



September 17, 2025

via email

GRCA File: OPA5-25 – Inactive Applications

Shavi Fernando
Planning Assistant
Township of Southgate
185667 Grey County Rd. 9
Dundalk, ON N0C 1B0

Dear Shavi Fernando,

**Re: Application for Official Plan Amendment (OPA5-25)
Inactive Applications
Township of Southgate**

Grand River Conservation Authority (GRCA) staff have reviewed the above-noted official plan amendment application.

We understand that the proposed Official Plan Amendment would provide policy where staff could deem an application to be dormant/inactive after a period where no meaningful progress on application is made. This includes a lack of communication about the regular progress updates. The application would become the subject of a monthly maintenance fee. If the fee is unpaid, then staff would deem the file to be abandoned and close the file. The applicant would have to submit a new application to proceed, starting at the beginning of the planning process.

Recommendation

GRCA has no objection to the proposed official plan amendment.

Documents Reviewed by Staff

GRCA staff have reviewed the following documents submitted with this application:

- Cover Letter (Township of Southgate, September 2, 2025).
- Draft Amendment No. 10 to the Township of Southgate Official Plan (September 2025).

GRCA Comments

GRCA has reviewed this application under the Mandatory Programs and Services Regulation (Ontario Regulation 686/21), including acting on behalf of the Province regarding natural hazards identified in Section 5.2 of the Provincial Planning Statement (PPS, 2024), as a regulatory authority under Ontario Regulation 41/24 and as a public body under the *Planning Act* as per our CA Board approved policies.

Portions of the lands within the Township of Southgate are regulated by the GRCA under Ontario Regulation 41/24 (Prohibited Activities, Exemptions, and Permits Regulation) due to the presence of watercourses, wetlands, floodplain, slope erosion hazards, slope valley, and the associated regulated allowances to these features. Any development or site alteration within the regulated areas requires a GRCA permit pursuant to Ontario Regulation 41/24.

GRCA has no objection to the proposed official plan amendment. We request to be notified if an application that the GRCA has commented on becomes inactive/dormant or is closed by the Township.

Should you have any questions, please contact me at jconroy@grandriver.ca or 519-621-2763, extension 2230.

Sincerely



Resource Planner
Grand River Conservation Authority