



INTERNAL/EXTERNAL POSTING

Employment Opportunity

Job Title: Team Leader - TAPS & Waterworks

Job Posting #: 2026-16

Department: Public Works – Environmental Services & Roads

Location: Dundalk Depot (75 Dundalk Street, Dundalk)

Status: Permanent Full-Time

Hours per Week: 40 plus rotating on-call schedule including weekends

Salary / Wage: \$37.39/hour to \$41.54/hour

Application Due Date: June 23, 2026 at 2pm

The Township of Southgate is a small rural community located in the southern part of Grey County and known as the gateway to Grey County.

“Rooted in community, embracing our future”, our mission is to provide enhanced and reliable municipal services for Southgate’s community and businesses to ensure sustainability now and into the future.

Due to an vacancy, the Township of Southgate is now accepting INTERNAL/EXTERNAL applications for one (1) permanent fulltime position of **Team Leader - TAPS & Waterworks** at our Dundalk Depot.

Job Duties:

- Responsible for the day-to-day operations of the water and sewer and urban roads infrastructure.
- Daily operations for water and wastewater including testing, sampling, data recording and analyzing, maintaining logs, testing and inspection.
- Appointed DWQMS internal auditor and ensure DWQMS conformance.
- Part of the rotational on-call schedule for water and wastewater as well as winter control.
- Ensure roads system and municipal equipment are maintained in a condition safe for public use.
- Assist the Public Works Manager – Water Operations with scheduling work and deploying departmental staff.
- Supervise assigned staff in their daily activities, ensuring safe work practices are maintained and assigned work is completed.
- Winter control (plowing, spreading sand and salt, snow removal, snow fence, etc.).
- Roadside maintenance (cold mix/hot mix repairs, patching, sweeping, shoulder re-gravelling, washout repairs, grass trimming).
- Operates all equipment including trucks, sander, plow, tractors, mowers, grader, street sweeper, grinder, woodchipper, excavator, brusher, wheel loader.

Qualifications:

- Valid Ontario Class DZ Licence required.
- Minimum 2 years experience with heavy machinery and construction work.
- Minimum 2-3 years water and wastewater systems experience.
- Water and wastewater licenses.

- Certified Roads Supervisor an asset.
- Good communication and mechanical skills.
- Supervisory experience an asset.

Interested and qualified applicants are invited to forward their cover letter and resume to Human Resources (employment@southgate.ca or 185667 Grey Road 9, Dundalk, ON, N0C 1B0) quoting job **#2026-16** by **June 23, 2026 at 2pm.**

We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, 2001 and will be used for the purpose of candidate selection only. The Township of Southgate does not use Artificial Intelligence (AI) technology at any stage of recruitment.

The Township of Southgate is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. This document can be made available in other accessible formats as soon as practicable and upon request.