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**Township of Southgate
Clerk's Department**

MEMORANDUM

DATE: December 18, 2025
FROM: Lindsey Green, Secretary-Treasurer
RE: B2-25 Willard Martin

Please be advised that the decision of the Committee of Adjustment relating to file B2-25 has received no appeals at the end of the appeal period.

The following conditions are still outstanding:

- 1. That** the appropriate Planning Act application be in full force and effect to place the existing school in a suitable Community Facility Zone addressing setbacks, lot frontage, lot area and any other site specific requirements for the severed lot;
- 2. That** the proposed retained lot be rezoned to prohibit future residential use of any kind;
- 3. That** a reference plan of survey be provided to the satisfaction of the Secretary-Treasurer;
- 4. That** standard conditions apply as recommended by agencies including that all requirements of the Township, financial or otherwise, to the satisfaction of the Secretary-Treasurer prior to issuance of a certificate of consent including payment of any outstanding taxes, fees and other chargers, if any.

The deadline for meeting the above-mentioned conditions is **November 26, 2027**.

Note: If the above listed conditions are **not** met by the deadline date, the application will lapse, at this time you can re-submit the application and pay applicable fees, or the application will be withdrawn.

Lindsey Green,
Secretary-Treasurer
Committee of Adjustment