

# Township of Southgate

## Job Description

Date of Last Update: <b>March 2024</b>	<b>Summer Student – Public Works</b>
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### Position Identification

Job Title: Summer Student – Public Works	Supervisor's Job Title: Lead Hand
Standard hours of work per week: 40 hours per week	Eligibility to Group Insurance: No  Eligibility to OMERS: Yes (NFT)
Location of Position: Hopeville/Holstein/ Dundalk Works Depots	Department/Division: TAPS (Transportation and Public Safety)
Employment Status: Seasonal, hourly	Pay Band: Student Pay Grid

### Position Description

Under the daily supervision of the Lead Hand and from time to time the supervision of the Public Works Foreman/Fleet Manager, the Public Works Summer Student carries out a variety of works operations necessary for assisting maintaining roads, water systems, other infrastructure and municipal property in a condition safe for public use and the environment.  
Perform other duties as assigned by Supervisors.



## Education/Training/Experience

Technical studies or knowledge in mechanical, manufacturing, or engineering programs would be an asset.

Chainsaw, Book7 (Traffic Control), First Aid and WHIMIS Training would be an asset.

Computer training and knowledge of Microsoft Office applications would be an asset.

Internet use and social media communications would be an asset.

**Note: Must be enrolled in a secondary or post-secondary educational program and returning to school following summer employment.**

## Additional Information

The Township of Southgate is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. This document can be made available in other accessible formats as soon as practicable and upon request.

**Job Position:** \_\_\_\_\_  
Signature

**Date Completed:** \_\_\_\_\_

**Supervisor:** \_\_\_\_\_  
Signature

**Date Completed:** \_\_\_\_\_

**CAO:** \_\_\_\_\_  
Signature

**Date Completed:** \_\_\_\_\_