

DUNDALK WATERWORKS
TOWNSHIP OF SOUTHGATE
185667 Grey Rd 9, RR 1
Dundalk, ON N0C 1B0
Jim Ellis, Public Works Manager



Phone: 519-923-2110 or 1-888-560-6607
Dundalk Depot: 519-923-5054
Cell: 519-378-3777
Fax: 519-923-5054
Email: waterworks@southgate.ca
or jellis@southgate.ca
web: www.southgate.ca

Instructions for Annual Testing of Backflow Prevention Devices

1. Retain a qualified tester (i.e. look under Plumbing in the yellow pages). All contractors operate independently from the Township of Southgate. Your facility has been given a test month and your annual testing is due on the first of that month each year.
2. Have **all** testable backflow devices tested including any devices that may be installed on your fire sprinkler system.
3. If your device(s) do not pass, have them repaired or replaced immediately. If you replace a device, the test report for the replacement must indicate the serial number of the device that was removed.
4. Removal of any installed device is not permitted without approval from the Water Operations Manager.
5. If you need to install additional devices, a permit and inspection will be required. Permits can be obtained from the Chief Building Official at the Township of Southgate, 185667 Grey Road 9, Dundalk, ON. Inspections can be arranged by contacting the Chief Building Official by telephone at 519-923-2110 ext 225.
6. When all testing is complete please forward a **legible** copy of the test report within fourteen days to the Township of Southgate:

By Mail: Township of Southgate,
185667 Grey Road 9, RR 1
Dundalk, ON N0C 1B0
Attn: Public Works Manager

By Email: waterworks@southgate.ca

By Fax: 519-923-5054

Note: All test reports are required to be received in this office by your due date in order to avoid possible disruption of your water service.

Further questions may be directed to Public Works Manager Jim Ellis at (519) 923-2110 ext. 224 or email: jellis@southgate.ca

Your cooperation in this matter is greatly appreciated.