shall be responsible for the payment of Land Transfer Tax and registration fees and any other taxes and fees payable in connection with the registration of the transfer of the Identified Roads.
- 6.3 Each Party shall pay its own legal costs and disbursements associated with the transfer of the Identified Roads and this Agreement.

7.0 Bridges & Culverts

- 7.1 The Parties acknowledge that in addition to any roads being added to their system, all infrastructure including but not limited to bridges and/or culverts over 3 metres which are part of the Identified Roads or located under the Identified Roads shall be included as a responsibility of the Receiving Party as of the Transfer Date.

8.0 Traffic Signals/Intersections

- 8.1 The Parties acknowledge that in addition to any roads being added to their jurisdiction, all traffic signals/controlled intersections which are part of Identified Roads shall be included as a responsibility of the Receiving Party from and including the Transfer Date.

9.0 Indemnification

- 9.1 The County shall indemnify and save harmless the Township/Municipality from and against any and all liabilities, losses, damages, costs, and expenses (including reasonable legal fees) which may arise either directly or indirectly from any act, negligence, or willful misconduct of the County, its servants, employees, contactors, or agents in the performance, partial performance, or failure to perform any obligation imposed or assumed pursuant to this Agreement.
- 9.2 The Township/Municipality shall indemnify and save harmless the County from and against any and all liabilities, losses, damages, costs, and expenses (including reasonable legal fees) which may arise either directly or indirectly from any act, negligence, or willful misconduct of the Township/Municipality, its servants, employees, contactors, or agents in the performance, partial performance, or failure to perform any obligation imposed or assumed pursuant to this Agreement.

10.0 Insurance

- 10.1 Each Party shall maintain insurance coverage appropriate to its obligations under this Agreement and applicable law, including but not limited to commercial general liability insurance with coverage limits satisfactory to the County.

- 10.2 Upon execution of this Agreement, and thereafter upon request, the Township/Municipality shall provide the County with a certificate of insurance evidencing such coverage.

11.0 Notice

- 11.1 Any notices required must be in writing and delivered to the following addresses.

For the County:
County Clerk
County of Grey Administration Building
595 9th Ave E
Owen Sound, ON N4K 3E3
Fax Number: 519-376-8998
Email: countyclerk@grey.ca

For the Township/Municipality:
Contact and Title:
Address:
Fax:
Email:

- 11.2 Notices delivered in person must be delivered between 9:00 a.m. and 4:30 p.m., Monday to Friday, excluding statutory holidays and other periods of business closure. Hand-delivered notices shall be deemed received on the business day of delivery. Notices sent by mail shall be deemed received on the fifth business day after mailing, unless mail service is disrupted. Notices delivered by fax or email shall be deemed received on the next business day after electronic confirmation of receipt.

12.0 Counterparts

- 12.1 This Agreement may be executed in one or more counterparts, including counterparts delivered electronically, each of which shall be deemed to be an original and all of which, taken together shall constitute one and the same instrument. Counterparts may be transmitted by fax or in electronically scanned form.

13.0 Force Majeure

- 13.1 Neither the County nor the Township/Municipality shall be held responsible for any damage or delays arising from war, invasions, insurrection, demonstrations, decisions or actions of civilian or military authorities, fire, flood, human health emergency, strikes, or any other event beyond the reasonable control of the County or the Township/Municipality.

- 13.2 The County and the Township/Municipality agree that in the event of a disaster or force majeure, they will co-operate and both will make all reasonable efforts to provide temporary replacement service until permanent service is completely restored.

14.0 Governing Law

- 14.1 This Agreement will be governed by and interpreted in accordance with the laws of the Province of Ontario and the laws of Canada. The Parties submit to the exclusive jurisdiction of the courts of Ontario with respect to any matter arising under or related to this Agreement.

15.0 Severability

- 15.1 Each of the provisions in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision will not affect the validity or enforceability of the other provisions in this Agreement.

16.0 Entire Agreement

- 16.1 This Agreement is the entire agreement between the Parties with respect to the road transfers and replaces all prior written or verbal agreements, understandings, negotiations or discussions.

17.0 Amendment of Agreement

- 17.1 This Agreement can only be changed by a written document signed by signing authorities for both Parties.

18.0 Successors and Assigns

- 18.1 Neither party may assign all or any part of this Agreement without the written approval of the other Party.
- 18.2 This Agreement benefits and binds the Parties and their respective successors and permitted assigns.

19.0 No Partnership

- 19.1 Nothing in this Agreement means that a partnership, joint venture or employment relationship exists between the County and the Township/Municipality including employees and volunteers.

20.0 Adherence to Laws

- 20.1 The Township/Municipality and the County agree to follow all applicable federal and provincial laws in carrying out the terms of this Agreement.

21.0 No Waiver

- 21.1 Any waiver or release of rights under this Agreement by either Party must be made in writing and signed by both Parties.
- 21.2 A waiver of a breach of one provision of the Agreement does not constitute a waiver of a breach of any other provision.
- 21.3 A failure or delay in enforcing an obligation in the Agreement does not prevent the enforcement of that obligation at a later date.

22.0 Dispute Resolution

- 22.1 A dispute between the Parties relating to the interpretation or implementation of this Agreement will be addressed through good faith negotiation, with or without the assistance of a mediator. The Parties agree that in the event that they are not able to reach a resolution of all the matters in dispute after mediation, then the matters remaining in dispute will be finally determined by arbitration in accordance with the provisions of the *Ontario Arbitrations Act*.
- 22.2 The location for any such arbitration hearing will be within the County of Grey at a location to be determined by the County.

[The remainder of this page intentionally left blank.]

The County and the Township/Municipality, intending to be legally bound, have executed this Agreement on the date first written above.

The Corporation of the County of Grey

Andrea Matrosovs, Warden

Date

Tara Warder, Clerk

Date

I/We have the Authority to Bind the County

The Corporation of the Township of Southgate

Name:
Title:

Date

Name:
Title:

Date

I/We Have the Authority To Bind the Township/Municipality

Schedule “A” –Description of Identified Roads

Rural Road Transfer:

Transfer the following Rural Roads from the Township/Municipality (Donor Party) to the County (Receiving Party)

1. Those portions of lands forming part of the road allowance currently known as Southgate Sideroad 11, consisting of 4.1 kilometers, running from Southgate Road 08 to Highway 89, as shown in red on Map 20b below, being more particularly described as being:

- a) All of the lands as identified by the following Property Identification Numbers:

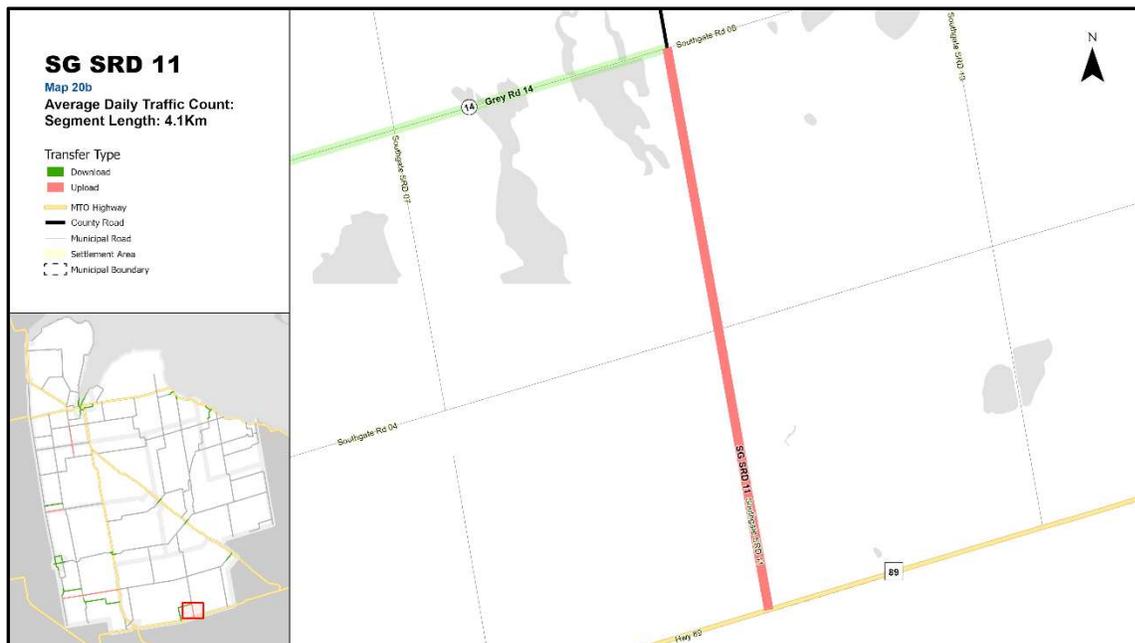
- i. 37273-0082;
- ii. 37273-0124;

- b) Part of the lands as identified by the following Property Identification Numbers:

- i. 37273-0115;

registered in the Land Registry Office of the Land Titles Division of Grey (No. 16).

Map 20b – Southgate Sideroad 11



Transfer the following Rural Roads from the County (Donor Party) to the Township/Municipality (Receiving Party)

1. Those portions of lands forming part of the road allowance currently known as Grey Road 14, consisting of 8.2 kilometers, running from Southgate Sideroad 11 to Highway 89, as shown in green on Map 20a below, being more particularly described as being:

a) All of the lands as identified by the following Property Identification Numbers:

ii. 37273-0056.

b) Part of the lands as identified by the following Property Identification Numbers:

iii. 37274-0052.

registered in the Land Registry Office of the Land Titles Division of Grey (No. 16).

Map 20a – Grey Road 14



Urban Road Download:

Transfer the following Urban Road from the County (Donor Party) to the Township/Municipality (Receiving Party)

1. Those portions of lands forming part of the road allowance currently known as Grey Road 9, consisting of 2.7 kilometers, running from the southwest settlement

boundary, located 322 metres south of Ida Street, to Highway 10, as shown in green on Map 12 below, being more particularly described as being:

- a) All of the lands as identified by the following Property Identification Numbers:
 - i. 37315-0052; and
 - ii. 37267-0054.
- b) Part of the lands as identified by the following Property Identification Numbers:
 - i. 37316-0052.

registered in the Land Registry Office of the Land Titles Division of Grey (No. 16).

Map 12 – Grey Road 9



Schedule “B” – Financial Arrangements

The 2026 payment will be prorated depending upon the Transfer Date and the remaining nine years will reflect inflationary increases as outlined in section 6.1 of this Agreement.

Notwithstanding section 6.1, the payments set out in the table below shall be contingent upon the annual budgetary process and may be adjusted to reflect any amendments, reallocations, or approvals made through County’s financial governance procedures.

*Note that boundary adjustments will also affect the amount of transition funding

Payment Timing:

The prorated payment for 2026 shall be made within [redacted] days of the Transfer Date. Each subsequent annual payment (2027-2036) shall be made on or before [redacted] of each respective year.

Year	Amount
2026	\$22,208
2027	\$142,294
2028	\$153,630
2029	\$165,432
2030	\$177,716
2031	\$190,498
2032	\$163,035
2033	\$130,573
2034	\$92,799
2035	\$49,388
2036	\$106,459

Schedule “C” – Maintenance Agreement

Winter Maintenance Agreement

Agreement made this day of July 6, 2026.

BETWEEN:

The Corporation of The Township of Southgate
hereinafter referred to as the “Municipality”

- and -

The Corporation of The County of Grey
hereinafter referred to as the “County”
(each being a “Party” and together being the “Parties”)

WHEREAS the Municipality has authority over the following roads within the Township of Southgate, in the County of Grey;

- Grey Road 9 - from the southwest settlement boundary, located 322 m south of Ida street, the section of road runs 2.7 km to Highway 10.

AND WHEREAS the Municipality wishes to request that the County provide winter maintenance services on the above noted sections;

AND WHEREAS the County shall invoice the Municipality at the end of each winter season for costs incurred in providing winter maintenance;

NOW THEREFORE in consideration of the mutual covenants set out below together with other good and valuable consideration (the receipt of which is acknowledged), the Parties agree as follows:

1.0 Definitions

- 1.1 “Agreement” means this Agreement, its appending schedules and all instruments amending it.

- 1.2 “Winter Maintenance Season” means the continuous period of time between 12:00 a.m. on the 4th Saturday in October to 11:59 p.m. on the 2nd Sunday in April annually.

2.0 Term and Termination

- 2.1 This Agreement shall be effective on November 15, 2026, and shall continue until November 14, 2028 (the “Initial Term”). The term of this Agreement shall automatically renew at the end of the Initial Term for an additional term of two (2) years, commencing on November 15, 2028, and shall continue until November 14, 2030, (the “Renewal Term”). Collectively, the Initial Term and the Renewal Term shall hereinafter be referred to as (the “Term”).
- 2.2 This Agreement may be terminated by either party during the period of May 1 to August 31 throughout the Term, upon thirty (30) days’ written notice.

3.0 Roads Subject to this Agreement

Road Name	Highest Road Classification Section	Location Description	Distance One Way
Grey Road 9	3	From the southwest settlement boundary, located 322 m south of Ida street, the section of road runs 2.7 km to Highway 10	Approx. 2.7 km

4.0 Obligations of Grey County

- 4.1 The County shall undertake all winter maintenance activities, including patrolling, plowing and the application of winter maintenance materials, during each Winter Maintenance Season throughout the Term of this Agreement.
- 4.2 The County shall attend to winter events on the road that occur within the Winter Maintenance Season until winter events have subsided at the end of each season throughout the Term of the Agreement.
- 4.3 The level of service provided during the Winter Maintenance Season will adhere to the County's Level of Service Policy.
- 4.4 The Parties acknowledge that the level of service provided outside of the Winter Maintenance Season may be at a lower level than during the Winter Maintenance Season.
- 4.5 Notwithstanding section 4.3 above, such services shall, where applicable, meet the minimum standards prescribed by regulations made by the Minister of Transportation pursuant to section 44(4) of the Act (the "Minimum Maintenance Standards for Municipal Highways"). Where no such Minimum Maintenance Standards exists, the services shall meet a standard that is reasonable in the circumstances, as determined by the County.

5.0 Obligations of the Municipality

- 5.1 The Municipality shall be responsible for all operational and financial responsibility for all other maintenance activities on the roads subject to this Agreement, including but not limited to:
 - a) responding to requests from emergency services for issues such as, but not limited to, road closures;
 - b) patrolling the road for any reason beyond determining winter road conditions;
 - c) all snow removal deemed necessary by the Municipality;
 - d) providing snow blowing services required within the right of way if required;
 - e) drainage maintenance of the road, including but not limited to the maintenance of ditches, curbs and gutters, catch basins, culverts and storm drains; and

- f) surface maintenance of the road, including the repair of potholes, cracks and depressions.

6.0 Reimbursement

- 6.1 Grey County shall invoice the Municipality at \$9,200 per 2-In km for a lump sum total of \$24,840 no later than May 31, 2027 for work undertaken in the 2026/2027 Winter Maintenance Season. The amount invoiced by Grey County will increase by two (2) percent per year for each subsequent Winter Maintenance Season throughout the Term. The Municipality shall provide payment to Grey County no later than 30 days from receipt of the invoice.

7.0 Indemnification

- 7.1 The County agrees to defend, indemnify and save and hold harmless the Municipality from all claims, lawsuits, losses, expenses and costs, or any other liability imposed by statute or common law in any way connected to or in any way arising out of any actual or alleged breach, default or neglect of duty in respect of its obligations under the terms of this Agreement.
- 7.2 The Municipality agrees to defend, indemnify and save and hold harmless the County from all claims, lawsuits, losses, expenses and costs, or any other liability imposed by statute or common law in any way connected to or in any way arising out of any actual or alleged breach, default or neglect of duty in respect of its obligations under the terms of this Agreement.

8.0 Insurance

- 8.1 Each party shall, at its own expense, obtain and keep in force during the Term of this Agreement, liability insurance satisfactory to the other party, including the following terms and minimum coverage and underwritten by an insurer licensed to conduct business in the Province of Ontario:
 - a) Municipal General Liability insurance on an occurrence basis for an amount of not less than Fifteen Million Dollars (\$15,000,000);
 - . Inclusion of the other party as an Additional Insured with respect to the operations of the named insured;
 - . Cross liability and severability of Interest clauses;
 - . Policies shall not be invalidated as respects the interests of the Additional Insured by reason of any breach or violation on any warranties, representations, declarations or conditions;

- . Non-owned automobile coverage with a limit of at least Ten Million Dollars (\$10,000,000) including SEF 96 (contractual liability);
 - . Products and completed operation coverage with an aggregate limit of not less than Fifteen Million Dollars (\$15,000,000);
 - . A thirty-day written notice of cancellation, termination or material change.
- b) Automobile liability insurance for an amount not less than Ten Million Dollars (\$10,000,000) on forms meeting statutory requirements covering all licensed vehicles used in any manner in connection with the performance of the terms of this Agreement;
- c) Sudden and Accidental Environmental Liability Insurance from an insurer licensed in the Province of Ontario, for Two Million Dollars (\$2,000,000.00), per occurrence, to indemnify and hold harmless the County.
- 8.2 Each party shall provide the other party proof of insurance, each year, in the form of an insurance certificate.
- 8.3 Each party agrees to immediately notify the other party of any occurrence, incident or event which may reasonably be expected to expose either party to material liability of any kind.

9.0 Health and Safety, WSIB

- 9.1 The Municipality is responsible for all costs associated with its workplace accidents and all premiums or assessments owing to the Workplace Safety and Insurance Board (WSIB), or insurance company if applicable for its own employees.
- 9.2 The Municipality shall, throughout the Term of the Agreement, provide evidence of coverage for itself, its employees, subcontractors and subcontractors' employees under the Workplace Safety and Insurance Act or insurance policy.
- 9.3 The Municipality shall comply with the Occupational Health and Safety Act (Ontario), the Workplace Safety and Insurance Act (Ontario), the Human Rights Act (Ontario), and applicable regulations under such legislation and all other legal obligations with respect to worker health, safety and treatment.

10.0 Force Majeure

- 10.1 Neither the County nor the Municipality shall be held responsible for any damage or delays as a result of war, invasions, insurrection, demonstrations, or as a result of decisions by civilian or military authorities, fire, flood, human health emergencies, strikes and generally as a result of any event that is beyond the reasonable control of the County or the Municipality.
- 10.2 The County and the Municipality agree that in the event of a disaster or force majeure the Parties will co-operate and will each make all reasonable efforts to provide temporary replacement service until permanent service is completely restored.

11.0 Governing Law

- 11.1 This Agreement shall be governed by and construed and interpreted in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein. The Parties hereby irrevocably attorn to the exclusive jurisdiction of the courts of Ontario with respect to any matter arising under or related to this Agreement.

12.0 Severability

- 12.1 Each of the provisions contained in this Agreement is distinct and severable and a declaration of invalidity or unenforceability of any such provision or part thereof by a court of competent jurisdiction shall not affect the validity or enforceability of any other provision hereof.

13.0 Entire Agreement

- 13.1 This Agreement constitutes the entire agreement between the Parties with respect to the winter maintenance for the roads which are subject to this Agreement, and supersedes all prior agreements, understandings, negotiations and discussions, whether written or oral. There are no conditions, covenants, agreements, representations, warranties or other provisions, express or implied, collateral, statutory or otherwise, relating to winter maintenance for the roads which are subject to this Agreement, except as provided in this Agreement.

14.0 Waiver and Amendment

- 14.1 Except as expressly provided in this Agreement no amendment or waiver of this Agreement shall be binding unless executed in writing by the party

to be bound. No waiver of any provision of this Agreement shall constitute a waiver of any other provision, nor shall any waiver of any provision of this Agreement constitute a continuing waiver, even if similar in nature, unless otherwise expressly provided.

15.0 Successors and Assigns

- 15.1 This Agreement shall ensure to the benefit of and be binding upon the Parties hereto and their respective successors and permitted assigns. Neither party may assign all or any part of this Agreement without the written approval of the other party.

16.0 Notice

- 16.1 Any notices required must be in writing and delivered to the following addresses.

For the Municipality:

Contact:

Address:

Email:

For the County:

County Clerk

County of Grey Administration Building

595 9th Ave E

Owen Sound, ON N4K 3E3

Fax Number: 519-376-8998

Email: countyclerk@grey.ca

- 16.2 Notices delivered in person must be delivered between 9:00 a.m. and 4:30 p.m., Monday to Friday, excluding statutory holidays and other periods of business closure. Hand-delivered notices shall be deemed received on the business day of delivery. Notices sent by mail shall be deemed received on the fifth business day after mailing, unless mail service is disrupted. Notices delivered by fax or email shall be deemed received on the next business day after electronic confirmation of receipt.

17.0 No Partnership

- 17.1 Nothing in this Agreement gives rise to a partnership or joint venture between the County and the Municipality or to an employment relationship between the County and the employees or volunteers of the Municipality in the provision of service under this Agreement.

18.0 Adherence to Laws

18.1 Both Parties agree to abide by all applicable federal and provincial laws in carrying out the terms of this Agreement.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement as of the day and year set out above:

[The remainder of this page intentionally left blank.]

The Corporation of the Township of Southgate:

, Mayor

x, Clerk

We have the authority to bind the Corporation.

The Corporation of The County of Grey:

, Warden

Tara Warder, Clerk



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Department:	Emergency Services
Report Number	FIRE2026-004
Title:	Fire Dispatch Contract Renewal
Open/Closed Session:	Open Session
Prepared By:	Derek Malynyk Chief Fire Official/Fire Chief
Approved By:	Taylor McMann Treasurer
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

This report is being provided to Council to renew the Fire Department’s dispatch services with Owen Sound Police Services.

Recommendation:

Be it resolved that Staff Report FIRE2026-004 be received for information; and
That Council consider approval of by-law number 2026-020.

Background:

The Dundalk Fire Department has received dispatch services from Owen Sound Police Services since November 27, 2012. Since that time, most Grey County Fire Departments have transitioned to Owen Sound Police Services for dispatch, with the exception of the Town of The Blue Mountains, which continues to receive dispatch services from the Barrie Fire Department.

Owen Sound Police Services serves as the Primary Public Safety Answering Point (PSAP) for Grey County. As the PSAP, Owen Sound Police Services answers all 911 calls originating within Grey County and routes them to the appropriate secondary service whether Ontario Provincial Police (OPP), Emergency Medical Services (EMS), or a Fire Department outside Grey County.

Having most Grey County Fire Departments dispatched through a single provider enhances response efficiency. When a resident calls 911 requesting fire services, they are already speaking directly with the dispatcher responsible for initiating the page to the local department. This eliminates the need to transfer the call to another dispatch centre after verifying the caller’s location and determining jurisdiction, thereby reducing response times.

Staff Report FIRE2026-004 – Fire Dispatch Contract Renewal
 DATE: March 4, 2026

Centralized dispatch services also improve the coordination of mutual aid. When departments share the same dispatch provider, requests for additional resources can be processed more quickly and seamlessly. In contrast, where separate dispatch providers are involved, delays of up to ten minutes have occurred between the time a resource was requested and when it was dispatched.

The Dundalk Fire Department's current agreement with Owen Sound Police Services expired on December 31, 2025.

Analysis:

In September 2025, staff, in collaboration with several Grey County Fire Departments, invited presentations and requested quotations from alternative dispatch providers. This review was undertaken to assess current market pricing and service levels in anticipation of the forthcoming renewal proposal from Owen Sound Police Services. The Dundalk Fire Department's dispatch fee for 2025 was \$34,166.72.

St. Catharines Fire Services provided a presentation and a proposal outlining a 15-year contract with fixed pricing schedules. The proposed fee for 2026 was \$24,196.00, with predetermined annual percentage increases, resulting in a projected cost of \$32,029.00 by 2035. St. Catharines indicated they would only accept new clients if multiple Fire Departments from the same county transitioned collectively. In addition, a one-time capital investment of approximately \$7,000.00 would be required to install radio equipment necessary to transmit signals to their dispatch centre.

Barrie Fire and Emergency Service, which currently provides dispatch services to the Town of The Blue Mountains, also delivered a presentation and quotation. Barrie proposed a three-year contract with a per capita rate structure of \$3.85 in 2026, \$4.14 in 2027, and \$4.45 in 2028. Based on the 2021 Census population of 8,716 for Southgate, the 2026 cost would total approximately \$33,556.60.

Owen Sound Police Services provided its renewal proposal on September 26, 2025, outlining a five-year agreement with varying annual percentage increases. The per capita rate would also be adjusted to reflect updated 2026 Census data. The estimated cost for 2026 was \$36,084.24, increasing to \$44,713.08 in the final year of the contract, making this the highest-priced option at that time.

On October 23, 2025, the Grey County Fire Chiefs met with representatives from Owen Sound Police Services to review the proposed agreement and advocate for more competitive pricing to retain dispatch services within Grey County. As a result of these discussions, a revised agreement was negotiated, incorporating updated pricing and technological enhancements.

The newly proposed agreement is a 10-year contract with varying annual percentage increases. The per capita rate will be locked in for the duration of the contract based on Southgate's 2021 Census population. Under this agreement, dispatch services will cost \$24,666.28 in 2026 and \$32,178.61 in 2035. While this pricing is slightly higher than the St. Catharines proposal, it does not require additional capital expenditures. Furthermore, continuing with Owen Sound Police Services ensures the most efficient response times for Grey County residents due to its role as the Primary Public Safety Answering Point (PSAP).

Internal Policy and Legislated Requirements:

[By-law 2025-105 - Establish and Regulate a Fire Department](#)

Schedule B, Communications 1. A) Arranging for the provision of dispatch services from an external agency to dispatch appropriate Fire Department resources.

[Policy No -5 Purchasing and Procurement](#)

Financial and Resource Implications:

The new contract will provide financial savings to the Township of Southgate and has been accounted for in the 2026 operating budget.

Attachments:

None.



Report To:	Township of Southgate Council
Meeting Date:	2026-03-04
Department:	Planning
Report Number:	PL2026-010
Title:	Zoning By-law Amendment Application C20-25, 1000330592 Ontario Inc., 112754 Grey Road 14, Concession 16, Lot 11 and 12, Geographic Township of Proton
Open/Closed Session:	Open Session
Prepared By:	Victoria Mance, MA Junior Planner
Reviewed By:	Bill White, MCIP, RPP Triton Engineering Senior Planning Consultant
Approved By:	Kenneth Melanson, MCIP, RPP Director of Development Services
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

The applicant seeks to rezone 112754 Grey Road 14 to permit the development of an agricultural use as shown in **Attachment 1**. The rezoning will confirm the location of the Environmental Protection (EP) Zone in accordance with Section 2.10 of the Zoning By-law, based on a submitted [Environmental Impact Study](#) (EIS). The rezoning would also reduce an interior side yard to ±5 metres for a proposed farmhouse and reduce the required front yard to ±7 metres for an agricultural building; the Agricultural-1 Zone requires a minimum 15 metre interior side yard and a 40-metre minimum front yard.

At the [November 26th, 2026 Public Planning](#), Council noted outstanding comments from Saugeen Valley Conservation Authority (SVCA) and Grey County Staff. [The SVCA initially recommended deferral](#) pending further Flood Hazard Assessment details but later confirmed the submitted materials were satisfactory and supported revising the EP Zone. [Grey County Ecology Staff](#) recommended mitigation measures related to tree removal, water quality, drainage, and limiting the development envelope. [Updated County Transportation comments](#) indicated no concerns if septic tanks are located at least 23 metres from the County Road centreline.

The applicant’s agent submitted a [response matrix](#) addressing agency comments. Township staff recommend Council consider adopting the proposed zoning by-law amendment.

Recommendation:

Be it resolved that Staff Report PL2026-010 be received for information; and **That** Council consider approval of By-law 2026-021 to rezone 112754 Grey Road 14 to allow

construction of a farmhouse, horse and buggy barn, agricultural sap shed and power room on the lands not zoned Environmental Protection (EP) Zone with a 5 metre north side yard to the proposed farmhouse and a 7 metre east front yard setback from Grey Road 14.

Reasons for Recommendation:

The application has regard to provincial interest in Section 2 of the [Ontario Planning Act](#), is consistent with [Provincial Policy Statement 2024](#), [Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas](#), and complies with Grey County and [Township Official Plan](#) policies for development in Agricultural areas.

Proposal:

The applicant proposes to develop 112754 Grey Road 14 for an agricultural use, as outlined in **Attachment 1** and requires the following changes to the zoning by-law:

1. Verify the location of the Environmental Protection (EP) Zone on-site under Section 2.10 of the Zoning By-law based on the submitted [Environmental Impact Study](#) (EIS).
2. Reduce required interior side yard in the Agricultural-1 Zone from 15 metres minimum to ±5 metres to accommodate a future farmhouse.
3. Reduce required front yard from 40 metres minimum to a ±7 metres for a future agricultural building.

At the [November 26th, 2026 Public Planning Meeting](#), Council flagged [Saugeen Valley Conservation Authority Comments](#) suggesting deferral of the application until additional details were provided on the Flood Hazard Assessment, and [Grey County Comments](#) suggesting mitigation measures regarding tree removal, water quality controls, drainage patterns, and constraining the proposed development envelope. The agent provided a [response matrix](#) to address agency comments.

[Updated Saugeen Valley Conservation Authority Comments](#) confirm the submitted [EIS](#) is acceptable and that the EP Zone can be revised accordingly. [Updated Grey County Comments](#) advised that provided the septic tanks are at least 23 metres from the centreline of the County Road, County Transportation have no concerns. The comments result in a slightly larger building envelope for the proposal (see **Attachment 2** and **3**).

Background/Site Context:

The subject lands have ±265 metres frontage on the west side of Grey Road 14, ±803 metres depth, and ±21-hectares lot area. The subject lands are gently rolling and rises towards the western half of the property. The site is currently vacant and consists mostly of heavily treed areas, with a tributary of the Saugeen River passing from the north lot line to the southern lot line (see **Attachment 2**). The development envelope is constrained by natural heritage features.

Nearby lands are mainly agricultural with associated On-Farm Diversified Uses and heavily wooded naturalized areas extending to the north and south of the site. Farms are in all directions of the site, with the settlement of Swinton Park to the northwest and Hopeville to the south. A new entrance is proposed on to Grey Road 14 (permit obtained) which aligns with the proposed gravelled yard while maintaining treed screening for the proposed farmhouse and sap shanty from the roadway (**Attachment 1**).

Application Review: Planning Act – Provincial Interest:

Provincial interest in the [Ontario Planning Act](#) as set out in Section 2 includes the following:

- (a) protection of ecological systems, natural areas, features and functions,
- (b) protection of agricultural resources,

- (h) orderly development of safe and healthy communities,
- (j) the adequate provision of a full range of housing, and
- (r) promoting well designed built form that encourages a sense of place.

The application *has regard to* Provincial Interest in Section 2 of the [Act](#).

Application Review: Provincial Planning Statement (PPS 2024):

[Provincial Planning Statement 2024](#) applies to the proposed rezoning as follows:

- Section 2.5(a) supports building upon rural character, leveraging rural amenities and assets.
- Section 2.5(c) supports accommodating a range and mix of housing in rural areas.
- Section 2.6(2) states the development that sustained rural service levels should be promoted.
- Section 4.1(4) states that development and site alteration shall not be permitted in significant wetlands and significant coastal wetlands.
- Section 4.1(5) states that site alteration is not allowed Natural Hazard areas unless it has been demonstrated that there will be no negative impacts on natural features or ecological functions.

Technical studies submitted in support of the application including a [Slope Review Report](#), [Floodplain Hazard Assessment and Safe Access](#), and [Environmental Impact Study](#). Comments received from Grey County and [SVCA](#) stated that based on the above referenced technical reports, the Hazard Lands designation and EP Zone could be revised to better reflect the recommendations and conclusions in the technical reports. The proposal *is consistent with* Provincial Policy.

Application Review: County of Grey Official Plan:

The site is designated Agricultural, and Hazard Lands on Schedule A Map 2 the County Official Plan. Section 5.2.2 for the Agricultural designation permits all types, sizes and intensities of agricultural uses and normal farm practices. The proposed farmhouse, horse and buggy barn, agricultural sap shed, and power room are permitted within the Agricultural designation.

Section 7.2 states development shall generally be directed away from Hazard Lands and can only be considered if hazards can be safely addressed, new hazards are not created, and no adverse environmental impacts result. Technical studies submitted support the proposal which *complies with* County Official Plan standards for development in Agricultural and Hazard Lands designations.

Application Review: Southgate Township Official Plan:

[Schedule A Map 1](#) in [Township Official Plan](#) designates the lands Agricultural and Hazard Lands. The Agricultural designation permits all types, sizes, and intensities of agricultural uses, and normal farm practices, including accessory uses. Section 5.4.1.2 of the Township Official Plan states agricultural uses are not limited in size. The proposed farmhouse, horse and buggy barn, agricultural sap shed, and power room are permitted within the Agricultural designation.

The Hazard designation permits agricultural, and conservation uses such as protecting woodlots, and natural areas. Section 5.5.2.2 outlines site alteration policies in the Hazard designation. The submitted technical reports to support an enlarged building envelope between the front lot line and the Hazard Lands. The application *complies with* the [Township Official Plan](#) requirements in the Agricultural designation with all buildings outside the Hazard designation being acceptable to the Saugeen Valley Conservation Authority (see **Attachment 3**).

Application Review: Southgate Zoning By-law:

[Schedule 14](#) in the [Zoning By-law](#) places the lands in Agricultural-1 Zone and Environmental Protection (EP) Zone (**Attachment 2**). The A1 zone permits the proposed farmhouse, horse and buggy barn, agricultural sap shed, and power room listed under Section 6.1.

A zoning amendment is requested to address Section 6.2 regulations on front yard (reduce from 40 metres minimum to ±7 metres), interior side yard (reduce from 15 metres minimum to ±5 metres), and the location of the EP Zone boundary pursuant to Section 2.10.

A [Planning Justification Report](#) and technical studies including an [Slope Review Report](#), [Floodplain Hazard Assessment and Safe Access](#), and [Environmental Impact Study](#) support the amended regulations in Section 6.2 and the proposed EP boundary location (see **Attachments 2 and 3**).

Application Circulation and Public Comments:

The following comments were received:

Comments from:	Comments received:
Township Public Works Department (October 20, 2025)	Safe access can be provided, road standard and entrance requirements under Grey County jurisdiction.
Historic Saugeen Metis (November 17, 2025)	No concerns.
Grey County (revised February 17, 2026)	Provided the septic tanks are located at least 23 metres from the centreline of the County Road, County Transportation have no concerns. County Planning Ecology Staff have no further concerns. Provided that the Conservation Authority is satisfied with the finds on the Slope Stability Review and Flood Hazard Assessment and Safe Access Analysis; County Planning Staff have no concerns.
Saugeen Valley Conservation Authority (revised February 3, 2026)	Based on the submitted technical reports, the Hazard Lands designation and EP Zone should be revised to better reflect the recommendations and conclusions in the technical reports and site conditions (see Attachment 3). An SVCA permit will be required for development as proposed.
Enbridge Gas, Township Fire Department, and General Public Comments.	No comments received as of report writing.

Conclusion:

The proposed rezoning to verify the location of the EP Zone on-site and reduce the side and front yard setbacks for the future agricultural use that is subject to a constrained building envelope due to natural features complies with the Township and County Official Plan policy. Agricultural uses such as the proposed farmhouse, horse and buggy barn, sap shanty shed, and power room are permitted within the Agricultural designation.

The proposed rezoning to reduce front and interior side yards and implement the EP Zone boundaries in accordance with Section 2.10 of the Zoning By-law, is supported by the applicant’s [Planning Justification Report](#) and the submitted [Environmental Impact Study](#), [Slope Review Report](#), [Floodplain Hazard Assessment and Safe Access](#), and [Environmental Impact Study](#).

Impacts to these features are mitigated by proposed retaining walls to avoid increase in fill in wetland setback areas. Comments from [Saugeen Valley Conservation Authority Staff \(SVCA\)](#) recommend that the Hazard Land designation and Environmental Protection (EP) Zone be

amended based on the submitted technical reports and SVCA mapping. This is also supported by County Ecology and County Transportation.

The applicant's agent provided a [response matrix](#) verifying various agency comments raised at Public Planning have since been addressed through updated submissions. The SVCA confirmed the revised technical materials are acceptable and support the updated EP Zone to allow the proposed development. Similarly, Grey County Staff have indicated no outstanding concerns, subject to the recommended mitigation measures and a 23-metre setback for septic tanks from the County Road centreline. Septic location, to address Grey County Transportation comments, will be assessed at building permit stage. Based on the above, Staff recommend approval of the proposed rezoning.

Link to Township of Southgate Strategic Plan:

Priority: Happy, Healthy Communities

Goal: Goal 7: Improve Access to Housing

Action Item: 7 b). Work with Developers and Landowners to Increase Rental Housing Opportunities in the Township

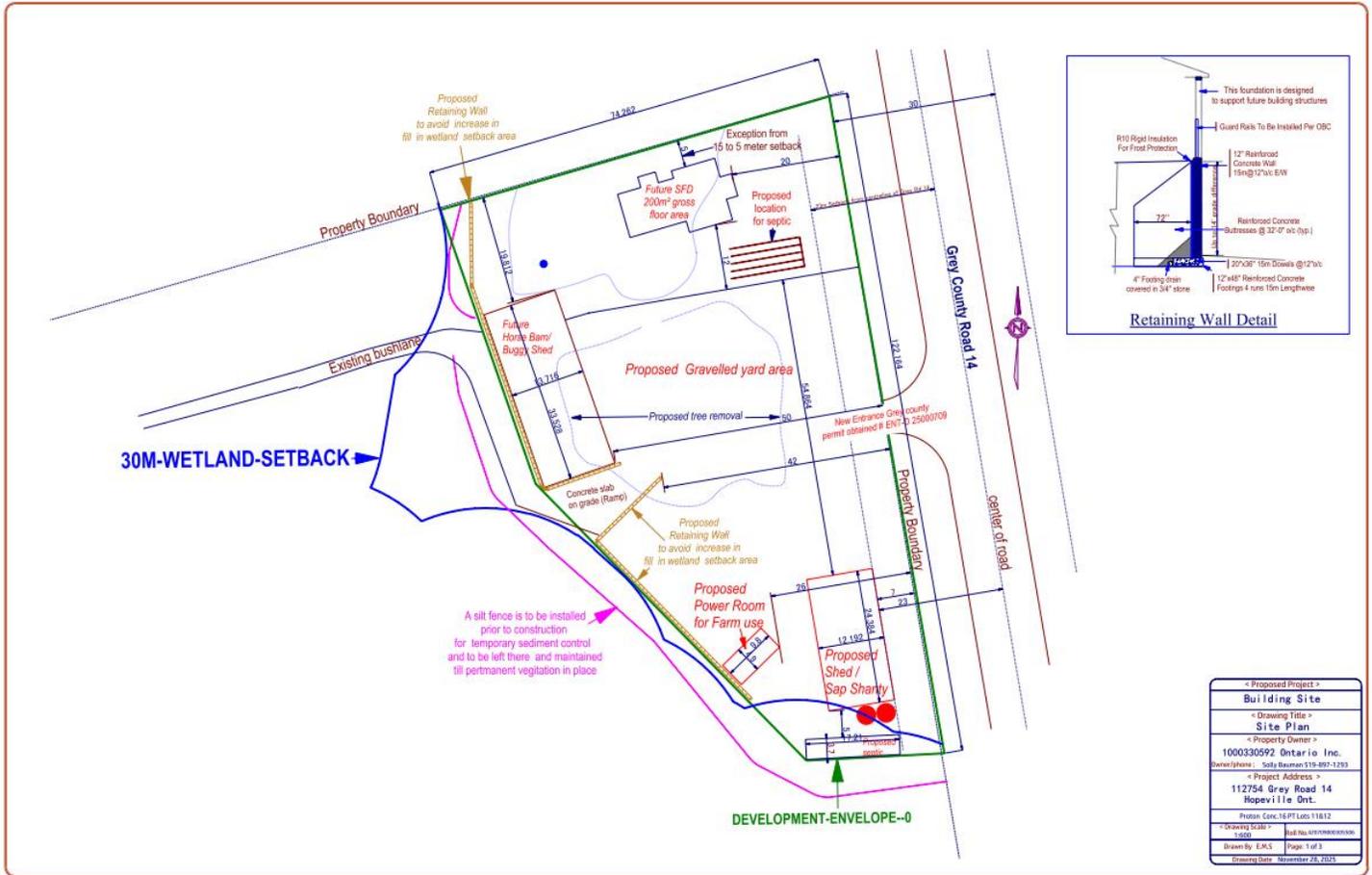
Attachment(s):

Attachment 1 – Site Plan

Attachment 2 – Aerial View of Subject Lands & 2024 Google Street View

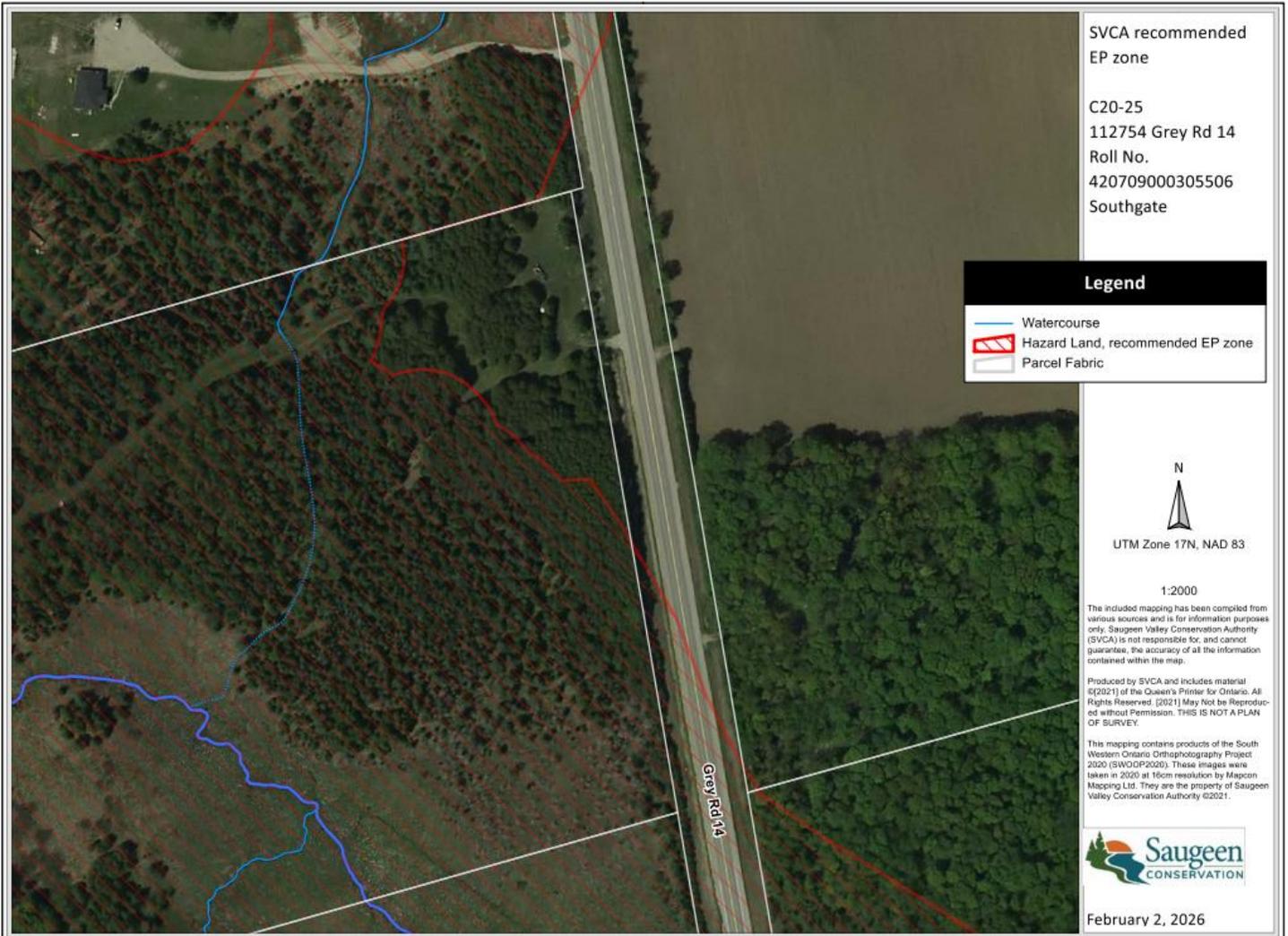
Attachment 3 – SVCA Recommended EP Zone

Attachment 1 – Site Plan



< Proposed Project > Building Site	
< Drawing Title > Site Plan	
< Property Owner > 1000330592 Ontario Inc.	
< Project Address > 112754 Grey Road 14 Wapville Ont.	
Project: CMC 16/PT Lots 11&12	
Drawing Scale: 1" = 100'	Job No: 160100000000
Drawn By: E.K.S.	Page: 1 of 3
Drawing Date: November 28, 2025	

Attachment 3 – SVCA Recommended EP Zone



Attachment 2 – Aerial View of Subject Lands



2024 Google Street View





Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Department:	Legislative Services
Report Number	CL2026-005
Title:	Review and Proposed Amendments to Policy No. 86 – Electronic Participation in Council, Committees, Public Meetings and Committee of Adjustment
Open/Closed Session:	Open Session
Prepared By:	Holly Malynyk Deputy Clerk
Approved By:	Lindsey Green Clerk
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

The report is being submitted to Council to provide an overview of the review and propose amendments to Policy No. 86 – Electronic Participation in Council, Committees, Public Meetings and Committee of Adjustment for Council consideration.

Recommendation:

Be it resolved that Staff Report CL2026-005 be received for information; and
That Council consider approval of the draft amendments to Policy No. 86 – Electronic Participation in Council, Committees, Public Meetings and Committee of Adjustment; and
That Council direct staff to bring a by-law authorizing the changes to a future Council meeting.

Background:

At the November 19, 2025, regular Council meeting, the following was passed:

No 2025-531

Moved By Deputy Mayor Dobreen

Seconded By Councillor Singh Soares

Whereas the Township of Southgate has embraced a hybrid/electronic policy to achieve flexibility in meeting attendance for both council, staff and the public; and

Whereas it is becoming more common for participants to log in to meetings when in person participation is not possible; and

Staff Report CL2026-005 – Review and Proposed Amendments to Policy No. 86 – Electronic Participation in Council, Committees, Public Meetings and Committee of Adjustment

DATE: March 4, 2026

Whereas the policy expressly outlines the requirements for virtual participation to ensure all members have the ability to participate fully; and

Whereas it isn't enough for a Council member to be logged into a meeting. It is important to be seen as an active participant; and

Whereas it is best practice to review policy that affects Council participation in advance of an election;

Now therefore be it resolved that staff be directed to review and report on the electronic participation policy as to its current function and effectiveness as soon as practical.

Analysis:

Staff reviewed the electronic participation policy of the other municipalities in Grey County. Of the nine municipalities that were compared, two do not permit electronic participation for members of Council. This narrowed the review to seven neighbouring municipalities by-laws or policies for Electronic Participation.

Four of the seven municipalities that do permit electronic participation require advance notice be given of their intent to participate electronically, ranging from five days to a minimum of four hours prior to the meeting. The Township's current policy requires that: *Any Member intending to participate electronically in a hybrid meeting submit a request by email to the Clerk or designate at least two days in advance whenever possible, and no later than two hours before the meeting, except in extenuating circumstances.* Staff recommend maintaining the current requirement for notification.

Two of the seven municipalities limit the number of meetings a member may attend electronically each year. The Township's policy does not restrict the number of meetings that Members may attend virtually. Staff do not recommend introducing a restriction, as flexibility benefits members who may have varying personal circumstances.

Three of the seven municipalities include restrictions regarding the location where a member may participate from. Two have requirements similar to the Township's Closed Session provision, including mandatory camera use and confirmation that the member is participating in a space where they are alone. The Township's policy currently states that: *If a member must participate in a Closed Session meeting via audio only (telephone) due to extenuating circumstances the Clerk shall require that an affidavit be signed by the member(s) attesting that the member participated from a confidential location. The affidavit shall form part of the formal minutes of the Closed Session meeting.* Staff do not recommend changes to these Closed Session requirements.

One municipality requires members to participate from a stable location, prohibiting attendance while driving or riding in a moving vehicle. Staff do not recommend adding this provision to the Township's policy, as there may be circumstances where a participant must attend electronically to ensure quorum is maintained.

Five of the seven municipalities require participants to keep their cameras on during meetings, which aligns with the Township's current policy. Staff recommend adding clarification regarding temporary absences by adding this provision for open session meetings: *For quorum, conflict of interest, and procedural purposes, the Chair and Clerk's staff must be able to confirm a*

member's presence. If a member cannot be seen, it may be unclear whether they are present or participating. Members who need to step away for an extended period should leave the meeting and rejoin when available. For brief absences, it may be reasonable to turn the camera off momentarily. In addition to the proposed wording in the general policy, staff are recommending the proposed wording in the Closed Session portion of the policy: Members who need to step away during Closed Session will leave the meeting and rejoin when available, rather than turning their cameras off to ensure security of the Closed Session meeting is maintained.

Finally, staff recommend incorporating the use of the "raise-hand" function for electronic participants, in addition to physically raising a hand when applicable. This will assist the Chair in recognizing and acknowledging requests to speak.

Staff believe that the current policy is generally functioning effectively for the Township and is meeting its intended objectives, therefore we are not recommending several updates. The few changes we have proposed should help to improve clarity and ensure consistent interpretation moving forward.

Internal Policy and Legislated Requirements:

[By-law 2025-060 – Procedural By-law](#)

Municipal Act, 2001

Financial and Resource Implications:

There is no financial implication associated with this report.

Strategic Priorities:

Priority: Operational Excellence

Goal: Goal 13: Advance Strategic Priorities and Improve Community Engagement

Action Item: 13 d). Improve Accountability and Transparency Measures and Efficient/Effective Meeting Practices

Attachments:

Attachment 1: CL2026-005 - Policy No. 86 – Draft Redline Revisions



Township of Southgate

Policy No. 86

Electronic Participation in Council, Committees, Public Meetings & Committee of Adjustment

Approved by Council: October 7, 2020

Amended by Council: July 6, 2022

Amended by Council:

Purpose and Scope

The purpose of the policy and the procedures therein have been created to establish guidelines for electronic participation in in-person/virtual hybrid meetings of Township Council/Committee of the Whole, Committees of Council, Public Meetings and Committee of Adjustment in accordance with the Township Procedure By-law and the *Municipal Act, 2001, as amended*.

This policy shall apply to all members of Township Council/Committee of the Whole, Township Committees, Committee of Adjustment, staff, and members of the public and any persons in attendance at Public Meetings. This policy is in accordance with the Township of Southgate Procedure By-law and all rules as set out in the Township of Southgate Procedure By-law shall be adhered to.

Definitions

Electronic Participation: means the use of communication technologies including, but not limited to, video, audio, internet connections and/or telephone to permit participants to be involved in meetings as defined and in accordance with the Township Procedure By-law.

Extenuating Circumstances: means special circumstances in which a member may require the use of audio only (telephone) to participate electronically. Said circumstances may include, but are not limited to, medical emergencies, family emergencies, technology/connectivity limitations, transportation impediments or failures, and/or where achieving a quorum of members may be an issue.

Participants: means members of Council/Committee of the Whole, Committees of Council, or Committee of Adjustment, staff and members of the public who are presenting or otherwise participating in a meeting.

Quorum: as it relates to Council, Committees and Committee of Adjustment shall consist of more than 50% of the applicable membership.

Section 1 – Electronic Meeting Procedures

1) Electronic Participation

- a) A member of a Council/Committee of the Whole, Committee of Council or Committee of Adjustment who is participating electronically in a meeting may be counted in determining whether or not a quorum of members is present at



Township of Southgate

Policy No. 86

Electronic Participation in Council, Committees, Public Meetings & Committee of Adjustment

Approved by Council: October 7, 2020

Amended by Council: July 6, 2022

Amended by Council:

any point in time.

- b) Any Member intending to participate electronically in a hybrid meeting shall send a request to do so by email to the Clerk or their designate at a minimum of 2 days in advance of the meeting whenever possible and no later than 2 hours in advance of the meeting time, except in extenuating circumstances.
- c) The method of participation may be via video or tele-conference, depending upon available technology to facilitate electronic participation.
- d) Members shall participate in all meetings via video participation if electronic participation is being utilized by said member. **For quorum, conflict of interest and procedural purposes, the Chair and Clerk's staff must be able to confirm a member's presence. If a member cannot be seen, it may be unclear whether they are present or participation. Members who need to step away for an extended period of time should leave the meeting and rejoin when available. For brief absences, it may be reasonable to turn the camera off momentarily.**
- e) Audio only (telephone) participation of members shall only be permitted in extenuating circumstances and shall be approved by Council with proper justification by the Member at the start of the meeting.
- f) Participants shall connect to the conference via online video at a minimum of 15 minutes prior to the commencement of a meeting.
- g) When participating via video conference, webcams shall be enabled, unless otherwise restricted by internet connectivity limitations. All microphones shall be muted unless the participant is speaking to minimize background noise.
- h) Any member participating via video conference or by audio only (telephone) shall announce if they wish to leave the meeting prior to adjournment or prior to leaving the meeting.
- i) Participants shall not share any electronic meeting access information unless directed to do so by the Clerk or their designate.



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Approved by Council: October 7, 2020

Amended by Council: July 6, 2022

Amended by Council:

2) Attendance Requirements

- a) Members shall be permitted to participate electronically for any meeting with advance notice subject to the limits below.
- b) The Chair and the Clerk or Designate of the meeting shall make every attempt to attend in-person whenever possible.
- c) Members shall attempt, to the best of their abilities, to provide at least 2 day's notice to the Clerk, or Designate, to facilitate their electronic participation in hybrid meetings, whenever possible, and no later than 2 hours in advance of the meeting time, except in extenuating circumstances. Members are encouraged to schedule any known electronic participation with the Clerk or Designate at the commencement of each year.
- d) Members attending via electronic participation shall treat the electronic participation in the same manner as they would if they were in-person.
- e) Members are encouraged to participate electronically for meetings where they may have symptoms of a seasonal cold/flu or other related illness(s) to limit the spread of any such illness to others participating in-person.

3) Discussion and Voting

- a) Any member participating via video conference should indicate they wish to speak by raising their physical **and virtual hand** and keeping it raised until the Chair acknowledges their request. Should internet connectivity limitations prohibit a member from utilizing their webcam, the member shall indicate they wish to speak by asking the Chair directly and waiting for the Chair to acknowledge their request.
- b) Any member participating via audio only (telephone), shall be called upon by the Chair to speak after all members participating in-person or via video conference have spoken.
- c) The Chair shall ensure that members participating electronically are given the same opportunity to speak to each question as they would have been given if participating in person.



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- d) All members participating via video conference will vote by a show of hands or through digital voting methods that may be provided. Should internet connectivity limitations prohibit a member from utilizing their webcam, the member shall vote verbally when asked by the Chair when it is not a recorded vote.
- e) All members participating via telephone will be asked by the Chair to vote verbally if digital voting is not available.
- f) Any member who is participating in a meeting electronically shall declare a conflict of interest in the same manner as those in physical attendance in accordance with the "Declarations of Pecuniary and/or Conflict of Interest" section of the Procedural By-law.

4) Public Participation

- a) Members of the public who wish to make an electronic submission to Council, a Committee, Public Meeting or Committee of Adjustment, shall be required to register with the Clerk or Designate prior to commencement of the meeting and adhere to all rules as set out in the Procedure By-law for Open Forum, Delegations, Public Meetings and Presentations.
- b) Anyone who may wish to speak to Council at Open Forum, who are scheduled to appear as a Delegation to Council, or for a Presentation to Council in accordance with the Procedural By-law and wish to participate electronically, shall participate via video conference and with their webcams enabled unless otherwise restricted by internet connectivity limitations. Audio only (telephone) participation will only be permitted in extenuating circumstances.
- c) The Clerk's Office will assist those wishing to participate electronically to help facilitate their request and to ensure that those wishing to participate electronically are able to do so.

5) Closed Session

- a) An electronic meeting may include a Closed Session, which shall be conducted in the absence of the public and in accordance with Section 239 of the *Municipal Act, 2001*.



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- b) A member of Council, Committee or Committee of Adjustment who is participating electronically in a closed meeting may be counted in determining whether or not a quorum of members is present at any point in time.
- c) The Clerk will be responsible for stopping the recording, broadcasting, and/or distribution of audio and/or video prior to the commencement of a closed meeting. A break may be requested by the Chair, Clerk, or their designate to ensure closed meeting confidentiality.
- d) Participants and staff shall take and employ all necessary precautions to ensure confidentiality of closed meetings, in accordance with the Township Procedure By-law and Closed Meeting Policy No. 25.
- e) **Members who need to step away during Closed Session will leave the meeting and rejoin when available, rather than turning their cameras off to ensure security of the Closed Session meeting is maintained.**
- f) If a member must participate in a Closed Session meeting via audio only (telephone) due to extenuating circumstances the Clerk shall require that an affidavit be signed by the member(s) attesting that the member participated from a confidential location. The affidavit shall form part of the formal minutes of the Closed Session meeting.

Section 2 – Electronic Meeting Procedures – During an Emergency Period

Where **all** members are participating electronically during a declared emergency period, all the same procedures as defined in Section 1 of this policy shall apply with the following exceptions:

- a) When a vote is being taken, the Chair will call for any members that are opposed to the vote. If no member indicates their opposition to a vote, the Chair will call the vote as being passed by unanimous consent.
- b) Should a member take opposition to a vote, the Chair will automatically call for a recorded vote to be taken by the Clerk or their designate.
- c) The Chair shall automatically call for a recorded vote to be taken by the Clerk or their designate for all By-laws that are on the table.



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Approved by Council: October 7, 2020

Amended by Council: July 6, 2022

Amended by Council:

Section 3 – Technical Matters

- a) If there is a question as to the performance of the meeting technology impacting the proceedings of a meeting, the meeting may be recessed at the direction of the Chair to confirm that the electronic format is performing effectively before proceeding further with the agenda.
- b) Members are responsible for having the technology they require in order to facilitate electronic participation. Additional technology, beyond what is normally supplied to Council members, will not be provided.
- c) In the event of a connection or service disruption to an individual member, the Chair may recess the meeting to allow for attempts to reconnect. It is the members' duty to ensure that their equipment and technology are set in advance of the meeting. If after 15 minutes, the member is unsuccessful at re-connecting to the meeting, no further efforts shall be taken to delay the meeting to reconnect the member. The member may attempt other methods to re-connect to the meeting as it proceeds.
- d) In the event of a connection or service disruption to more than one member, and where quorum is affected, the Chair shall recess the meeting to allow for attempts to reconnect members until a quorum is established. If a quorum cannot be established after 15 minutes, the meeting shall stand adjourned.
- e) Members are responsible for ensuring there is no background noise at their location that would interfere with the meeting and for muting their device when they are not speaking to minimize background noise.
- f) Attendance for both virtual and/or hybrid meeting participants is required at least 15 minutes before the commencement of the meeting to verify technical requirements.

Brief Overview

This section is provided for guidance only and is not deemed to form part of the policy.

- a) The Chair and the Clerk or Designate should be present in-person whenever possible at all hybrid meetings.



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Policy No. 86

Electronic Participation in Council, Committees, Public Meetings & Committee of Adjustment

Approved by Council: October 7, 2020

Amended by Council: July 6, 2022

Amended by Council:

- b) Members are responsible for having the technology required to connect and participate in meetings electronically should they wish to do so.
- c) Members shall connect via video with their webcams enabled whenever possible and treat the electronic participation as if they were physically attending the meeting and in accordance with the "Conduct of Members" section of the Procedural By-law.
- d) Participating via audio only (telephone) will only be permitted in extenuating circumstances.
- e) Members are responsible for ensuring they have adequate connectivity for any meeting they are participating in electronically.

Monitoring and Review of the Policy

The Clerk's Department is responsible for the administration and maintenance of this policy, including a detailed review at the commencement of each Council term.

This policy shall be reviewed following the first year of implementation.



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Department:	Legislative Services
Report Number	CL2026-006
Title:	Grey County Joint Compliance Audit Committee
Open/Closed Session:	Open Session
Prepared By:	Lindsey Green Clerk
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

This report is being presented to Council to request approval of the establishment of the Grey County Joint Compliance Audit Committee and to seek approval the Grey County Compliance Audit Committee Terms of Reference.

Recommendation:

Be it resolved that Staff Report CL2026-006 be received for information; and
That Council approve the establishment of the Grey County Joint Compliance Audit Committee as required by the Municipal Elections Act for the 2026-2030 term; and
That Council approve the Grey County Compliance Audit Committee Terms of Reference document; and
That Council direct staff to return with a report to appoint individuals to the Grey County Compliance Audit Committee as recommended by the selection Committee following successful recruitment.

Background:

The *Municipal Elections Act, 1996* (MEA) requires that all municipalities appoint a Compliance Audit Committee. A qualified elector who believes on reasonable grounds that a candidate or registered third party has contravened a provision of the MEA relating to election campaign finances, may apply to the Compliance Audit Committee for a compliance audit of the candidate’s or registered third party’s finances. The Compliance Audit Committee is also required to consider any report provided by the Clerk that identifies any contributor that appears to have contravened established contribution limits.

Applications for a compliance audit are submitted to the Clerk, who in turn forwards the application to the committee. The committee reviews each application to determine whether or

Staff Report CL2026-006 – Grey County Joint Compliance Audit Committee
 DATE: March 4, 2026

not there are reasonable grounds to request an audit. If the request is granted, the committee appoints an auditor to audit the candidate's finances. Upon completion of the audit, the committee reviews the auditor's report to determine whether there are contraventions of the MEA and whether legal proceedings against the candidate should proceed.

If the auditor's report indicates that there was no apparent contravention of the MEA and the committee finds that there were no reasonable grounds for the application, Council is entitled to recover the auditor's costs from the applicant.

Analysis:

Lower-tier municipalities in the County successfully worked together during the 2018 and 2022 Municipal Elections to establish a joint compliance audit committee. Staff again took into consideration the challenge of finding qualified applicants in our own municipalities, as well as the potential for conflicts of those applicants with accounting/auditing and legal backgrounds and confirmed that it was best to continue with a joint committee which offers the greatest opportunity to reach a broad spectrum of interested applicants across the County in a cost-effective manner.

The selection committee will be comprised of the Grey County Clerk and three Clerks from the lower tier municipalities who will review applications and interview applicants to appoint to the committee.

The Terms of Reference sets out the criteria that will be considered when appointing Compliance Audit Committee members. On the recommendation of the Selection Committee, each municipality shall appoint the GCCAC for the 2026 election, which shall be comprised of a roster of no more than seven (7) individuals. As referenced in the Act, a Compliance Audit Committee shall not include:

- a) Employees or officers of the municipality;
- b) Members of Council or local boards;
- c) Any persons who are a candidate in the election for which the Committee is established;
- d) Any persons who are registered third parties in the municipality in the election for which the committee is established.

Upon approval of the Terms of Reference by each Grey County lower tier municipal councils, recruitment of members for the committee will commence as soon as possible and a targeted recruitment of committee members will be coordinated by the Grey County Clerk. The Terms of Reference are included as Attachment #1 to this report.

This opportunity will be advertised in local newspapers, and organizations such as the Institute of Chartered Accountants of Ontario, the Law Society of Upper Canada, and area universities and colleges. Information, including the Terms of Reference and Rules of Procedure and an application form will be made available on the website of each participating municipality.

As per the MEA, the committee must be established by October 1, 2026. The MEA specifies that the committee be comprised of three (3) or seven (7) members, ideally to include individuals with auditing, accounting, legal, academic or other credentials that provide some background on the MEA's campaign financing rules. Prior experience on a committee or task force would also be an asset.

Internal Policy and Legislated Requirements:

[Municipal Election Act, 1996](#)

Financial and Resource Implications:

Successful applicants will receive a retainer of \$1000 for the four-year term (prorated at \$250 per year) which will include one mandatory training session and any preparation/review required, with costs being shared equally by the member municipalities.

If the committee needs to convene, a per-meeting remuneration of \$200 for meetings under 4 hours and \$300 for meetings more than 4 hours, plus mileage at the applicable County rate per kilometer for the quarter will also be provided. Any costs associated in relation to the committee's operation, activities and auditor costs, if convened, will be the responsibility of the municipality requesting the services of the committee.

Council is entitled to recover the auditor's costs from the applicant if an auditor's report indicates that there was no apparent contravention of the *MEA*, and the committee finds that there were no reasonable grounds for the application.

Strategic Priorities:

Priority: Operational Excellence

Attachments:

Attachment 1: CL2026-006 – Compliance Audit Committee Terms of Reference 2026-2030

Grey County Compliance Audit Committee

Terms of Reference

1. Definitions

- 1.1 “Act” means the *Municipal Elections Act, 1996*, S.O. 1996, c.32, as amended from time to time;
- 1.2 “Applicant” means an eligible elector who makes an application under Section 88.33(1) of the Act;
- 1.3 “Application” means an application for a compliance audit of a candidate or registered third party, accepted by the Clerk pursuant to Subsection 88.33(2) of the Act and using a form prescribed by the Clerk pursuant to the authority granted by Subsections 88.37(6), 12(1) and 12(2) of the Act;
- 1.4 “Auditor” means a Grey County Compliance Audit Committee-appointed auditor pursuant to Subsection 88.33(10) of the Act;
- 1.5 “Auditor’s Report” means a report prepared by an auditor regarding the findings of an audit into the election campaign finances of a candidate or registered third party advertiser;
- 1.6 “Candidate” means the Candidate whose election campaign finances are the subject of an Application;
- 1.7 “Clerk” means the Municipal Clerk or designate;
- 1.8 “Clerk’s Report” is the report of the Clerk to a Sitting Committee that identifies each contributor to a candidate or registered third party who appears to have contravened any of the MEA contribution limits.
- 1.9 “Council” means the Council of each of the member municipalities;
- 1.10 “GCCAC” means the Grey County Compliance Audit Committee being a roster of no more than seven individuals recommended by the Selection Committee and appointed by each Member Municipality;
- 1.11 “Host Municipality” means the Member Municipality who convenes a Sitting Committee to consider a Clerk’s Report or Application;
- 1.12 “Member Municipalities” means all or some of the lower tier municipalities in Grey County participating in the GCCAC;
- 1.13 “Registered Third Party” means the individual, corporation or trade union whose notice of registration has been certified by the Clerk;
- 1.14 “Selection Committee” means the Grey County Clerk, and the Clerks of three Member Municipalities;

1.15 “Sitting Committee” means the three members of the GCCAC convened to consider a particular Clerk’s Report or Application.

2. Mandate

2.1 The Sitting Committee when appointed has full authority pursuant to sections 88.33, 88.34, 88.35, 88.36 and 88.37 of the Act to receive and make decisions on Applications and Clerk’s Reports respecting the 2026 municipal election and any municipal by-elections held during the 2026 to 2030 Council term.

3. Scope of Responsibilities

3.1 The Sitting Committee shall:

	Timeline/Section of the Act
Consider Applications for Candidates and/or Registered Third Parties and decide whether they should be granted or rejected.	Within 30 days after receipt of the Application - s. 88.33(7), s. 88.35(4)
Provide written reasons for the decision to grant or reject the Applications.	s. 88.33(8) s. 88.35(4)
If an Application is granted, appoint an Auditor to conduct a compliance audit of the Candidate’s and/or Registered Third Parties election campaign finances.	s. 88.33(10) and (11) s. 88.35(4)
Receive the Auditor’s Report.	Within 10 days after receiving the report, the clerk of the Host Municipality shall forward to the Sitting Committee - s. 88.33(14), s. 88.35(4)
Once the Auditor’s Report is received, consider if it contains a conclusion of apparent contravention of the Act, and decide whether to commence a legal proceeding against the candidate and/or Registered Third Party for the apparent contravention.	Within 30 days of receipt of the Auditor’s Report - s. 88.33(17), s. 88.35(4)

	Timeline/Section of the Act
Receive a Clerk's Report identifying any contributor to a Candidate or Registered Third Party who appears to have contravened established contribution limits.	s. 88.34(4) s. 88.36(4)
Once the Clerk's Report is received, consider the Report and decide whether to commence a legal proceeding against the Contributor for the apparent contravention.	Within 30 days of receipt of the Clerk's Report - s. 88.34(8), s. 88.36(5)

4. Composition

- 4.1 The GCCAC shall be comprised of a roster of up to seven (7) members.
- 4.2 When a Member Municipality receives either a Clerk's Report or an Application, the Clerk (of the Host Municipality) shall, within 10 days, arrange for three GCCAC members to convene a Sitting Committee to consider the Clerk's Report or Application. The selected GCCAC members shall be required to participate in all Sitting Committee meetings and any other proceedings pertaining to the Clerk's Report or Application.

5. GCCAC Selection Criteria

- 5.1 To the greatest extent possible, the GCCAC membership will be drawn from the following groups:
- accounting and audit – accountants or auditors, preferably with experience in preparing or auditing the financial statements of municipal candidates;
 - academic – college or university professors with expertise in political science or local government administration;
 - legal; and
 - other individuals with knowledge of the campaign financing provisions of the Act or experience with a formal hearing process.

6. Appointment Process

- 6.1 All applicants will be required to submit an application outlining their qualifications and experience with a cover letter and resume or curriculum vitae.

- 6.2 The Selection Committee shall meet to review all applications received based upon the membership selection criteria and may request interviews with applicants.
- 6.3 The Selection Committee, following the review of applications and any necessary interviews, shall make recommendations for appointment to the Clerk of each Member Municipality. The GCCAC roster shall be appointed by each Member Municipality based on those recommendations.

7. Remuneration

- 7.1 Those persons appointed to the GCCAC will be paid a retainer of \$1,000, prorated (\$250 to be paid annually to each GCCAC member), over the term of their appointment (costs will be shared equally by the Member Municipalities). The retainer shall cover attendance at a mandatory training session and review of periodic updates or information supplied by the Clerk of a Member Municipality. Payment of the retainer does not denote membership on any Sitting Committee.
- 7.2 A rate of \$200 for meetings under 4 hours, \$300 for meetings over 4 hours, plus mileage at the applicable County rate per kilometer will be paid to GCCAC members convening as a Sitting Committee. The per meeting rate shall cover review of background or agenda materials as required in preparation for a meeting (costs will be borne by the Host Municipality).

8. Meetings

- 8.1 All individuals appointed to the GCCAC will be required to participate in a training session as a condition of their appointment.
- 8.2 Meetings shall only be held as needed, according to the following:
 - When a Member Municipality is in receipt of either an Application or Clerk's Report, the Clerk of the applicable Member Municipality shall contact GCCAC members for availability. Three members of the GCCAC will be selected to convene a Sitting Committee.
 - The meetings will be held in a location to be determined by the Clerk of the Host Municipality.
 - Subsequent meetings of the same matter will be held at the call of the Clerk.
 - The Clerk from the Host Municipality shall contact the Sitting Committee members to ensure all are available to attend the said meeting.
 - All time frames established in the Act and regulations shall be adhered to.

9. Rules of Procedure

9.1 Meetings of a Sitting Committee shall be conducted in accordance with the Administrative Practices and Procedures that are established jointly by the Clerks of the Member Municipalities.

10. Costs

10.1 All Member Municipalities shall jointly share all costs in relation to the GCCAC operation.

10.2 The Host Municipality shall pay all costs in relation to a Sitting Committee, including, but not limited to general costs associated with convening the Sitting Committee, remuneration for the Committee Members, costs of any audit, legal costs as may be required, and any legal proceeding as may be applicable.

11. Conflict of Interest

11.1 To avoid a conflict of interest, any auditor or accountant appointed to the GCCAC must not have assisted any candidate or registered third party as a volunteer or for compensation, in the 2026 municipal election or any by-elections during Council's term for any of the Member Municipalities.

12. Records

12.1 The records of Sitting Committee meetings shall be retained and preserved by the Host Municipality in accordance with the Act and that municipality's records retention rules.



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Department:	Legislative Services
Report Number	CL2026-007
Title:	Use of Corporate Logo Policy
Open/Closed Session:	Open Session
Prepared By:	Lindsey Green Clerk
Approved By:	Derek Malynyk Fire Chief
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

This report is being provided to Council for review and approval of the Use of Corporate Logo policy being a policy to manage the use of the Township of Southgate and Dundalk Fire Departments corporate logos.

Recommendation:

Be it resolved that Staff Report CL2026-007 be received for information; and
That Council consider approval of By-law 2026-023 being a by-law to approve Policy No. 102 – Use of Corporate Logo Policy, as presented.

Background:

Upon review of internal policies and procedures, staff identified a need to establish a formal policy governing the use of the Township and Fire Department’s corporate logos. Given past requests for logo use, it is considered prudent to implement a policy that ensures consistent, appropriate, and authorized use of the logos.

Analysis:

The Use of Corporate Logo policy (included as Schedule A to By-law 2026-023) establishes clear rules to ensure that the Township and Fire Department logos are being used properly and consistently.

The main goal is to protect the Township and Fire Department’s image by limiting logo use to official business and preventing unauthorized or inappropriate use. Overall, it’s a straightforward and practical policy that supports professionalism and reduces the risk of misuse.

Internal Policy and Legislated Requirements:

N/A

Financial and Resource Implications:

There are no financial implications to the Township as a result of this report.

Strategic Priorities:

Priority: Operational Excellence

Attachments:

None.



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Department:	Chief Administrative Officer
Report Number	CAO2026-006
Title:	Midwest Co-op Lease Termination May 31 2026
Open/Closed Session:	Open Session
Prepared By:	Jim Ellis Chief Administrative Officer
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

The Midwest Co-operative Services Inc. has provided a lease termination notice for the former mill lands in Dundalk, effective May 31, 2026.

Recommendation:

Be it resolved that Staff Report CAO2026-006 be received for information.

Background:

The Township and Midwest Co-operative entered into a lease agreement for the Township owned lands as outlined in By-law Number 2022-140. The lands adjacent are owned by Grey County as part of the rail trail corridor and in the fall of 2025, Midwest began demolition of the feed mill through the Grey County and Southgate agreements.

Analysis:

Article 2.05 of Bylaw 2022-140 states that either party can terminate the agreement providing issuance of 90 days notice in writing. The Township received the termination notice via email correspondence dated February 18, 2026 with 102 days notice. (Attachment #1)

The demolition consists of removal of the buildings and materials and site restored to base conditions with granular materials, as per Article 7.02.

The Township will retain the lands for future municipal use and development.

Staff Report CAO2026-006 Midwest Co-op Lease Termination May 31 2026

March 4, 2026

Internal Policy and Legislated Requirements:

[By-law 2022-140 – Mid West Coop Southgate Land Lease Agreement](#)

Financial and Resource Implications:

There will be no more lease payments as per the agreement received by the Township.

Strategic Priorities:

Priority: Operational Excellence

Goal: Goal 12: Ensure Diligent Maintenance and Long-Term Sustainability of Township Assets and Infrastructure

Action Item: Choose an item.

Attachments:

Attachment #1 – Lease Termination Correspondence

The Corporation of the Township of Southgate
185667 Grey Rd 9, R.R. # 1
Dundalk, ON N0C 1B0

Dear Township of Southgate:

Re: Notice to Terminate Lease

Midwest Co-operative Services Inc. is the Tenant of the leased premises located at the corner of Dundalk Street and Holland Street, Dundalk, Ontario, pursuant to a lease agreement dated October 5, 2022, between The Corporation of the Township of Southgate (the "Landlord") and Midwest Co-operative Services Inc. (the "Tenant"), with a term commencing March 1, 2023 and expiring February 28, 2033.

In accordance with Article 2.05 of the Lease, please accept this letter as formal written notice of Midwest Co-operative Services Inc.'s intention to terminate the Lease effective May 31, 2026.

Please confirm receipt of this notice and advise of any required steps to facilitate an orderly transition of the premises.

Yours truly,



Allan Williamson
General manager,
Midwest Co-operative Services Inc
awilliamson@midwestcoop.ca



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Report Number	CL2026-008
Title:	In-Year Budget Amendments – Strong Mayor Powers Implications
Open/Closed Session:	Open Session
Prepared By:	Lindsey Green Clerk
Approved By:	Taylor McMann Treasurer
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

This report is being provided to advise Council of the Strong Mayor Powers implications and process for in-year budget amendments that may be brought forward by the Mayor.

Recommendation:

Be it resolved that Staff Report CL2026-008 be received for information.

Background:

As a result of the implementation of Strong Mayor Powers in the Township of Southgate and in accordance with Part VI.1 of the Municipal Act, and O. Reg. 530/22, the budget process is now handled through the mayor specifically and is subject to special rules for the preparation and passing of the budget as well as in-year amendments following its adoption.

The Township of Southgate’s 2026 budget is projected to be deemed adopted as of March 1, 2026.

For review of the timelines associated with the preparation and adoption of the Mayor’s budget, please view the [2026 Mayors Budget webpage](#).

Analysis:

Once the Mayor’s Budget is deemed adopted in accordance with either subsections 7 (5), (9) or (14) of O. Reg. 530/22, the mayor retains authority under section 9 of O. Reg. 530/22 to propose in-year budget amendments to change the municipal tax levy.

These amendments are subject to the same legislative framework as the initial budget, including timelines for Council amendments and potential mayoral veto.

Staff Report CL2026-008 – In-Year Budget Amendments – Strong Mayor Powers Implications
DATE: March 4, 2026

For in-year adjustments that do **not** impact the overall tax levy such as approvals for unbudgeted expenditures, or changes to funding sources like reserves or user fees, staff will continue its established practice of seeking Council approval by simple majority. This distinction ensures compliance with the legislative framework while preserving Council’s continued role in financial management and accountability.

The following timeline outlines the process that will be followed for any in-year budget amendments brought forward by the Mayor, including, Council amendments, potential vetoes and override opportunities:

Timing	Milestone	Citation
Anytime though out the year	Mayor Proposes Budget Amendment - Mayor may propose a budget amendment that would raise the local levy. Note: proposed amendment must be provided to every member of Council and the Clerk and be made available to the public.	O. Reg 530/22, s. 9(1)
Within 21 days of receipt of Proposed Amendment	Council may Pass Resolution to Amend - Council may pass a resolution making an amendment to the proposed budget amendment. Note: Council may make a resolution to shorten the 21-day period.	O. Reg 530/22, s. 9(2) and (3)
Within 21 days of receipt of Proposed Amendment OR if a shorter period is set	If No Council Resolution is Passed - If Council does not pass a resolution within the 21-day period following receipt of the proposed amendment, OR within the shorter time period set, making an amendment to the proposed amendment, the proposed amendment is deemed to be adopted.	O. Reg 530/22, s. 9(4)
Within 5 days following the expiry of the 21-day window (or shorter period)	Mayoral Veto (If Council Resolution is Passed) - If Council does pass a resolution within the 21-day period following receipt of the proposed amendment, OR within the shorter time period set, within 5 days following, the Mayor may Veto a resolution passed by the Council. Note: Vetoes must be provided to each member of Council and the Clerk with rationale. Note: The Mayor may shorten the 5-day period by providing the specifications of the shorter period to Council and the Clerk. Note: If the Mayor vetoes a resolution, the resolution shall be deemed not to have passed. *Subsection (7)	O. Reg 530/22, s. 9(5), (6) and (7)

Within 5 days following the expiry of the 21-day window (or shorter period)	If no Veto is Received – If the Mayor does not veto the Council resolution to amend the proposed amendment to the budget, the amendment is deemed to be adopted.	O. Reg 530/22, s. 9(8)
Within 10 days of the expiry of the 5-day veto window (or shorter period)	Council may Override Veto – within 10 days following the expiry of the 5-day window (or shorter period) that the mayor may veto, Council may override the mayors veto with a 2/3 vote. Note: Council may make a resolution to shorten the 10-day period. Note: The Head of Council may vote as a Member of Council in a vote to override a veto. Note: If Council overrides a veto, subsection (7) does not apply. *	O. Reg 530/22, s. 9(9), (10), (11) and (12)
Following expiry of the override window (set above)	If No Council Override – if no override by Council is received, following the expiry of the override window, the proposed budget amendment is deemed to be adopted.	O. Reg 530/22, s. (13)

Internal Policy and Legislated Requirements:

[Municipal Act, 2001, as amended, Part VI.1](#)

[Ontario Regulation 530/22](#)

Financial and Resource Implications:

While the subject matter of this report relates to municipal financial processes and budgetary authority, there are no direct financial implications to the Township associated with this report.

Strategic Priorities:

Priority: Operational Excellence

Attachments:

None.



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Department:	Emergency Services
Report Number	FIRE2026-005
Title:	2025 Year-End Report
Open/Closed Session:	Open Session
Prepared By:	Derek Malynyk Chief Fire Official/Fire Chief
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

Attached is the Dundalk Fire Departments 2025-year end report. This report acts as a summary and highlights activities related to the three lines of defence provided by the fire department which consists of public education, fire prevention and emergency response.

Recommendation:

Be it resolved that Staff Report FIRE2026-005 be received for information.

Background:

The Dundalk Fire department annual report is completed to communicate to Council a summary of events and achievements for the Fire Department over the previous year.

Analysis:

Staff have displayed in the report the last five years of emergency response data. In 2025 the department responded to 253 calls for service which was an increase of 25.87% from 201 emergency calls in 2024. The department responded to 9 co-occurring incidents in 2025.

Other notable achievements which are not included in the report are a new Fire Protection Agreement with the Township of Melancthon, an updated Establishing and Regulating Bylaw, Pre-construction meeting was completed for the new aerial apparatus and two emergency management agreements with Foodland and First Student Bus lines.

Internal Policy and Legislated Requirements:

As per By-law 2025-105 being a by-law to establish and regulate a Fire Department in the Township of Southgate under ***Fire Chief Responsibility and Authority 14.q. preparing and***

presenting annual and periodic reports to Council as deemed necessary by the Fire Chief, and any other specific reports as directed by Council.

Financial and Resource Implications:

There are no financial or resource implications as a result of this report.

Attachments:

Attachment 1: Year End Report



Dundalk Fire Department

2025 Year End Report

January 1st, 2025 – December 31st, 2025

Fire Chief Derek Malynyk

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Staff

Fire Chief	Derek Malynyk
Deputy Chief /Fire Prevention Officer	Richard Amyotte
Administration	Stephanie Johnson
Captains	Bradyn Thompson
	Michael Thompson
	Cheryl Inkster
Lieutenants	Kyle Tipple
	Steve Zezelic
Firefighters	Garret Childs
	Alexandria Reisenweber
	Amanda Coutts
	Kelsey Trudgeon
	Celine Wilson
	Madison Byers
	Steve Zezelic
	Kate Stepanov
	Zach Hull
	James Johnstone
	Matthew Brewer
	William Conley
	Brian Bernardo
	Adrian Simpson
	Zack Perry
	Justin Pate
	Brett Breedon
Robert O'Brien	
Recruits starting in 2026	Nicholas Stubbs
	James Pannaci
	Jordan Marshall
	Jason Vart
	Karey St. Clair
	Matthew Thurston
	Wyatt Goheen

Training

Recruitment

The year 2025 was a notable milestone for the Dundalk Fire Department. For the first time in a decade, the Department maintained sufficient staffing levels and did not require a volunteer firefighter recruitment campaign. This achievement reflects the strength of the Department’s recruitment and retention efforts, as well as the positive organizational culture fostered among its members. Additionally, the absence of a recruitment cycle provided training staff with a well-deserved opportunity to focus on program development and operational readiness.

Regular Training

In 2025 firefighters completed a combined total of 2420 hours of regular training. In September of 2025 the department switched its training from two Tuesdays a month with a dedicated theory training each quarter to having training the first three Tuesdays of the month. This allowed for more hands-on training and brought the entire department back to training again as a group which hadn’t happened since the Covid-19 Pandemic.

Additional Training

In 2025 firefighters attended regional training centres in Grey County, Caledon and worked with our neighbours at the Grand Valley and District Fire Department to have staff attend a learning contract put on by the department. The following Ontario Fire College Courses were taken:

Course	Number of staff
NFPA 1021 Fire Officer Level 1	3
NFPA 1002 Apparatus Equipped with a Fire Pump	1
NFPA 1041 Fire Instructor Level 1	3
NFPA 1041 Fire Instructor Level 2	1
NFPA 1521 Incident Safety Officer	1
NFPA 1035 Fire and Life Safety Educator Level 1	2
NFPA 1033 Fire Investigator	1

Health and Safety training was a focus for the department in 2025. The department sent five members for Health and Safety for Leaders training in Owen sound put on by PSHSA. Two members completed Part 1 and Part 2 Health and Safety training certifying them as certified health and safety reps. One member also completed

through PSHSA train the fit tester certification to be certified to conduct qualitative fit testing in house. This same member attended the Levitt-Safety train the trainer workshop for quantitative fit testing in November as well. This allows all fit testing to be completed in house moving forward vs using an external agency.

The Dundalk Fire Department taught several first aid classes over the year. The department was able to certify 29 Southgate Staff and 5 members of the public with Standard Level C First Aid and CPR.

Public Education and Community Involvement

The department was busy again in 2025 with public education and community involvement. Several events were attended or hosted by the Dundalk Fire Department.

The “adopt a classroom program” continued for the third year. Each month the fire prevention officer attends Highpoint school in Dundalk and Egremont school in Holstein to present fire safety messages to all grade three students. This program was well received by the students, teachers and parents which allowed the department to continue this program for the third year and to make it a permanent program moving forward. Each year the same material is taught and follows the following schedule of topics for the school year.

October	Smoke alarms
November	Home escape planning
December	No fire prevention due to holidays
January	Reporting emergencies
February	Emergency planning
March	Home and cooking safety
April	Open flame fire safety
May	No classroom visit due to EQAO Provincial testing
June	Tour of the fire hall

Unfortunately, the department could not coordinate with the OPP to have the September Cyber bullying lesson in 2025 but are looking to have it included in 2026. Outside the adopt a classroom program which was completed by our Deputy Chief the following public education and community engagement was also completed for 2025.

February

- Edgewood suites public education presentation on fire safety for seniors

March

- The department hosted its annual march break programming. This programming had 88 individuals attend over four days

April

- Staff attended Holstein Maple Fest for two days providing public education on smoke alarms
- The department put on an easter egg hunt at Memorial Park which was well attended
- The Department in collaboration with Grey Highlands Emergency Services held a parade for the South Grey Spartans U11 OMHA championship team. Players were able to ride in the fire apparatus's for the parade.
- Egremont School attended the Saugeen Valley Children's safety village.

May

- Staff completed our annual emergency preparedness week campaigning by handing out educational material and local locations through-out the Township of Southgate.
- Kids and Us attended the fire hall for a hall tour
- Members from the department participated in McDonalds McHappy Day on May 8th
- The Dundalk Fire Department hosted its annual baseball tournament

June

- The department hosted its annual firefighters frolic also celebrating the departments 75th anniversary. Proton St was shut down to provide access to vendors, games, street performers and a touch a truck event. It was well attended unfortunately the weather took a turn and had to end early. The Friday night before the department faced off vs Dundalk Minor Ball's coaches in a charity baseball game
- Highpoint Community School attended the Saugeen Valley Children's Safety Village. Any time a school from Southgate attends the Safety Village staff from the Dundalk Fire Department also attends to help provide the Safety Villages program to the group. By having our own staff there it ensures the same message is being delivered to all Southgate Children but also allows the Children to see a familiar face
- Dundalk and Proton Community School visited the fire hall for a hall tour

August

- Staff attended the Hopeville Kite Festival.
- Jazz and Pizzazz summer program attended the fire hall for a visit and a presentation on home escape planning and smoke alarms

September

- The department attended the annual Dundalk Fall Fair for two days providing public education to all attendees.
- Members attended the Friends of the Library annual BBQ fundraiser

October

- The fire department attended Grey Highlands Secondary School with Grey Highlands Fire Service staff to provide fire extinguisher training to students enrolled in co-op programs.
- The fire department hosted an open house in conjunction with the downtown Halloween trick or treat as part of Fire prevention week.

November

- The department hosted its annual Firefighters Toy Drive. Locations were set up at the Dundalk Foodland, the Esso gas station and McDonalds over two days. The department would like to thank the community for its generous donations. All toy and monetary donations raised are for the Dundalk Christmas Cheer Campaign. All nonperishable food donations are collected for the Dundalk and area food bank.
- The department in collaboration with Wellington North Fire attended the Holstein General Store on November 22nd to help raise funds for the Holstein and District Christmas Hamper. The department also helped hand out hot chocolate and apple cider at the Holstein Parade with proceeds going to the Holstein and District Christmas Hamper as well. The department looks forward to making this an annual tradition as well.



Dundalk Fire Departments Easter Egg Hunt



South Grey Spartans U11 OMHA Champions



Dundalk Firefighters Frolic aerial photo of the touch a truck event



Wellington North Firefighters and Dundalk Firefighters in Holstein for the Holstein and District Hamper Campaign

Fire Prevention and Enforcement

Inspections in 2025.

Status	Count	Southgate	Melancthon
Assigned	0	0	0
In Progress	5	5	0
Follow Up	2	2	0
Legal Action	0	0	0
Rescinded	0	0	0
Closed	51	51	0
Total Inspections	58	58	0

The majority of the inspections in 2025 in Southgate were for on farm diversified use businesses. A total of fifty-eight address were inspected. Some of these inspections require multiple site visits to bring into compliance or through different stages of a new build. The goal is to get all these businesses initially inspected and then placed on a three-year inspection rotation.

Emergency Calls

Over the last five years, the Dundalk Fire Department's call volume has been steadily increasing. There was a 25.87% increase in call volume from 2024 to 2025.

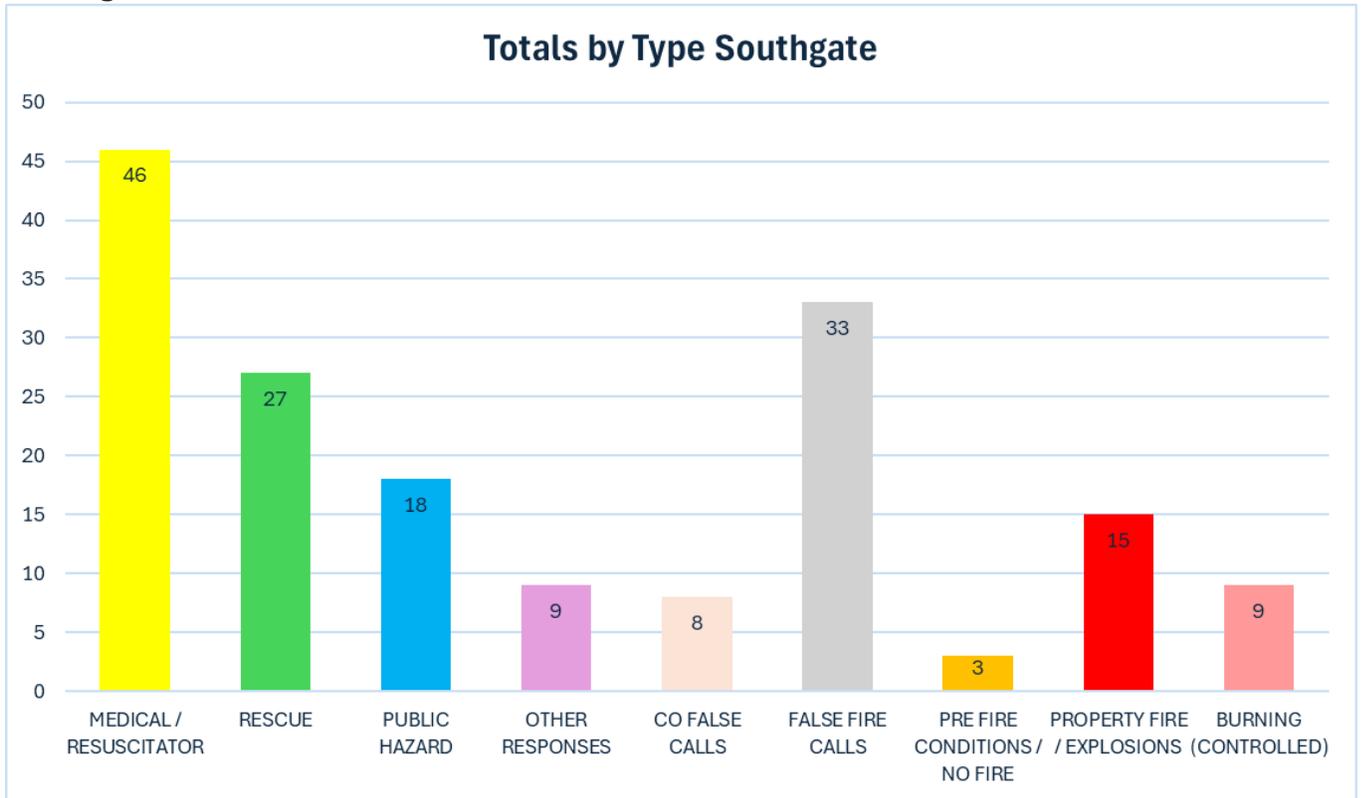
Last April Dufferin County EMS switched to the new MPDS system. Grey County EMS is anticipating switching to the MPDS system in December of 2026. It is anticipated that Dundalk's medical call responses should be reduced a bit.

Emergency Calls	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
2025	71	59	62	61	253
2024	54	44	47	56	201
2023	51	64	43	37	195
2022	34	54	61	40	189
2021	30	47	33	37	147
2020	38	33	31	34	136

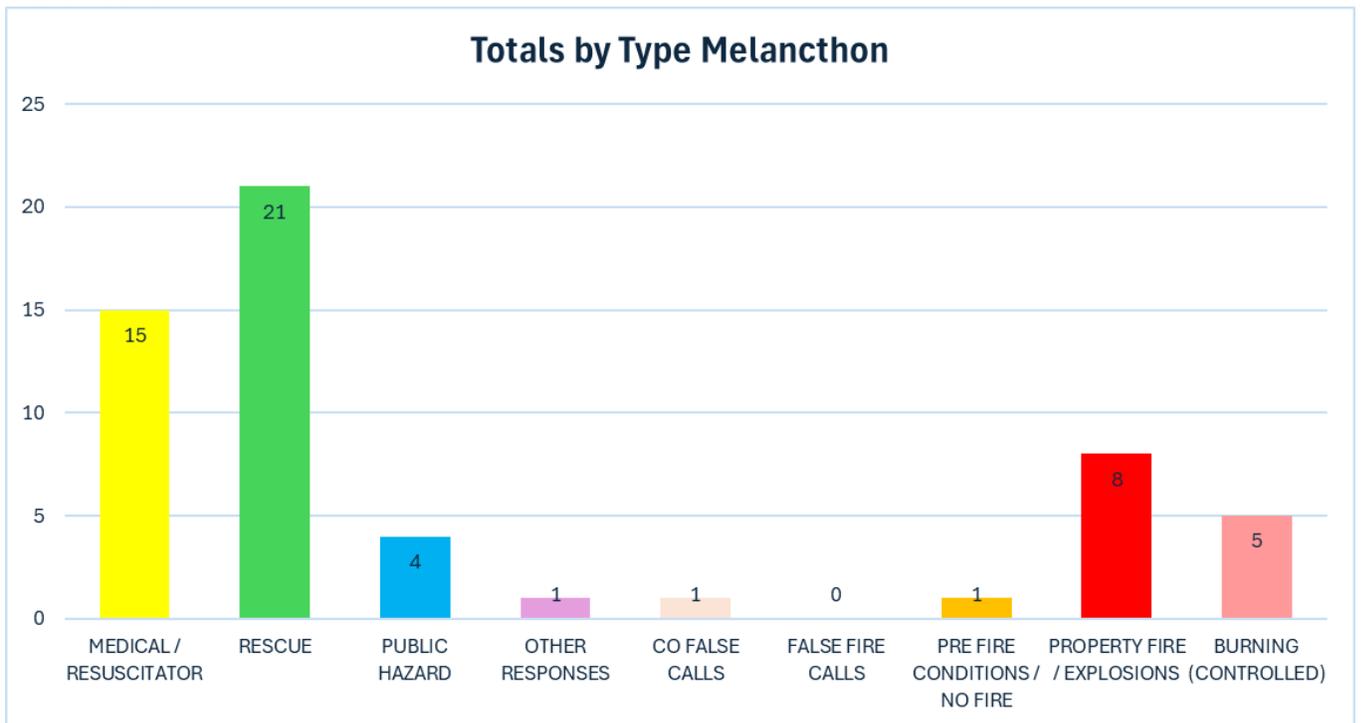
Totals by Geographic Location

Responses by Municipality	Southgate	Melancthon	Grey Highlands	Other
2025	168	56	23	6
2024	125	49	23	4
2023	125	53	12	5
2022	123	50	13	3
2021	102	26	18	1
2020	85	28	21	2

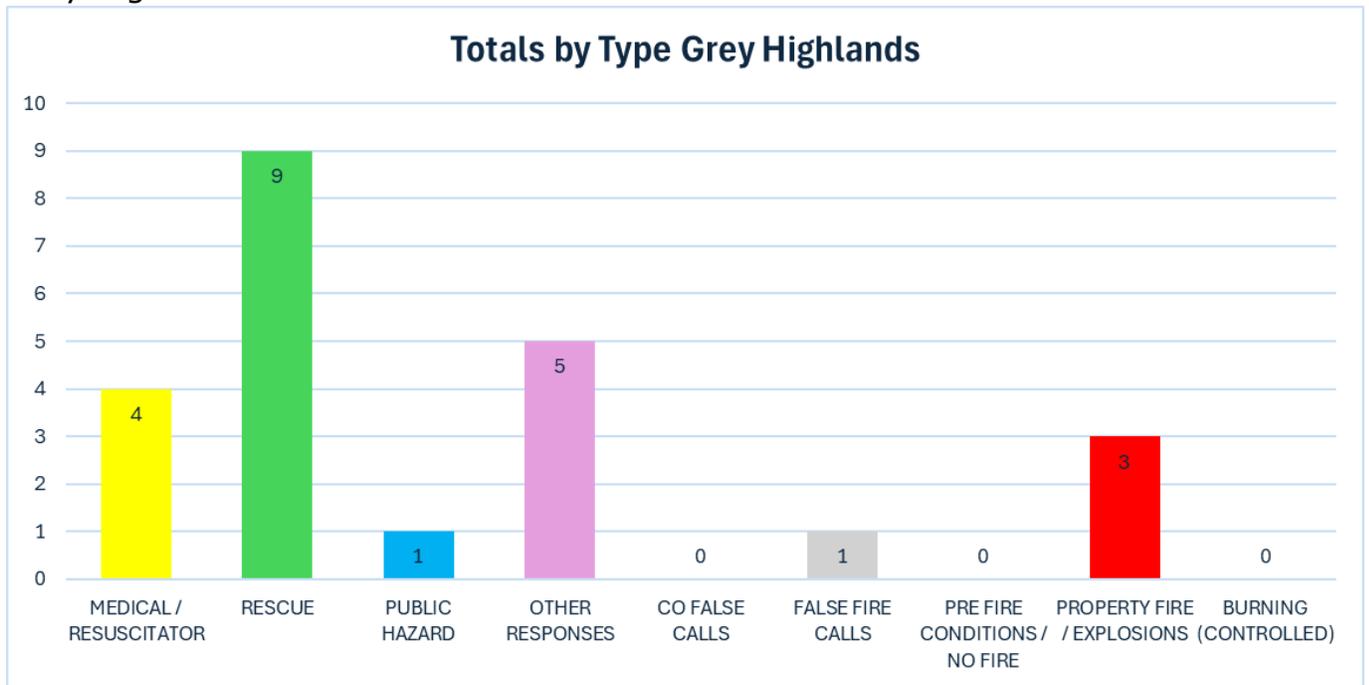
Southgate



Melancthon



Grey Highlands



Achievements

In this past year the Dundalk Fire Department has had many achievements.

The fire department obtained a Tanker Shuttle Accreditation Certificate. This accreditation is added to the fire departments FUS rating with insurance companies. Insurance companies are then able to provide insurance ratings to property owners within a certain radius of the fire hall. This accreditation was achieved in September. This accreditation would not have been possible without the hard work and dedication of staff but also from support of Council by providing the department with a newer fleet of fire apparatus.

The Department hosted its annual awards night in October. Firefighter Gabriel Lewis received the recruit of the year award, Lieutenant Steve Zezelic received the firefighter of the year award, Deputy Chief Amyotte received the Officer of the year award, firefighter William Conley received the most emergency responses award and firefighter Alex Reisenweber received the evolving excellence award.

The following members received their 5-year service recognition pins - Matthew Brewer, Celine Wilson, Bradyn Thompson, Brian Bernardo, Garret Childs, Zack Perry. Fire Chief Derek Malynyk received his 10-year service recognition pin.

The Dundalk Fire Department was able to purchase a new drone from generous donations from the community. This new drone can fly in more adverse weather conditions, has AI capabilities making it more effective for search and rescue operations, has scene light attachment, speaker with translation capabilities to communicate between the pilot and a patient but also has the ability to live stream

footage. This makes this drone invaluable in fire, rescue and emergency management operations.



Drone picture from the tanker shuttle accreditation day (Dundalk, Grey Highlands, West Grey and Shelburne)



Mayor Milne, Deputy Mayor Dobreen with attendees from Dundalk Fire Departments Award Night

Message from the Chief

I would like to extend my appreciation to all members of the Dundalk Fire Department and their families for their continued hard work, dedication and perseverance throughout 2025. Our firefighters commit countless hours in service to our community and neighbouring areas, often sacrificing valuable time with their loved ones to ensure the safety and well-being of others. Their professionalism and commitment do not go unnoticed.

I would also like to thank Southgate Council for the continued opportunity to lead such an exceptional team. It is an honour to work alongside a close-knit group of individuals who consistently rise to meet challenges and remain focused on growth, improvement and delivering the highest standard of service to our community.

Finally, I want to extend my gratitude to Melancthon Township and the Municipality of Grey Highlands for the trust you place in our department to property portions of your community. We take this responsibility seriously and remain fully committed to providing the highest level of service and care to all residents we serve.



Report Presented To:	Township of Southgate Council Meeting
Meeting Date:	2026-03-04
Department:	Public Works
Branch:	Waste Resource & Diversion Management
Report Number	PW2026-013
Title:	Collection Truck Repair Funding
Open/Closed Session:	Open Session
Prepared By:	John Watson Public Works Manager – Roads & Waste
Approved By:	Taylor McMann Treasurer
Approved By:	Jim Ellis Chief Administrative Officer

Executive Summary:

Collection truck unit #218 requires the arm that lifts and dumps the collection carts to be rebuilt, which is a major unexpected repair that needs funding.

Recommendation:

Be it resolved that Staff Report PW2026-013 be received for information.

Background:

Operators had reported that the arm used for lifting and dumping collection carts on collection truck unit 218 was operating roughly. Joe Johnson Equipment has looked at the arm and quoted \$38,374.77 plus HST to rebuild the arm.

Analysis:

The 2026 Waste Resource & Diversion Management (WRDM) Operating Budget had \$25,000 budgeted for repairs for unit 218, as historically this amount would cover any annual repairs needed for this unit. This is a repair that must be done, as the truck will be inoperable without it.

On February 18, 2026, Council approved the tender quotes for Holland Transport the Liquid Dust Suppressant, and Walker Aggregates the Crush, Load, Apply and Stockpile for a combined total of \$754,425. This represents savings of \$145,575 for the maintenance gravel operational budget.

In consultation with Finance staff, \$50,000 has be re allocated from the maintenance gravel operating budget to the repairs budget for unit 218.

Internal Policy and Legislated Requirements:

Policy No 5 – Purchasing Policy

Financial and Resource Implications:

There will be no financial impact as it is moving funding from one budget line item to another, and therefore no impact to the tax rate.

Strategic Priorities:

Priority: Operational Excellence

Goal: Goal 12: Ensure Diligent Maintenance and Long-Term Sustainability of Township Assets and Infrastructure

Action Items: 11 e). Continue to Provide High-Quality Waste and Recycling Services and Upgrade Waste Services to Ensure Southgate Can Meet the Needs of the Growing Community

Attachments:

None.

Monthly Statistics Report		
	January 2025	January 2026
New Patrons	20	17
Library Visits	1,105	1,088
Circulation	1,737	1,788
Phone Calls	71	120
Programs	36	34
Program Participation	364	339
Social Media Reaches	9,273	9,001
Social Media Total Likes	343	202
E-material Circulation	629	583
E-resource Usage	9	16
ILL Circulation – Received	5	13
ILL Circulation – Requests	0	8
Computer/iPad Usage	204	153
Wi-Fi	60	65
Tech Help	25	36

January Highlights:

The Winter Reading Challenge encouraged young readers ages 4-12 to track their reading time for a chance to win exciting prizes. Participants picked up their challenge sheets at the front desk and eagerly logged their progress throughout the month. Congratulations to all of our enthusiastic readers and to the winners who completed the challenge!



Staff Professional Development:

Librarian CEO Lacy Russell attended the annual OLA Super Conference, themed “Building Bridges.” Two standout sessions included the Spotlight Interview with librarian and mental health advocate Mychal Threats, and Reading with Assistive and Accessible Technologies, which offered hands-on demonstrations of tools designed to support readers with print disabilities. The Expo was particularly valuable, providing direct opportunities to connect with vendors, publishers, and industry partners to explore new resources and services for the library.

January Programs and Events:

Kids:

- Story Time was held every Thursday, featuring songs, stories, and fun for ages 0-5.
- The LEGO Club offered children ages 5-12 a creative, collaborative space to build and explore.
- The DIY Donut Stuffie workshop invited ages 10-12 to learn basic hand-sewing skills as they created their own donut-shaped plushie in a fun, hands-on crafting session.
- The PD Day Movie event invited kids to kick back with a fun snack and enjoy a free showing of The Minecraft Movie.
- This month’s Scavenger Hunt featured a build-a-snowman theme, inviting children to drop in, complete the activity, and receive a small treat.



Teens:

- The Winter Reading Bingo program launched in January and will run until the end of February. Teens in Grades 6-12 are completing reading-themed squares to earn small prizes. Each completed line provides a ballot toward winning a gift card or a movie-night snack basket.
- The Paint and Sip program invited participants to create a winter-themed painting while enjoying a Hot Cocoa Bar stocked with marshmallows, whipped cream, chocolate drizzle, sprinkles, and more.
- The Exam Cram Kits provided teens in Grades 9-12 with snacks and small study support items to help ease exam related stress.
- The Winter Book Bag program offered teens in Grades 7-12 a curated bundle featuring a winter-themed YA book, snacks, a craft, and additional surprises.
- The Books for Volunteer Hours program allowed students in grades 9-12 to earn volunteer hours by discussing books. This initiative not only supported teens in meeting their volunteer requirements but also provided valuable feedback that informed staff decisions on youth collection development.
- Teen Break-In Bags continue to provide an exciting, hands-on challenge for teens, combining puzzles and tasks that unlock a themed bag filled with treats, activities, and surprises.

**Adults:**

- During the Adult Crafternoon session in January, participants crafted beautiful suncatchers using pressed flowers. The Edgewood Suites book club discussed *Spare* by Prince Harry.
- The Cozy Winter Kits program returned this year, offering adults monthly kits filled with books, puzzles, activities, journal prompts, and treats. Participants submitted forms online or in the library, and kits were distributed on the first week of January. New kits will be distributed in the first week of February and March.
- The Afternoon Social Hour program ran on Thursdays and offered adults a warm, welcoming space to enjoy hot drinks, light snacks, conversation, and a simple weekly activity such as a craft or board games.
- The Intro to Crystal Therapy program introduced participants to crystal-based wellness concepts through Universal Class. Four sessions explored how crystals relate to the seven chakras and support energetic balance and emotional clarity.
- The Afternoon Paint program offered participants a beginner-friendly winter-themed painting session, with all materials provided.



Notification of Proposed Amendment Environmental Compliance Approval No. 1984-BD9NBD Southgate Renewables Project

February 09, 2026

Southgate Renewables LP (“Southgate Renewables”), a subsidiary of Envest Corp., is applying for an amendment to its existing Amended Environmental Compliance Approval (“ECA”) No. 1984-BD9NBD dated January 05, 2026.

Southgate Renewables is a renewable energy facility currently under development at 160 Eco Park Way, Southgate, Ontario, for the recycling of the permitted 73,000 tonnes/year of source-separated organics (“SSO”) from municipal “green bin” programs and other residual organic materials. Through the anaerobic digestion process, the facility will convert the materials into biogas and digestate (organic fertilizer). The biogas will be further upgraded to renewable natural gas (“RNG”) for safe injection into the Enbridge gas line network. The organic fertilizer will be used by local farmers to offset their commercial fertilizer consumption.

Southgate Renewables strives to be a leader in the realization of a circular economy through the diversion of organic residuals from landfills, generation of RNG, and production of organic fertilizer. The RNG produced at the facility will be a “clean fuel” and will help meet Canada's 2030 Emissions Reduction Plan and 2050 net-zero goals. The construction of the facility will begin in 2026 and end in 2027.

The ECA amendment will be submitted to the Ministry of the Environment, Conservation and Parks (“MECP”) to approve refinements to the facility layout developed through value and detailed engineering. The proposed changes include reductions and reconfiguration of building footprints, updates to the anaerobic digestion tank arrangement, addition of a loading area with odour and spill controls, minor equipment and building relocations, and updates to the stormwater management system, including reuse of collected stormwater as process water. **There will be no change to the approved processing capacity, and all environmental performance standards under the existing ECA (January 05, 2026) will continue to be met.**

If you have comments on the undertaking, please provide them within the statutory 15-day comment period to Part V Director, Mohsen Keyvani P.Eng., Waste Approvals, Environmental Approvals Branch, Ministry of the Environment, Conservation and Parks, 135 St Clair Ave West, Toronto, ON, M4V1P5 or via email at wasteproposalcomments@ontario.ca. For more information on the proposed amendment and the facility, please contact Mark Bell via email at mb@envestcorp.com or telephone at (416) 209-7351.

Sincerely,



Jason Moretto
Director

Southgate Renewables GP Inc., in its capacity as general partner of Southgate Renewables LP



Bluewater District School Board

351 1st Avenue North
Chesley ON N0G 1L0
Telephone: (519) 363-2014
Fax: (519) 370-2909
www.bwdsb.on.ca

February 20, 2026

Paul Dubé, Ombudsman
Office of the Ombudsman of Ontario
483 Bay Street
10th floor, South Tower
Toronto, ON M5G 2C9

Dear Ombudsman Dubé:

On behalf of the Board of Trustees of Bluewater District School Board (BWDSB), we are reaching out to express our steadfast support of the recent [letter you received from the Waterloo Region District School Board](#) (WRDSB). We join our WRDSB peers in requesting that your office review the potential impacts of removing English Ontario public school trustees, which is currently under consideration by the provincial government.

We recognize the pivotal role of the Ontario Ombudsman in examining the policies and actions of governments with respect to fairness, openness, transparency, and accountability. The Minister of Education has stated the intention to remove the role of democratically elected English public school trustees, but that French and Catholic trustees will not be removed.

Like many other school boards across the province, BWDSB coexists with our French and Catholic counterparts in serving the students and families in our communities. Implementing inconsistent governance structures and eliminating the local voices and decision-making powers of English public school trustees creates an uneven playing field rooted in **unfairness and inequity for our students**.

The removal of English public boards of trustees would also result in the **loss of Indigenous representation** where it currently exists. In our district, this includes a vital voice for the communities of Saugeen First Nation and Chippewas of Nawash Unceded First Nation, where a spirit of strong partnership and collaboration has been built and fostered over many years.

Additionally, a move by the provincial government to remove English public school trustees would have a **detrimental impact on the student voice** in the affected boards through the loss of student trustees. This is the sole legislated role giving voice to Ontario students in English public schools.

We are deeply concerned that there has been **no formal public consultation** to date on the proposal to remove the role of English public school trustees. This should be of dire concern to your office given your mandate to help keep government and public services accountable, protect the rights of Ontarians, and ensure fairness.

Polls have shown support for the role that trustees play as democratically elected representatives of their communities and reflect skepticism that the proposed governance changes will improve public education. We have already seen that the removal of democratically elected trustees at school boards currently under supervision has resulted in fewer open public meetings, which can lead to less accountability.

We respect the important role of the Ombudsman as an arm's length independent officer of the legislature committed to investigating matters of the public interest. A healthy democracy is one that is built on transparency and reflects, not bypasses, the voices and concerns of its constituents. Any changes to current governance models should not occur prior to a fulsome and inclusive discussion that captures the viewpoints of students, families, school boards, staff, partners, and others bearing the impact of such a sweeping structural shift.

Given the time sensitive nature of the Minister of Education's plans for a decision on this matter, we urge you to prioritize a formal review to help ensure that any new government-initiated rollouts are measured, evidence-based, and truly reflective of the best interests of our students.

Thank you for your consideration and attention to our grave concerns.

Sincerely,



Jane Thomson
Chair



Jan Johnstone
Vice-Chair

cc: The Honourable Doug Ford, Premier of Ontario
The Honourable Paul Calandra, Minister of Education
Abram Benedict, Ontario Regional Chief
Paul Vickers, MPP, Bruce-Grey-Owen Sound
The Honourable Lisa Thompson, MPP, Huron-Bruce
Alex Ruff, MP, Bruce-Grey-Owen Sound
Ben Lobb, MP, Huron-Bruce
Ontario Public School Boards' Association and Member Boards
Local Municipal Councils
Local Chiefs and Councils

/jp

2025

ANNUAL REPORT



**BRUCE GREY
POVERTY
TASK FORCE**
Our Voice is Power



ACKNOWLEDGMENT

This report was prepared by Jill Umbach, Coordinator, Bruce Grey Poverty Task Force on the work of the Poverty Task Force in 2025.

Thank you to the Corporation of Bruce County for the financial support we have received from the Social Community Initiatives Fund. We are grateful for the ongoing leadership of the Corporation to promote collective action with local partners to meet basic needs of community members and address systemic poverty.

Poverty is a systemic issue that impacts every aspect of society and cannot be solved without collective action.

People in Grey Bruce are struggling to cope with the rising cost of living. More people are becoming food insecure as evidenced by the increase in numbers using food banks and community meal programs in Grey Bruce. Food Banks Canada are reporting that close to 19% of food bank clients are employed.

Wages are not keeping up with the cost of basic needs. The Grey Bruce living wage at \$24.60/hr in 2025 remains the second highest rate in Ontario and reflects a 6.7% increase from 2024. The new rate reflects the continued rise in shelter and transportation costs across the region and highlights the growing gap between minimum wage and the actual cost of living. Our average income is the lowest in Ontario. Half of Grey Bruce households earn less than \$72,500 (after tax). In Grey Bruce, median after-tax income for men was \$42,000, while women earned \$32,000. This is a pay disparity in our region with men make 31.3% more, on average, than women.

Homelessness in rural Ontario has increased by over 150% since 2016, compared to 50% across all communities in Ontario. Unaffordable rental accommodation and low wage, precarious work are contributing factors. Our social service partners are challenged with more complex situations combined with mental health and addictions experiences. There is no singular solution or pathway to household security.

Poverty is a systemic issue that impacts every aspect of society and cannot be solved without collective action. The [Bruce Grey Poverty Task Force](#) brings together 90+ non-profit, government, health and research organizations to work across priority sectors to reinforce activities that contribute to reducing poverty. We make every effort to create safe spaces for meaningful exchange to build resiliency and foster collaboration for solutions.

Our collective impact efforts seek to inform policies and support upstream interventions to address poverty-related community issues in Grey Bruce. We draw upon local and national best practices; examine and test them locally and collect local data on social determinants of health.

PTF 2025 GOALS

The Poverty Task Force Goals for 2025 were based on the collaborative work identified by our Action Groups.

Goal: build resiliency, hold space and promote collaboration with partners.

- Create safe spaces for meaningful exchange to build resiliency, hold space and build collaboration for solutions.
- Engage with City of Owen Sound on recommendations from Rentsafe Tenant-Landlord Survey and formation of an Owen Sound Rental Housing Task Force.

Goal: increase the number of government partners leading on poverty reduction.

- Increase municipality leadership engagement as an Action Table of the Community Safety & Well-Being Plan Grey Bruce.
- Ensure formal representation/annual funding from Bruce County and Grey County.
- Expand formal representation of lower-tier municipalities resulting in assigned representatives and PTF minutes submitted to Council packages.

Goal: increase public education and awareness on homelessness, harm reduction approaches, food security, hunger, etc. to reduce stigma

- Develop election education awareness material and advocacy-oriented website.
- Promote income solutions to food insecurity awareness campaign as part of federal and provincial election education.
- Contribute to the governance, sustainability and promotion of the Grey Bruce Good Food Box.
- Contribute to Grey Bruce Living Wage calculation and employer certification to reduce precarious employment.
- Start up new Health Equity Action Group in partnership with GB Ontario Health Team.
- Contribute to addressing health equity issues from a poverty lens with GB Ontario Health Team partners.
- Contribute poverty related data to Grey Bruce open-data portal BGDISC and Vital Signs 2025.

Goal: increase engagement of people with lived/living experience

- Ensure diversity, equity and inclusion is a central strategy to the work we do.
- Start up new Community Voices group and ensure they are actively engaged with PTF and GB Ontario Health Team.
- Identify opportunities to improve Indigenous relationships.

PLACES, POLICIES & PARTNERSHIPS

Places, Policies and Partnerships led the focus of our work in 2025 grounding our work and providing valuable insights into how community hubs can evolve and expand their services to meet the needs of vulnerable people in Bruce and Grey Counties.

In January 2025, we featured the work of OSHaRE and Grey Bruce Food Share examining the rural food rescue model and its partnership with 27 organizations. In November 2024, we introduced this model to community partners in Kincardine. In 2025, the program was launched to support the local food bank, community meal and fresh market programs at the Drop-in at the Bridge.

In February 2025, we featured the work of the Bruce County Public Library on the evolution of libraries as Community Hubs - its programs, partnerships, sustainability strategy and challenges. We supported the work of the library through our Grey Bruce Community Volunteer Income Tax Program Network - collecting financial impact data, recruiting volunteers and identifying gaps in services in Bruce County. We facilitated the extension of free tax services to serve people who need to complete their taxes to apply to the Canadian Dental Care Service.

Our collaborations are data driven with our local experiences featured at Poverty Task Force monthly meetings and on our website. In 2025, we produced reports on the impact of the Grey Bruce Community Volunteer Income Tax Program Network and released the Grey Bruce Living Wage. As members of 23 local, provincial and national planning tables, most notably in 2025 with Grey Bruce Community Safety & Well-Being Plan, RentSafe Ontario, Campaign 2000 and the Tamarack Institute, we deepened our partnerships and policy advocacy.

We generated public and political awareness during the Ontario elections with a Valentine Day's public letter - Nothing Says "Love" Like Ending Poverty". Elections are turning points to make change, but we also demanded action in-between elections. New website pages were converted into standing public education and advocacy pages. We submitted briefs on the [Ontario Poverty Reduction Strategy](#) (2025-2030), national automatic tax filing and benefit enrollment, national poverty reduction strategy on the International Day for the Eradication of Poverty and national housing strategy through the Built for Good report.

Housing Security

At the beginning of 2025, homelessness affected 375 individuals in Grey County and 109 households in Bruce County, with a significant proportion experiencing chronic homelessness. Among them are children, youth, Indigenous community members, and seniors.

Deeply affordable housing options are disappearing, while market rents climb far beyond what low-income households can manage. Local shelters, motels, and emergency systems are overwhelmed, and both counties continue to rely heavily on costly, short-term emergency accommodations without sustainable provincial funding.

Housing Community of Practice (CoP)

- The PTF Housing Action Group transitioned into a Community of Practice during the Pandemic. The group met weekly for 5 years to address immediate housing needs of individuals. In August 2025, we stopped formally meeting but partners continue to focus on upstream solutions to support pathways to staying housed. We offered technical support to Saugeen Shores United Housing for All and facilitated tax filing with Bruce County's Outreach program.
- In December 2025, we led a solution-based discussion based on the United Way of Bruce Grey's report [Mapping Discharge Pathways from Correctional Institutions to Grey Bruce](#). A critical gap in social services is that the John Howard Society and Elisabeth Fry agencies do not have programs in Grey Bruce. This has resulted in challenges to social re-integration - finding housing, transportation, income supports and employment.

RentSafe Owen Sound Collaborative

- In 2025, [RentSafe Owen Sound Collaborative](#) continued to be a model for informing the larger work of [RentSafe Ontario](#) as we make progress on our [Landlord-Tenant Survey](#) findings. Municipal and public health partners have partnered with RentSafe, while acknowledging that rental housing enforcement in Owen Sound remains largely complaint-driven.
- This reactive model leaves significant gaps, particularly for tenants who are reluctant to report unsafe conditions. Limited proactive inspections exist, but most smaller and older rental properties receive little oversight due to legal, staffing, and structural constraints rather than lack of intent.
- Meetings highlighted several new bylaws under consideration that are widely supported by enforcement staff but stalled by administrative capacity constraints. These include a Mould Bylaw, which would provide clearer standards and enforcement tools for addressing indoor mould, and a Vital Services Bylaw, which would strengthen the City's ability to respond quickly to situations involving loss of heat, water, or electricity.
- An Owen Sound Rental Housing Task Force was not formed in 2025, however, municipal and public health partners are committed to strengthening Inter-agency coordination. Currently relies on informal relationships rather than formal, trackable processes, leading to fragmented responses to complex housing issues.

Food Security

The Food Security Action Group continued monthly meetings bringing together food banks, community gardens, meal programs, and other partners to share information and coordinate responses to rising food insecurity in Bruce and Grey counties. In November 2025, we held a one-day in-person workshop with partners hosted by the South East Grey Community Health Centre to re-affirm the direction of the group.

[Income solutions to food insecurity](#) continues to be a key message coming out from the group. This campaign advocates for sustainable, income-based solutions to hunger. Food banks and community meal programs are challenged with overwhelming demand, seeing a significant rise in working people seeking food and recognizing that without Second Harvest’s food rescue program the ability to meet the demand would fall short. This local growth is captured on our [Bruce Food Grey app](#).

The 2025 Ontario Nutritious Food Basket data that monitors food affordability was not published but the data was used in the calculation of the Grey Bruce Living Wage. In 2024, Grey Bruce Public Health reported that a family of four in Grey Bruce needed \$1,250/month for groceries. This is unaffordable for many lower income households.

Food insecurity is a symptom of broader economic issues—inadequate income, unaffordable housing, and rising living costs. While food banks do their best to provide relief, they are being pushed beyond their limits. Charities cannot be the sole solution.

Nothing Says “Love” Like Ending Poverty

In February 2025, we took a humorous tone to alerting candidates to hunger in Grey Bruce during the provincial elections. We sent a [Valentine Day’s card](#) to each candidate and called for them to “put their money where their heart is” - “forget the chocolates and roses —what our community really needs is action on food insecurity and poverty! With 1 in 4 households struggling to afford food and 30.7% of Ontario’s children living in food-insecure homes, love means fighting for real solutions.”

In 2025, we participated several community [call-in discussions](#) on food affordability in Grey Bruce on radio on Open Line 89.3 CFOS FM and interviews with CKNX.

Let's Talk about strategies that can counter food insecurity like:

- JOB**: High quality jobs with benefits
- TAX**: Tax credits for lower income households and automatic tax filing
- Minimum wage and social supports**: Minimum wage and social supports that reflect the true cost of living

Leaders are focusing on income solutions not food provision.

www.povertytaskforce.com

Income Security

The Poverty Task Force prioritizes income security through advocacy, awareness, and direct support efforts by contributing to the provincial Poverty Reduction Strategy with strong calls to raise social assistance rates (ODSP/OW), align minimum wage with local living wage levels, and remove barriers to employment income. We report quarterly to the Grey Bruce Community Safety and Well-Being Plan on the work of our Income & Employment Security Action Group.

2025 Grey Bruce Living Wage

- The Poverty Task Force in partnership with the United Way of Bruce Grey and the Ontario Living Wage Network calculated and released the [2025 Grey Bruce Living Wage](#).
- At \$24.60/hr it remains the second highest rate in Ontario and reflects a 6.7% increase from 2024.
- In Grey Bruce, the median after-tax income for men was \$42,000, while women earned \$32,000. This is a pay disparity with men making 31.3% more, on average, than women.
- The new rate reflects the continued rise in shelter and transportation costs across the region and highlights the growing gap between minimum wage and the actual cost of living.

Teeth & Taxes

- In 2025, the CRA reported that 41,400 people were eligible for the Community Volunteer Income Tax Program (CVITP) in Grey Bruce.
- As of September 2025, volunteers helped 3,910 people file 4,410 tax returns. \$13,671,000 was returned to people in refunds and benefits - a direct reinvestment in household stability and community well-being. \$488,750 was saved by 3,910 people. Bruce County Public Library filed 512 returns for a return of \$1,587,200 back to the community.
- We promoted and supported the Grey Bruce Community Volunteer Income Tax Program (CVITP)—[recruiting 28 volunteers](#) via 211 and helped residents [access free tax clinics](#) via 211 and through community call-in radio shows to access benefits and refundable credits that increase household income.
- In 2025, we supported a new CVITP clinic in Hanover. In 2023 and 2024, the Bruce County Public Library CVITP program in Walkerton had been serving the town.
- The Canadian Dental Care Plan requires that people file their taxes prior to application and this is a barrier. We pivoted with partners to extend tax filing services beyond the traditional tax filing period and supported the Bruce County Outreach and SOS Mobile Outreach to file taxes.
- We held an annual gathering of the Grey Bruce Community Volunteer Income Tax Program (CVITP) Network focused on geographic gaps in services and automatic tax filing. Submissions were made to the Department of Finance Canada and MPs on barriers and challenges with the design of the program.
- We highlighted the ongoing inadequacy of income supports amid rising living costs in Grey Bruce, reinforcing income as a foundational solution to poverty and food insecurity.

Health Equity & Community Voices

Health equity ensures that all people (individuals, groups and communities) have fair access to, and can act on, opportunities to reach their full health potential and are not disadvantaged by social, economic and environmental conditions, including socially constructed factors such as race, gender, sexuality, religion and social status.

Health Equity for Indigenous People and Safe Spaces

- In 2025, the Poverty Task Force held an in-person meeting hosted by M'Wikwedong Indigenous Friendship Centre.(IFC). The Friendship Centre is a safe space created to meet the social, spiritual, mental, and physical needs of urban Indigenous community members and to break down cultural and systemic service barriers between Indigenous and non-Indigenous people.
- The discussion focused on health equity for Indigenous people which is deeply connected to culturally safe, wholistic supports and the removal of systemic barriers to care.
- Participants noted that many agencies are operating in crisis mode and that Indigenous people face significant gaps in prevention and aftercare related to mental health, addictions, and homelessness—alongside challenges accessing primary care, with many urban Indigenous people precariously attached to or not accessing primary care at all.
- After 6 years, Giiwe Sharing Circles which focused on the Truth and Reconciliation Call for Action ended and shifted the responsibility for learning to non-Indigenous partners, while Indigenous organizations focus on healing spaces and wellness programming.

Health Equity Survey and World Cafe Workshop

- In 2025, we carried out a health equity survey with health sector partners to identify health inequities and the need for collective action.
- The Poverty Task Force held an in-person World Cafe workshop with members to delve into the top priorities from the survey - income security , mental health & addiction, housing, access to healthcare (types of services, transportation), social isolation, equity and inclusion (Indigenous people, racial discrimination). Analysis identified lead planning tables addressing issues, gaps & barriers and opportunities for collective action/advocacy going forward in 2026.

Community Voices

- In 2025, the Poverty Task Force was funded from the Grey Bruce Ontario Health Team (OHT). A part-time peer support facilitator was hired and six new members recruited as Community Voices members. Orientation and regular group meetings will begin in 2026.

Data Driven Work

The Bruce Grey Poverty Task Force uses data, research, and lived experience evidence to inform its advocacy, public education, and policy engagement. Its approach combines local data analysis, community knowledge, and collaboration with data partners to ensure advocacy is grounded in evidence and reflects real community conditions.

Bruce Grey Data and Information Sharing Collaborative (BGDISC)

- The Poverty Task Force Coordinator is the co-chair of [BGDISC](#) - our Bruce Grey open data portal. The Collaborative mobilizes community decision-makers, including the Corporation of Bruce County, to share vital local rural data to better inform regional programming, polices, funding and social services to support prosperity, sustainability and the well-being of the community.

Vital Signs Reports

- The Poverty Task Force Coordinator sits on the Vital Signs Advisory Committee and the Data Working Group. The Community Foundation Grey Bruce's [Vital Signs Reports](#) measures Bruce Grey against UN Sustainable Development Goals. In 2024 and 2025, we collected local data and stories for the next report. The Vital Signs Report 2025 will be released in 2026.

Food Bruce Grey

- The Poverty Task Force supports the collection of data posted on the [Food Bruce Grey Dashboard](#) to monitor food hunger response in Grey Bruce. Data is collected from community meal programs, food banks, Grey Bruce Community Garden Network (produce donated to meal programs/food banks), food rescue including the Grey Bruce Food Share and the Grey Bruce Good Food Box. This Dashboard is available to the public and is used by community food programs and municipal councilors to create reports specific to their area of service to generate policy discussions.

Income Tax Filing

- Grey Bruce Community Volunteer Income Tax Program (CVITP) Network collects and publishes data, tracks income tax dollars, and demonstrates program impact.
- Program-level data to monitor reach, effectiveness, and outcomes of free tax filing services across Bruce and Grey Counties. Data is gathered collaboratively from participating tax clinics and volunteers and focuses on non-identifying, aggregate information.
- This information is compiled annually and used internally for planning and improvement, and externally in reports, presentations, and funding proposals to demonstrate accountability and community impact. [Support to Income Tax Services](#)

Advocacy & Policy Work

In 2025, the Bruce Grey Poverty Task Force combined local community organizing with strategic policy advocacy—from provincial strategy consultations and election engagement campaigns to income support access and coalition action groups—to push for systemic solutions to poverty in Bruce and Grey Counties. [Bruce Grey Poverty Task Force](#)

Contributing to Ontario’s Poverty Reduction Strategy and 2025 Budget

- The Poverty Task Force submitted detailed recommendations to the Government of Ontario’s consultation on the 2025–2030 Poverty Reduction Strategy. Our submission, made with United Way partners and more than 200 agencies, urged a bold target to reduce the provincial poverty rate to no more than 7.5% by 2030.
- We emphasized the urgent need for structural change to address rural poverty, focusing on financial security, affordable housing, stable employment, and sustainable community services. [Bruce Grey Poverty Task Force](#)

Election-Focused Advocacy

- Ahead of the federal election (April 2025) and the Ontario general election (February 2025), the Poverty Task Force Released advocacy resources and candidate engagement tools encouraging voters to question candidates on poverty, food insecurity, housing, and social policy issues. [Nothing Says “Love” Like Ending Poverty](#) [Bruce Grey Poverty Task Force](#)
- Issued open letters urging provincial candidates to commit to income supports, living wages, affordable childcare, stronger employment standards, and expanded supportive housing. [Saugeen Times](#)

Income Support & Tax Advocacy

- The Poverty Task Force launched a tax clinic volunteer drive to support the Grey Bruce Community Volunteer Income Tax Program (CVITP) and Bruce County Public Library CVITP, which helps low-income residents access tax benefits and credits. [2025 Tax Clinic Volunteer Drive](#)
- The launch promoted the program which helped improve income stability for 3,910 people in 2025 returning \$13,671,000 in refunds and benefits to the community and \$488,750 saved in tax services fees.
- We submitted our recommendations on the national automatic tax filing and auto-enrollment benefit program identifying best practices and barriers from a rural perspective to the Department of Finance Canada and MPs [Automatic Tax Filing Model](#) and contributed to a publication with Tamarack Institute. [From Program to Policy Auto Tax Filing](#)

Advocacy & Policy Work

Housing Policy Engagement

- The Poverty Task Force supported and amplified housing policy solutions at provincial and national levels, including adding its voice to the Built for Good: Delivering the Housing Ontario Needs report, which outlined a costed plan to build deeply affordable and supportive housing. [Build Canada Homes Design](#)

Advocacy for a Living Wage

- The Poverty Task Force prominently promotes the concept of a living wage — a wage level that ensures a full-time job pays enough for people to cover essential living costs such as housing, food, childcare, transportation, and modest community participation.
- We use the living wage data in our public awareness, policy calls, and discussions with employers and policymakers, linking it to broader goals like boosting income security and reducing reliance on social assistance. [Grey Bruce Living Wage](#)

“A Future Without Poverty” / Federal-Level Advocacy

- The Poverty Task Force’s “A Future Without Poverty” was organized in partnership with [Campaign 2000](#) with an online event held on the United Nations International Day for the Eradication of Poverty.
- This dialogue brought together organizations, advocates, and individuals across Canada (including Poverty Task Force members) to spotlight systemic causes of poverty, share strategies and evidence, and build momentum for policy action at all levels of government.
- The conversation emphasized that poverty and inequality affect communities nationally — including rural regions like Bruce and Grey — and explored solutions that governments and partners can implement toward a future without poverty. [Facing the Realities of Poverty in Canada Briefing Note for Members of Parliament](#)

Poverty, Voting and Elections Education

- The Poverty Task Force’s website keeps permanent pages on [Poverty 101](#), [Poverty, Voting and Elections](#) and [Demand Action on Poverty](#) to support the Task Force’s broader mission by:
 - Building public understanding of poverty as a systemic issue
 - Educating students on what is poverty
 - Encouraging informed, inclusive civic engagement
 - Educate the community of the role and scope of the various levels of government
 - Centering lived experience in policy and public dialogue
 - Reinforcing the need for policy-driven solutions to reduce and prevent poverty

SOCIAL ENGAGEMENT IN 2025

The Poverty Task Force (PTF) maintains a list of 90+ member organizations with a contact list of 402 people. In 2025, we increased memberships in Health Equity Action Group, Community Voices and RentSafe Owen Sound Collaborative. In 2025, the PTF participated in 5 meetings of the Community Safety & Well-Being Plan as an Action Table.

In 2025, we refreshed our Poverty Task Force website with more advocacy content - a call to mobilize our communities to put poverty, housing, food insecurity, health equity, and justice at the top of the political agenda. We converted our election education campaign content into Elections, education and advocacy pages. <https://povertytaskforce.com>

In 2025, we released 14 community updates and press releases. We have 1,429 Facebook followers, 1,588 website subscribers and 647 Twitter followers. We were in the news, on Rogers TV and the radio including Open Line interactions with the public, speaking to elections, health equity, income solutions to food security, income tax filing, CVITP volunteer recruitment, living wage, national housing strategy, A Future Without Poverty national webinar and Ontario Poverty Reduction Strategy.

PTF FINANCIAL REPORT 2025

In 2025, we received funding from Bruce County (\$20,000), Grey County (\$20,000) and the United Way of Bruce Grey (\$40,729.85) for core operational costs for a total of (\$80,729.85).

This funding went towards:

- Wages & Benefits of a full-time Planning Network Coordinator
- PTF admin costs/meeting supplies
- Tamarack membership

In addition, project specific funds were received for Community Voices and RentSafe OS Collaborative activities. A Canada Revenue Agency/Community Volunteer Income Tax Program grant reimbursed admin costs.

Bruce Grey Poverty Task Force

Contact: povertytaskforce@unitedwaybg.com

Website: <http://povertytaskforce.com>

Facebook: BruceGreyPovertyTaskForce

Twitter: @BGTaskForce

COLLECTIVE IMPACT FRAMEWORK



**BRUCE GREY
POVERTY
TASK FORCE**
Our Voice is Power

Our collective impact efforts seek to inform policies and support upstream interventions to address poverty-related community issues. Together we have a common agenda, mutually reinforcing activities, continuous communication and backbone infrastructure.

January 2025

Collective Action

The Poverty Task Force is made up of 90+ organizations that work across priority sectors to reinforce activities that contribute to reducing poverty.

Evidence-informed/best practices

We draw upon local and national best practices; examine and test them in Grey Bruce context.

Data Driven

We collect local data on social determinants of health, including housing/homelessness, food insecurity, employment and income.

HOUSING SECURITY

Engage with City of Owen Sound on recommendations from Rentsafe Tenant-Landlord Survey and formation of Rental Housing Task Force.

Create safe spaces for meaningful exchange to build resiliency, hold space and build collaboration for solutions.

COMMUNITY VOICES

Develop election education awareness material and advocacy oriented website.

Start up new Community Voices group and ensure they are actively engaged with PTF and GB Ontario Health Team.

Increase municipality leadership engagement as Action Table of the Community Safety & Well-Being Plan Grey Bruce.

FOOD SECURITY

Promote income solutions to food insecurity awareness campaign as part of federal and provincial election education.

Contribute to the governance, sustainability and promotion of the Grey Bruce Good Food Box.

INCOME SECURITY

Support volunteer recruitment and promotion of the Grey Bruce Community Volunteer Income Tax Program in partnership with CVITP Network partners.

Contribute to Grey Bruce Living Wage calculation and employer certification to reduce precarious employment.

DATA

Contribute to participatory data collection and analysis on poverty-related issues such as living wage, CVITP dollar value, housing, precarious work, etc.

Contribute poverty related data to Grey Bruce open-data portal BGDISC and Vital Signs 2025.

HEALTH EQUITY

Start up new Health Equity Action Group in partnership with GB Ontario Health Team.

Contribute to addressing health equity issues from a poverty lens with GB Ontario Health Team partners.

TRUTH & RECONCILIATION CALL TO ACTIONS

We shall build better relations . The following OFIFC principles will guide our work:

- **Build trust and relations through Indigenous partner engagement**
- **Respect Indigenous culture and spiritualities as a foundation for Indigenous identity.**
- **Understand and respect Indigenous leadership; respond to Indigenous-led community priorities**
- **Collaborate and co-develop programs with Indigenous communities**
- **Respect Indigenous Diversity - no pan-Indigenous programming**
- **Ensure equity for all Indigenous people including women, Two Spirit, Indigi-queer and LGBTQQIA+**

Collective Impact Framework

Our collective impact efforts seek to inform policies and support upstream interventions to address poverty-related community issues. Together we have a common agenda, mutually reinforcing activities, continuous communication and backbone infrastructure.



1

Collective Action

The Poverty Task Force is made up of 90+ organizations that work across priority sectors to reinforce activities that contribute to reducing poverty.



2

Principles

Create safe spaces for meaningful exchange to build resiliency, hold space and build collaboration for poverty reduction solutions.



3

Build Better Relations

Be guided by the Truth & Reconciliation Call to Action and OFIFC principles to build better relations and systems.



4

Data Driven

Collect and report on local data on social determinants of health, including housing/homelessness, food insecurity, employment and income.



5

Advocacy and Policy

Mobilize networks and government representatives to put poverty reduction – income, housing and food security; health equity, and justice at the top of their policy agendas.

2026 COLLECTIVE ACTION

Key Principles for all collective action shall have:

- A Diversity, Equity and Inclusion (DEI) lens embedded into all aspects
- Include all priority populations, whenever possible
- Support Indigenous-led initiatives
- A trauma- and violence-informed approach
- A cultural safety/anti-racism lens
- A harm reduction/substance use approach

Housing Security

Strengthen partnership with City of Owen Sound on data sharing/mapping/analysis on rental housing standards. Lead on promoting the adoption of stronger mould bylaws, Vital Services and renovations bylaws as recommended by Rentsafe OS Tenant-Landlord Survey and RentSafe Ontario/Ontario Public Health Association.

Contribute to RentSafe Ontario climate feasibility study on rental housing in rural communities as part of larger RentSafe Ontario study on building resiliency. Contribute to hosting one Climate Resilience Intersectoral Roundtable in 2026.

Raise awareness on income solutions to affordable and accessible housing.

Income Security

Lead the Grey Bruce Community Volunteer Income Tax Program (CVITP) Network to promote free tax filing to increase income and access to support benefits of Grey Bruce residents. Manage GB CVITP Network volunteer recruitment in partnership with 211 and host one annual meeting. Host a series of Seniors Financial Literacy webinars with seniors' community hubs and social workers.

Contribute to Grey Bruce Living Wage calculation in partnership with Ontario Living Wage Network and promote. Address precarious employment, promote universal, affordable daycare, deeply affordable housing and public transportation.

Food Security

Increase access to nutritious food by 1) contributing to the governance, sustainability and promotion of the Grey Bruce Good Food Box, 2) supporting community food hubs and 3) Grey Bruce Food Share/Food Rescue program expansion and 4) development of disaster management plans.

Strengthen food diversity in community food banks/meal programs.

Advocate for income solutions to food insecurity in municipal election education and public awareness campaign.

Health Equity

Lead new Health Equity Action Group with health sector stakeholders and identify evidence-based interventions to increase access and equitable health outcomes for equity-deserving populations (i.e. 2SLGBTQ+, newcomers, Black and Indigenous communities).

Manage BGDISC and ensure poverty-related/Social Determinants of Health data is available on this Grey Bruce open-data portal. Collection, analysis and use of data for decision-making and understanding health equity.

Contribute to data collection for Vital Signs Report to be released in 2026.

Community Voices

Ensure Community Voices group are active in 2026 and contributing lived experience to all PTF actions and advocacy.

Develop municipal election 2026 education campaign and advocacy.

Increase municipal-level engagement as Action Table of the Community Safety & Well-Being Plan Grey Bruce and provincial and national-level engagement as a member of Tamarack Institute, Campaign 2000 and Right to Food.

The Corporation of the Township of Southgate

By-law Number 2026-020

being a by-law to authorize an agreement between Owen Sound Police Services Board and The Corporation of the Township of Southgate

Whereas the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas Section 9 of the Municipal Act, 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas it is deemed necessary and desirable that the Council of the Corporation of the Township of Southgate enact a by-law authorizing the Corporation to enter into an agreement with the Owen Sound Police Services Board;

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the Agreement between Owen Sound Police Services Board and The Corporation of the Township of Southgate attached hereto as Schedule "A" (the "Agreement"), is hereby ratified and confirmed; and
2. **That** the Mayor and Clerk are hereby authorized and directed to sign the Agreement, in substantially the same form as the agreement attached hereto as Schedule "A", on behalf of the Corporation of the Township of Southgate and all other documents as may be necessary to give effect thereto; and
3. **That** where the provisions of any other by-law, resolution or action of Council are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

Read a first, second and third time and finally passed this 4th day of March, 2026.

Brian Milne – Mayor

Lindsey Green - Clerk

FIRE SERVICE DISPATCH AGREEMENT

THIS AGREEMENT made in triplicate this 4th day of March , 2026

BETWEEN:

OWEN SOUND POLICE SERVICES BOARD

Hereinafter referred to as the "Board"

-and-

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE

Hereinafter referred to as the "Municipality"

WHEREAS the Board presently operates a twenty-four-hour communications and dispatch centre for the purpose of providing service to emergency agencies.

AND WHEREAS the Board and the Municipality desire to enter into an agreement whereby the Municipality's fire service (hereinafter referred to as the "Fire Service") would be serviced by the Board's dispatch centre for answering and dispatching of the Fire Service for emergency purposes.

NOW THEREFORE THIS AGREEMENT WITNESSES THAT:

1. All calls received by the Board's Dispatch Centre through 9-1-1 or other telecommunications means will be promptly acknowledged and dispatched and shall meet all legislative requirements.

2. The Board will ensure that designated members will obtain training in fire communications via Fire Services and through other approved training providers to provide in-service dispatcher training to all dispatchers. This will include the APCO Fire Service Communications Course. All new dispatcher hires will complete this training within 1 calendar year. The contractor shall ensure that all dispatch personnel maintain current certification, participate in any refresher or continuing education required by APCO and incorporate any updates or revisions to standards adopted by the Province of Ontario. This training will ensure that Fire Service dispatchers will also be trained to the standard of OFM-PFSG-04-65-03 and NFPA 1061 to support the incident management system used by the Fire Service and NFPA 1225 Standard for Emergency Services Communications. The Board will page/dispatch the Fire Service at a level of service equal to or exceeding the standards of NFPA 1061 Standards, Best Practices and services as listed in Schedule "A" attached hereto.

3. The Board's dispatchers shall follow agreed upon protocols for Fire Services when paging fire fighters for emergencies and for training activities.

4. The Police Services Board and the Fire Service will cooperatively develop and implement contingency plans for utilization in the event dispatch is unsuccessful after two attempts.
 - a) The Board will be responsible to install and maintain the necessary equipment as required in their contingency plan
 - b) The Fire Service will be responsible to install and maintain the necessary equipment as required in their contingency plan

5. The Board's dispatcher will, in the event of a failure to successfully dispatch firefighters to a reported emergency, initiate the contingency plan.

6. The Fire Service will provide the Board with "current" information regarding the Fire Service's office phone number, fax, mail address, emergency contact numbers required for staff required in activation of all contingency plans, registered Radio Call Sign and updated County generated 911 maps

7. Equipment related to the system and presently owned or hereafter acquired by the Board or Fire Service and installed in its buildings or vehicles or carried by its staff shall be properly maintained and kept in good working order at the expense of the party owning the equipment.

8. Any defect or condition that may cause a failure in this system shall be reported to the Chief of Police and/or designated alternate of the Owen Sound Police Service immediately.
9. Current mapping and GIS information shall be provided by the Municipality. The board will provide one annual opportunity to provide any updated mapping within that service area of the municipalities fire service. Should further updates or changes be required by the Municipality and require a map upgrade (if available) such costs will be estimated prior to completion and if approved by the Fire Chief will become due and payable upon completion of the upgrade and upon receipt of an invoice.
10. The Board will continue to provide oversight and administrative support for the Who's Responding application as currently implemented. This oversight shall include maintaining accurate system integration with the CAD system, ensuring real-time notification of incidents, and verifying that personnel response information is reliably transmitted to responding Fire Services. Any changes to the current provider or system upgrades that result in increased costs will be determined prior to implementation and an agreement on the attribution of those costs will be determined by the parties prior to implementation.
11. If either party wishes to terminate its participation in this agreement, it may do so upon giving a minimum of twelve (12) months prior written notice, subject to the other provisions in this Agreement. In the event that this Agreement is terminated, the effective date of termination shall be the end of the calendar year after the year in which notice is given. Subject to the other provisions of the Agreement, until the date when termination becomes effective, the parties shall remain responsible and liable for their obligations hereunder, including any fees determined to be liable pursuant to Section 11. Until the effective date of termination, this agreement shall continue in full force and effect.
12. The annual cost to the Municipality for the dispatch service is set out in Schedule "B" hereto attached. The fee for any part of a calendar year will be pro-rated on a monthly basis.
13. The Board agrees to provide the service covered by this agreement for the stated fee until December 31st, 2035, after which the parties involved will review the terms of the agreement and negotiate any revisions, additions or deletions in the terms of the agreement deemed appropriate by either party.

14. Billing for this service will be provided quarterly of each year, on March 31st, June 30th, September 30th and December 31st, and payable upon receipt of invoice by the Municipality.

15. In the event of termination of this agreement by either party, the Board shall retain all equipment purchased by it to perform services under the terms of this Agreement and the Municipality shall have no claim or entitlement to reimbursement for any part thereof. Capital equipment paid for by the municipality under paragraph 7 above shall be the property of the Municipality.

16. Copies of all records including voice records pertaining to the business of the Municipality and its Fire Service including but not limited to emergency response and training shall be provided to the Municipality upon termination of this agreement. With written agreement from the Municipality, the original records maintained on file by the Board shall be deemed to satisfy provision of copies. Currently Board by-law includes retention of audio for 6 months minimum (being updated to 2 years). Computer Aided Dispatch information shall be retained for 2 years minimum.

17. The Board will, during the term of this agreement, exercise due diligence in providing the agreed upon level of service and operation of the service.

18. The Municipality agrees no action or other proceeding for damages shall be instituted on behalf of the Municipality against the Board or a person acting under Board authority, for any act done in good faith in the execution or intended execution of his or her power or duty or for any alleged neglect or default in the execution in good faith of his or her power or duty, gross negligence and willful neglect specifically excepted.

19. The Municipality agrees to indemnify and hold harmless the Board, its employees, agents and servants and the Chief of Police for reasonable legal costs incurred by the Board,
 - a) in the defence of a civil action, if the person is not found to be liable:
 - b) in the defence of a criminal prosecution, if the person is found not guilty:
 - c) in respect of any other proceeding in which the person's execution of his or her duties is an issue, if the person is found to have acted in good faith;

in respect only to such actions, prosecutions or other proceedings as arise in respect to services provided by the Board relative to and in respect of and within the service area of the Municipality's Fire Service.

20. The Municipality shall provide liability insurance minimally in the amount of five million dollars to insure the indemnity contained in paragraph 20 of this agreement and shall ensure that the Board is stated in the contract of insurance as a co-insured.

21. In the event of a major incident (i.e. a tornado, forest fire, etc.) requiring additional resources, cost recovery rate will be charged for the dedicated dispatcher and communication oversight. The addition of dedicated resources will be made based upon joint approval of the Fire Chief or designate and the Police Chief or designate. The rate charged will be determined by the number of hours times the first-class dispatcher rate for that year plus 35% to cover benefits and actual staffing costs.

22. Neither party may assign this Agreement without the express written consent of the other.

23. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior representations, understandings and agreements, whether verbal or written.

24. This Agreement shall ensure to the benefit of and are binding upon the parties hereto and their respective successors and permitted assigns.

IN WITNESS WHEREOF the parties hereto have hereunto set their hand and seal.

Dated this day of , 2026 at the City of Owen Sound

Mr. John Thomson
Chair, Owen Sound Police Services Board

Mr. Craig Ambrose
Owen Sound Chief of Police

Dated this day of , 2026 at the _____

Clerk, Township of Southgate

Fire Chief, Dundalk Fire Department

Dated this day of , 2026 at the _____

Witness

SCHEDULE "A"

OFM – PUBLIC FIRE SAFETY GUIDELINE

PFSG – 04-64A-12

A key factor in determining the effectiveness of the delivery of fire protection is measuring the performance of the fire service in relation to the time the original call was received in relation to functions implemented on the fire ground or emergency scene.

It is recommended that, when advised, as a minimum the following times and information is recorded mechanically or electronically by every communications centre:

- Date and time call originated
- Date and time call originally answered (911 or local)
- Date and time call conference (911)
- Date and time call answered by downstream agency (911)
- Date and time alarm dispatched
- Date and time Alarm acknowledged
- Date and time each apparatus mobile
- Date and time each apparatus on scene
- Number of personnel on each apparatus
- Date, time and name of command announced
- Date and time of agent was applied

- Date, time, and name if command is transferred
- Date and time "All Clear" if applicable
- Date and time "Under Control" if applicable
- Date and time "Loss Stopped" if applicable
- Date and time "Primary Search Completed"
- Date and time "Secondary Search Completed"
- Date, time, and name of any supporting service/agency requested

SCHEDULE "B"

OWEN SOUND POLICE SERVICE

DISPATCH CENTRE

Each incremental increase shall take effect on January 1, of each of the identified years.

Year	Annual % Increase	Stated Population for Boundaries	Total Charges
2026	2.83%	8,716	\$ 24,666.28
2027	2.94%	8,716	\$ 25,652.93
2028	3.06%	8,716	\$ 26,679.05
2029	3.17%	8,716	\$ 27,612.82
2030	3.26%	8,716	\$ 28,441.20
2031	3.34%	8,716	\$ 29,152.23
2032	3.43%	8,716	\$ 29,881.04
2033	3.51%	8,716	\$ 30,628.06
2034	3.60%	8,716	\$ 31,393.76
2035	3.69%	8,716	\$ 32,178.61

Per Capita is based on most recently published census data (2021) available through the Government of Canada.

The Corporation of the Township of Southgate
By-law Number 2026-021

Being a By-law to amend Zoning By-law No. 19-2002, of the Township of Southgate

Whereas the Council of the Corporation of the Township of Southgate deems it necessary to pass a by-law to amend Zoning By-law No. 19-2002; and

Whereas pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, as amended, by-laws may be amended by Councils of municipalities.

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. That Schedule "14" to Zoning By-law No. 19-2002 is hereby amended for lands described as Concession 16, Lot 11 and 12, Geographic Township of Proton, in the Township of Southgate by rezoning a portion of the subject lands from Agricultural-1 to an Agricultural -1 Exception 596 (A1-596) zone as shown on Schedule "A" attached hereto.
2. That By-law No. 19-2002, as amended is hereby further amended by adding the following to the end of Section 33 of the Zoning By-law:

33.596 Permitted Uses for lands zoned Agricultural-1 Exception 596 (A1-596)

(a) Uses permitted in an Agricultural-1 (A-1) Zone listed in Section 6.1 of the Zoning By-law.

Regulations for Agricultural Uses and commercial greenhouses permitted in Section 33.596 (a):

Shall be the Regulations set out in Section 6.2 (a), (b), (c) and (f) of the Zoning By-law as well as the following:

- | | |
|---|---|
| (d) Minimum Front Yard | 7 metres except that that the minimum Front yard for Temporary farm Help Accommodation shall be 40 metres |
| (e) Minimum Side Yard: | 5.0 metres abutting an improved public street |
| (g) Minimum Setback of a Septic Tank shall be 23 metres from the Centre line of County Road 14. | |

Regulations for uses other than Agricultural Uses and commercial greenhouses permitted in Section 33.596 (a):

Shall be the Regulations set out in Section 6.2 of the Zoning By-law for those uses as set out in Section 6.1 (b) through (f).

3. That Schedule "A" and all other notations thereon are hereby declared to form part of this by-law; and
4. This by-law shall come into force and take effect upon being passed by Council subject to any appeal allowed under the Planning Act R.S.O. 1990, as amended.

Read a first, second, and third time and finally passed this 4th day of March 2026.

Brian Milne – Mayor

Lindsey Green - Clerk

Explanatory Note

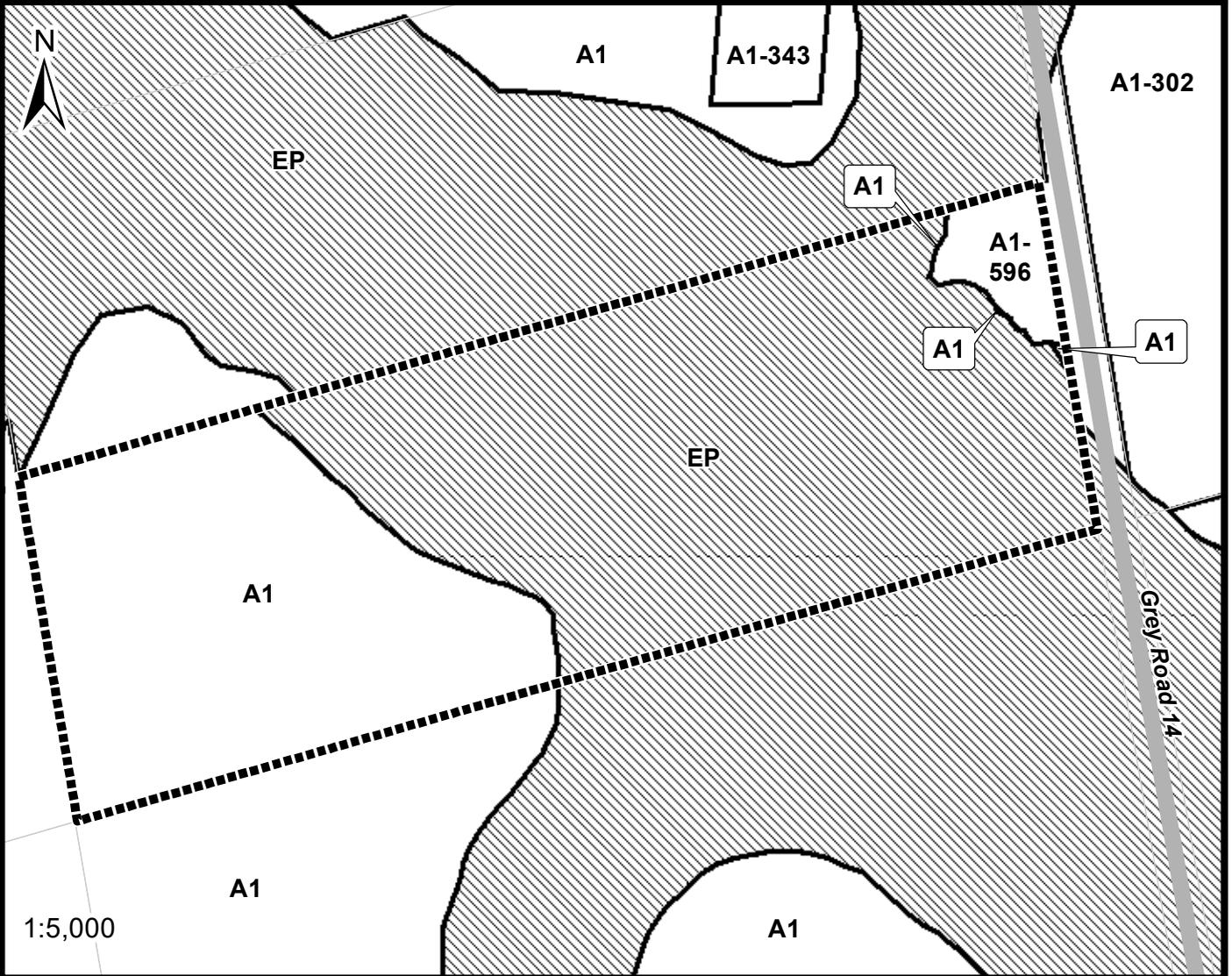
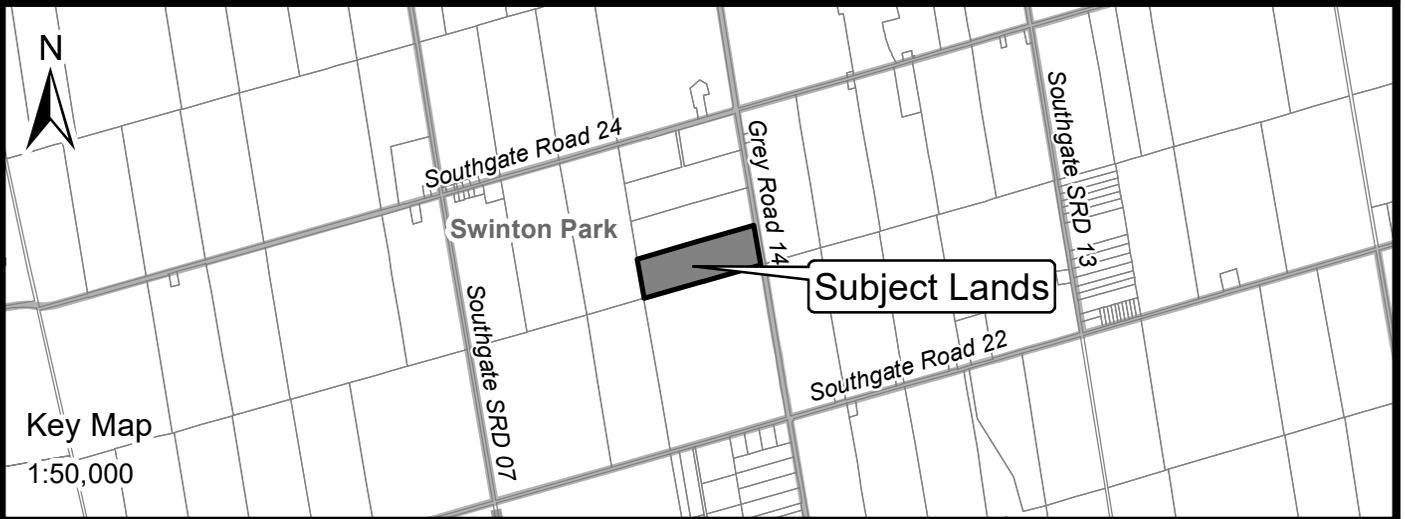
This by-law relocates the Environmental Protection (EP) Zone on the west edge of the developable area of the site, and rezones developable located at 112754 Grey Road 14 from Agricultural -1 to an Agricultural-1 Exception 596 (A1-596) Zone to allow permitted agricultural uses with a 5-metre north interior side yard to the proposed farmhouse, a 7-metre east front yard, and a 23 metre setback for all septic systems from the centreline of Grey Road 14. The proposed development includes construction of a farmhouse, horse and buggy barn, agricultural sap shed, and power room.

The Township Official Plan designates the property as Agriculture and Hazard Lands.

Schedule "A"
 By-Law No. 2026-021
 Amending By-Law No. 19-2002
 Township of Southgate

Date Passed: March 4, 2026

Signed: _____
Brian Milne, Mayor
Lindsey Green, Clerk



- Legend
- Subject Lands
 - Agricultural
 - Environmental Protection

The Corporation of the Township of Southgate

By-law Number 2026-022

**being a by-law to establish a highway in the former
Township of Egremont (Consent file B7-25)**

Whereas Section 26 of the Municipal Act, 2001 as amended (“the Act”) provides that highways include all highways that existed on December 31, 2002, and all highways established by by-law of the municipality on and after January 1, 2003; and

Whereas Subsection 31(2) of the Act provides that after January 1, 2003 land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the municipality or any other person in relation to the land; and

Whereas the corporation is a lower-tier municipality and Subsection 11(3) of the Act authorizes it to pass by-laws respective matters within the highways sphere of jurisdiction; and

Whereas at their regular meeting held on August 27, 2025, the Committee of Adjustment approved the aforementioned consent application subject to conditions, and received comments from the Public Works Manager that a 3-metre road widening should be deeded to the Township; and

Whereas the owner is willing to convey the road widening to the Township in order to satisfy the request of the Public Works Manager; and

Whereas it is deemed expedient to establish a highway on lands owned by the municipality within the Geographic Township of Egremont,

Now therefore be it resolved that the Council of the Corporation of the Township of Southgate enacts as follows:

1. **That** the following lands are hereby established as a highway pursuant to Section 26 of the Act:

Part of Lot 25, Concession 11, Geographic Township of Egremont, alternately described as, 611808 Sideroad 61, being Part 1 and Part 2 on a plan of survey deposited as Plan 16R-12333 on the 13th day of February, 2026 (attached hereto as Schedule A) in the Township of Southgate, County of Grey.

Read a first, second and third time and finally passed this 4th day of March 2026.

Brian Milne – Mayor

Lindsey Green – Clerk

SCHEDULE				
PART	LOT	CONCESSION	PIN	AREA m ²
1				1221.7
2	PART OF 25	11	PART OF 37284-0157 (LT)	732.2
3				4320.0

PLAN 16R-12333

Received and deposited

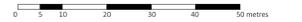
February 13th, 2026

Nadia Fortunato

Representative for the
Land Registrar for the
Land Titles Division of
Grey (No.16)

PLAN OF SURVEY OF
PART OF LOT 25, CONCESSION 11
GEOGRAPHIC TOWNSHIP OF ERGEMONT
TOWNSHIP OF SOUTHGATE
COUNTY OF GREY

SCALE 1 : 750



VAN HARTEN SURVEYING INC.

THE INTENDED PLOT SIZE OF THIS PLAN IS 915 mm
IN WIDTH BY 610 mm IN HEIGHT WHEN PLOTTED AT
A SCALE OF 1:750

LEGEND:

- SURVEY MONUMENT SET
- SURVEY MONUMENT FOUND
- IB .015 x .015 x 0.60 IRON BAR
- SIB .025 x .025 x 1.20 STANDARD IRON BAR
- N, E, S, W NORTH, EAST, SOUTH, WEST
- OU ORIGIN UNKNOWN
- WIT WITNESS
- JDB J.D. BARNES LTD.
- OH ONTARIO HYDRO SERVICES COMPANY
- PROP PROPORTIONED DISTANCE
- P1 DEPOSITED PLAN 16R-9605 BY JDB
- P2 EXPROPRIATION PLAN GS100314 BY OH
- P3 CROWN SURVEY OF TOWNSHIP OF ERGEMONT FENCELINE

BEARING AND COORDINATE NOTE:

- BEARINGS ARE GRID BEARINGS AND ARE DERIVED FROM GNSS OBSERVATIONS AND ARE REFERRED TO THE UTM PROJECTION, ZONE 17, NAD 83 (CSRS-2010) ADJUSTMENT.
- DISTANCES SHOWN ON THIS PLAN ARE ADJUSTED GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY AN AVERAGED COMBINED SCALE FACTOR OF 0.999542
- COORDINATES ON THIS PLAN ARE UTM, ZONE 17, NAD83 (CSRS-2010) DATUM AND BASED ON GNSS OBSERVATIONS FROM A NETWORK OF PERMANENT GNSS REFERENCE STATIONS.

UTM COORDINATES (METRES)		
POINT ID	NORTHING	EASTING
A	4 879 449.30	530 882.85
B	4 879 519.26	531 283.95
C	4 879 292.27	531 263.72

THESE COORDINATE VALUES COMPLY WITH SECTION 14(2) O. REG 216/10. THESE COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARING COMPARISONS:

FOR THE PURPOSES OF BEARING COMPARISONS, PREVIOUS SURVEYS HAVE BEEN ROTATED TO UTM BEARINGS BY THE ANGLES SHOWN BELOW.

PLAN	ROTATION FOR NORTHEAST BEARINGS
P1	+0°00'15"
P2	-1°02'15"

METRIC:

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

SURVEYOR'S CERTIFICATE

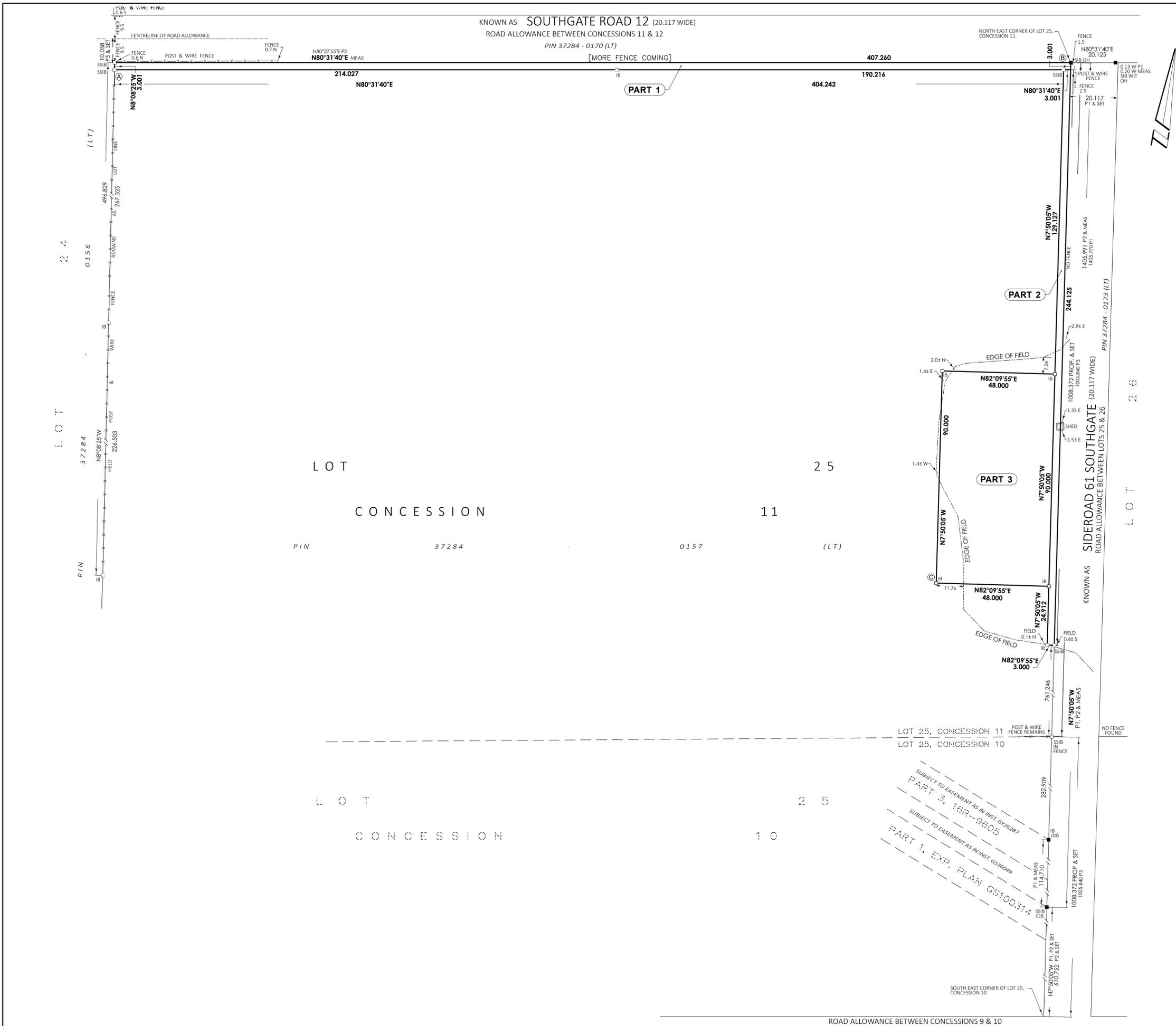
- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 - THIS SURVEY WAS COMPLETED ON THE 13th DAY OF JANUARY, 2026.

DATE: FEBRUARY 10, 2026 BENJAMIN PUTT
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN
SUBMISSION FORM NUMBER V-112191



Kitchener/Waterloo Ph: 519-742-8371	Guelph Ph: 519-821-2763	Orangeville Ph: 519-940-4110
www.vanharten.com		info@vanharten.com
DRAWN BY: PJ	CHECKED BY: BP	PROJECT No: 33232-24
Jan 7, 2026-13:35:52 PM G:\ERGEMONT\con11\CAD\R PLAN LT25 CON11 (33232-24) (UTM2010).dwg		



The Corporation of the Township of Southgate

By-Law Number 2026-023

being a By-law to adopt the "Use of Corporate Logo"
known as Policy Number 102

Whereas the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 5 (3), states that municipal power, including a municipality's capacity, rights, powers, and privileges, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas the Municipal Act, S.O. 2001, Chapter 25, as amended, Section 9, provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas the Council of The Township of Southgate has deemed it desirable to adopt a Use of Corporate Logo Policy;

Now therefore be it resolved that the Corporation of the Township of Southgate hereby enacts as follows:

1. **That** the "Use of Corporate Policy" known as Policy No. 102, attached hereto as Schedule A is hereby adopted; and
2. **That** this by-law shall come into force and effect on the date of its passing.

Read a first, second and third time and finally passed this 4th day of March, 2026.

Brian Milne – Mayor

Lindsey Green - Clerk



Use of Corporate Logo Policy

1. Statement

The Township of Southgate's corporate identity represents how the municipality is perceived by the public. To ensure a clear, consistent, and professional image, the Township will maintain and protect its corporate identity through the appropriate and consistent use of the corporate logo.

2. Purpose

This policy guides the proper use of the Township of Southgate and Dundalk Fire Department's corporate logos. By governing the use of the logos, the Township can ensure professionalism and that only those initiatives being supported or endorsed by the Township are granted permission to use and display the logo.

3. Scope

This policy applies to all Township of Southgate elected officials, employees and volunteer firefighters.

4. Definitions

- a. "Approved Contractor" means an individual, sole proprietor, partnership, corporation, or other legal entity that has entered into an agreement or contract with the Township to provide goods and/or services to or on behalf of the Township.
- b. "Approved Vendor" means an individual or business that has been authorized by the Township to perform work or provide services on behalf of the Township.
- c. "Corporate Logo" means the official visual identifying logo of the Township of Southgate or the Dundalk Fire Department, including any approved variations used for specific projects, initiatives, or commemorative purposes.
- d. "Elected Official" means any elected member of the Council of the Corporation of the Township of Southgate.
- e. "Employee" includes all full time, part time, casual or contracted Township of Southgate employees.
- f. "External Parties" means individuals, businesses, groups, organizations, or other entities that are not part of the Township's Council or administration.
- g. "Volunteer Firefighter" means any member of the Dundalk Fire Department or other Fire Departments that are contracted by the Township of Southgate.

5. General Use Provisions

- a. Use of the corporate logo is restricted to corporate activities only, including, but not limited to, the following:
 - Official letterhead and stationary;
 - General and legal business documents, policies and agreements;



- Official reports and publications;
 - Township or Dundalk Fire Department issued apparel or uniforms;
 - Township and Dundalk Fire Department buildings, vehicles and signage;
 - Corporate website and social media accounts;
 - Promotional materials for corporate programs, campaigns or initiatives;
 - Township or Dundalk Fire Department issued certificates and awards.
- b. Use of the corporate logo by external parties is prohibited, unless the external party is an approved vendor or contractor or a funded, affiliated, partnered or sponsored entity and has consent from the CAO or their designate to use the corporate logo.
- c. Unless authorized by the Township, the use of the corporate logo by external parties does not imply endorsement, affiliation or sponsorship by the Township of any kind and is prohibited.
- d. Unauthorized distribution of and/or granting permission for the use of the corporate logo to external parties is prohibited.

5. Elected Official Responsibilities

- a. Elected Officials may only use the corporate logo in their official capacity as an elected official and in accordance with the general provisions section.
- b. Elected Officials personal use and/or advertisement of the corporate logo is prohibited.

6. Employee Responsibilities

- a. Employees may only use the corporate logo in their official employment capacity and in accordance with the general provisions section.
- b. Employees personal use and/or advertisement of the corporate logo is prohibited.

7. Volunteer Firefighter Responsibilities

- a. Volunteer firefighters may only use the corporate logo in their official capacity with the Dundalk Fire Department or other Fire Departments contracted by the Township of Southgate and in accordance with the general provisions section.
- b. Volunteer Firefighters personal use and/or advertisement of the corporate logo is prohibited.

8. Related Policies

- a. Policy #9 – Council Code of Conduct
- b. Policy #10 – Employee Code of Conduct
- c. Policy #19 – Progressive Discipline Policy

9. Policy Review Cycle

This policy will be reviewed at minimum every three (3) years and updated if required.

The Corporation of the Township of Southgate
By-law Number 2026-024
being a by-law to confirm the proceedings of the
Council of the Corporation of the Township of Southgate
at its regular meeting held on March 4, 2026

Whereas, Section 5(1) of the Municipal Act 2001, S.O. 2001, c.25, as amended, grants powers of a Municipal Corporation to be exercised by its Council; and

Whereas, Section 5(3) of the Municipal Act 2001, S.O. 2001, c.25, as amended provides municipal power, including a municipality's capacity, rights, powers, and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas, it is deemed expedient that the proceedings of the Council Meeting held on March 4, 2026 are confirmed and adopted by By-law;

Now Therefore the Council of the Corporation of the Township of Southgate hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Southgate at its Council Meeting held on March 4, 2026 in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meeting, are hereby adopted and confirmed.
2. That the Mayor and the proper officials of the Corporation of the Township of Southgate are hereby authorized and directed to do all things necessary to give effect to the said action of the Council of the Corporation of the Township of Southgate.
3. That the Mayor (or Deputy Mayor) and the Clerk (or Deputy Clerk) are authorized and directed to execute all documents necessary in that behalf and are authorized and directed to affix the Seal of the Corporation of the Township of Southgate to all such documents.
4. That this by-law shall come into force and take effect upon being passed by Council.

Read a first, second and third time and finally passed this 4th day of March 2026.

Brian Milne - Mayor

Lindsey Green - Clerk